

# BURY PARISH COUNCIL

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## PLANNING COMMITTEE MEETING

Was held on Wednesday 20<sup>th</sup> April 2022 from 7.30pm at Bury Village Hall, Meeting Room

### Minutes

#### PC-0422-117 PRESENT AND APOLOGIES

##### Present

Councillors; D. Wakefield (Chairman), R. Scantlebury (Vice Chairman), K. Prestage, D. Masterson, J. Prestage, J. Hayes and M. Tew

Also present:

C. Copley (Clerk) and K. Jewell of Hyde Housing.

#### PC-0422-118 APPROVAL OF MINUTES

**Resolved** That the minutes of meeting 16<sup>th</sup> March 2022 be approved as a correct record of proceedings and therefore duly signed by the Chairman.

#### PC-0422-119 PUBLIC PARTICIPATION

None present.

#### PC-0422-120 DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.

None received.

#### PC-0422-121 ACTIONS FROM PREVIOUS MEETING AND MATTERS ARISING

The Clerk presented the report updating members on the actions from previous meeting and matters arising, appended to these minutes.

#### PC-0422-122 RAF UPWOOD

- 1). Discussion continues with K. Jewell of Evera Homes in relation to the green space provision across the site and to take up new discussion following the S106 requirements for the Dehavilland Gardens green space.
- 2). K. Jewell provided a verbal update in relation to the commencement of the Phase 1 build.
- 3). K. Jewell provided an update in relation to the pedestrian crossings and footpath improvements to Upwood Road.
- 4). Discussion was had with regards to the proposed road layout design and the possibility of it leading to potential for speed reduction measures.
- 5). Civic London will plan their next phase of design work in tandem with Cambs ACRE work to maximise potential cross-over.
- 6). The Project Facilitator and members who also attended, provided a verbal update of the meeting held today with Cambs ACRE regarding the public consultation phase of the project.
- 7). The Project Facilitator confirmed Greenwillows Associates who carried out last years bat surveys has been in contact and will provide a proposal for this year.

**Resolved**

- 1). Members agreed to further discussion on the Dehavilland Gardens green space award, via the S106 agreement, to the next full council meeting for resolution.
- 2). Mr. Jewell confirmed the Phase 2 build is now planned to start the first week of June 2022. The agreement with Cambs County Council (CCC) in relation to the Highways works is almost complete. Drainage issues continue to cause delay, approval for the works cannot be

agreed until the drainage issues are resolved. The care home full planning application is being prepared for submission in May 2022. Upwood Hill House site levels are being reconsidered. Drainage to the attenuation pond is planned for June 2022. Electricity is expected November/December 2022.

3). Mr Jewell will confirm if the exterior footpath down to Upwood School will be lit. It is looking likely the footpath up to Bury from the entrance to RAF Upwood will not be lit.

4). Mr Jewell outlined the proposed road layout, confirmed all junctions are designed to the prevailing speed limit. A central reservation to the entrance used by the pallet factory HGVs is approved with a long lead in widening the verge is planned. The entrance will be lit, discussions regarding street lighting are ongoing. Members asked for reassurance the entrance being used by the HGVs has been modelled to enable the large vehicles to manoeuvre appropriately from, and to, the site without causing damage to street furniture.

Further discussion took place with regards to when/how the Guardroom project should progress in line with the above works. The Clerk will seek to detail a proposal to Mr Jewell for Evera Homes consideration.

**Action Clerk. K Jewell**

**PC-0422-123 BUS SHELTER PROVISION**

**Resolved** That the bus shelter specification be offered to full council for decision and to share the design with neighbouring parishes in an attempt to have a uniform design, as in the region of 7 shelters are to be installed on the main stretch of road between Upwood, through Bury and to Ramsey.

Furthermore, that Millward Associates, for Larkfleet Homes be contacted again to seek clarification to the bus shelter and pram crossing provision connected to the Cromwell Fields development. The earlier request by the Council to understand the shelter locations, design and placement, seek assurance that the shelters will not impose on the footpaths or highways in any way has been ignored.

**Action Clerk**

**PC-0422-124 PEDESTRIAN CROSSING – UPWOOD ROAD**

No further updates received since last meeting. Cllr. J. Prestage and the Clerk will seek an update for next meeting.

**Action J.P / Clerk**

**PC-0422-125 BMX TRACK**

The BMX track acquisition continues, not further updates received this month.

**PC-0422-126 FINANCE**

No payments made or funds received this month.

**PC-0422-126.1 EARMARKED RESERVES**

<b>Project</b>	<b>Budget</b>	<b>Spend to date</b>	<b>Balance</b>
Guardroom	50,000.00	10,267.20	39,732.80
BMX Track	17,000.00	5,650.00	11,350.00
Pedestrian Crossing	50,000.00	500.00	49,500.00
<b>Total</b>	<b>£117,000.00</b>	<b>£16,417.20</b>	<b>£100,582.80</b>

**UNALLOCATED RESERVE**

Project Facilitator (6 monthly average cost)	14,647.26	4,882.42	9,764.86
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**PC-0422-126 PLANNING APPLICATIONS**

**126.1 To receive updates on current applications:**

[Proposed demolition of garage and office. Erection of bungalow - 4 Tunkers Lane Bury Huntingdon PE26 2NP](#)

Ref. No: 21/01684/FUL | Status: Permission

**PC-0422-127 MATTERS FOR FUTURE CONSIDERATION**

Resolutions cannot be made under this item.

**PC-0422-128 NEXT MEETING**

Wednesday 18<sup>th</sup> May 2022 from 7.30pm in the Village Hall (Agenda items to be received by the Clerk no later than 6<sup>th</sup> May 2022).

With no further business to discuss the Chairman declared the meeting closed at 21:38.

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## Projects Facilitator Report

### BMX Track

Searches, including the drainage and water search, are being carried out. No further updates have been received since. Steps are being taken to obtain an idea of costs for the levelling of the BMX track, drainage to the site, soil improvement and re-seeding. Two contractors have been approached but yet to respond to the request for a site meeting. Carter Jonas (on behalf of the John Caton Will Trust) have requested to attend the May 2022 Planning Committee meeting with the Cllrs initially involved in the BMX Track project to discuss how the Council might look at the remaining JCWT interests in the village and considering the Council's further requirements?

### Pedestrian Crossing

Nothing further to report.

### Bus Shelters

The Clerk has received requests from developers of the chosen specification of bus shelters within the Parish. The shelters are to be installed under the developer section/conditions agreements with County Council. The shelters will come under the Parish Council responsibility to insure and maintain. A small maintenance figure will be provided by the developers, details are found within the relevant planning application section agreements.

**Action – To seek agreement to a standard specification of a shelter to be used uniformly across the village. The specification can be provided to the developers as and when requested.**

### Guardroom

The architect presented the first model of the Guardroom to the Committee on the 23<sup>rd</sup> February, which now completes stages 3 and 4 of the Activity Schedule. The current schedule takes the project to the pricing stage. The initial meeting with CambsACRE was also held today, 20<sup>th</sup> April 2022, discussion took place as to how the public consultations could look and ACRE will forward their workplan agreement for approval. It is expected the consultations phase will run over the next few months, with final presentation September 2022.

### Ongoing and arising matters for attention

- VAT liabilities across all projects
- Caton Trust sites/Carter Jonas request to meet
- Newsletter production
- Public consultation
- Bat surveys
- Asbestos removal

### Responsible Financial Officer report on spending

#### Planning Committee Spending up to 31<sup>st</sup> March 2022

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<b>UNALLOCATED RESERVE</b>			
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**Action – To consider an earmarked budget for the Project Facilitator role.**

The Finance Working Group are scheduled to meet on the 21<sup>st</sup> April to look at the yearend position.

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