



## BURY PARISH COUNCIL

[www.buryparishcouncil.co.uk](http://www.buryparishcouncil.co.uk)

Parish Clerk - Charlotte Copley

07734 771750

[parish.clerk@buryparishcouncil.co.uk](mailto:parish.clerk@buryparishcouncil.co.uk)

**Meeting:** MEETING OF THE PARISH COUNCIL  
**Date/Time:** Wednesday 7<sup>th</sup> February 2024 from 7.30pm  
**Venue:** The Committee Room, Bury Village Hall

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All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. **Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.**

*Charlotte Copley*

1<sup>st</sup> February 2024

Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council

### Agenda

- 0224-132 PRESENT AND APOLOGIES FOR ABSENCE  
Apologies received in advance from Cllrs J and K Prestage.
- 0224-133 DECLARATIONS OF INTEREST  
To receive declarations of interest relating to items on the agenda as confirmed within Bury Parish Councils Code of Conduct.
- 0224-134 PUBLIC PARTICIPATION  
To resolve to allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.  
*Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting.  
At the close of this agenda item members of the public will no longer be permitted to address the Council.*
- 0224-135 MINUTES OF MEETINGS FOR APPROVAL  
Minutes for Approval of meeting 7<sup>th</sup> January 2024.
- 0224-136 CLERK'S REPORT
- 0224-137 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS
- 0224-138 PLANNING COMMITTEE MATTERS
- To resolve to include/exclude the bat barn at the rear of the Guardroom from the Councils ownership so an appropriate boundary plan can be issued.
  - To receive an update on the site progress so far.
  - To receive the Guardroom Working Group report and recommendations.
- 0224-139 PLANNING MATTERS AND PLANNING CORRESPONDENCE
- New applications** received from Huntingdonshire District Council Planning Authority.  
**24/00148/TREE** - L/TPO/269 T028 Silver Birch – Remove and replace – Valiant Square.

**23/02240/NMA** - Non-material amendment to 20/00161/REM to amend the layout of plots 84-101, the relocation of a footpath at the site frontage and the addition of air source heat pumps and electric vehicle charging points across the site – RAF Upwood.

- 2). **Applications determined** by Huntingdonshire District Council.
- 3). **Planning correspondence.** <https://publicaccess.huntingdonshire.gov.uk/online-applications/23/02443/AGDET> – Grain Store – Hall Farm, Bury – More information required.

0224.140 INFRASTRUCTURE

- a. To receive an update from Community Speedwatch.
- b. To receive an update from Cambridgeshire County Council on the status of the Upwood Road pedestrian crossing along with the sign and refresh works to the High Street.

0224-141 BMX TRACK/MUGA

To sign the Fields in Trust Deed of Variation combining the BMX Track land with existing QEII Fields Deed.

0224-142 CHRISTMAS LIGHTS 2023

A roundup of the event and future actions ahead of the 2024 event.

0224-143 LOCAL COUNCIL AWARD SCHEME

Consider an application to the Local Council Award Scheme, costs and application process. The Introduction to the Council Award Scheme was forwarded to members prior to this meeting.

0224-144 FINANCE AND GOVERNANCE

*(s150, s111 LGA 1972)*

- a. To receive the Finance Working Group report/recommendations.
- b. Approve accounts for payment January 2024.
- c. Monies received.
- d. Bank reconciliation for January 2024.
- e. Quarter 3 report.
- f. To receive and note the Public Procurement Threshold changes as of 1<sup>st</sup> January 2024.

Invoices received after issue of the agenda will be presented at the meeting.

<b>December payments</b>		
1). Staffing	Payroll/Contributions/Superannuation	£3719.76
2). Global Tree Solutions	Tree and hedge works – Sports Field	£4830.00
3). Human Capital	HR Support	£
4). M Badcock	Parish maintenance	£
5). R Payne	Architect Fees – Church wall	£1737.90
<b>Monies received</b>		
1) CCLA	PSDF Dividends	£156.44
2) HMRC	VAT 126 Claim	£2274.60

0224-145 TO RECEIVE VERBAL REPORTS FROM MEMBERS RELATING TO ANY MATTERS ARISING FROM THEIR PORTFOLIO RESPONSIBILITIES

0224-146 MATTERS FOR NEXT AGENDA (decisions cannot be made under this item)

*Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.*

0224-147 DATE AND TIME OF NEXT MEETING

Wednesday 6<sup>th</sup> March 2024, Bury Village Hall, from 7.30pm.

Agenda items to the Clerk no later than Friday 23<sup>rd</sup> February 2024.

## CLERK REPORT February 2024

### Matters arising from Full Council meeting 10<sup>th</sup> January 2024.

Further to item 0124-122.b. The application for funding from the District Council Community Infrastructure Levy award has been submitted ahead of the deadline. The application will go to Cabinet in April 24.

Further to item 0124-127 the Informer report was submitted ahead of the 18<sup>th</sup> January deadline.

### Correspondence and Communication

Upon attending the sports field to carry out some video and photographic evidence for Fields in Trust (relating to the BMX track registration) 19.01.24 the Clerk noted that an Anglian Water sewer drain had overflowed (possibly during the recent flooding incidents) and evidence of effluent was present. This was swiftly reported to Anglian Water (ref 25113071) and a clean-up team attended the site on Monday 22<sup>nd</sup> January.

A local resident emailed asking who is responsible for the maintenance and upkeep of Cheveril Lane. As the Council are neither the owner or know who the responsible persons are the Clerk forwarded details of Cambs County Council Highways and Land Registry to assist their enquiry.

Towards the end of January through to March (weather permitting) Precision Point Surveys Ltd will be undertaking channel survey of the Bury Brook on behalf of the Environment Agency. The survey will be used to update their flood models to assess the flood risk from the Brook. For the duration of the survey, staff from Precision Point Surveys will carry their company photo ID card which they will be willing to show upon request.

### Correspondence and information received from Cambridgeshire County Council (CCC), Huntingdonshire District Council (HDC) and the Combined Authority (CA)

#### CCC

The Shared Lives Domestic Abuse and Sexual Violence (DASV) Project is a collaborative project between Cambridgeshire Shared Lives at Cambridgeshire County Council and the Cambridge and Peterborough DASV Partnership. Since the Domestic Abuse Act 2021, research has shown that there is a gap in support in Cambridgeshire for survivors of domestic abuse who have a learning disability. This project is aiming to address that gap by using the Shared Lives model of support, where members of the community are trained and open up their home to provide support.

They are now onboarding new Shared Lives Domestic Abuse Carers and are looking for more people to get involved! No experience in care is needed for this role, and all training is provided. It is very flexible, and people can commit from as little as a couple of hours a month, to whole weeks at a time.

To find out more about the role please contact Cambridgeshire County Council – [Cambridgeshiresharedlives@cambridgeshire.gov.uk](mailto:Cambridgeshiresharedlives@cambridgeshire.gov.uk)

#### HDC

Huntingdonshire District Council have awarded five Community Chest grants to aid the continuation of community spaces (previously named warm spaces) across Huntingdonshire, taking the total available to 37.

Huntingdonshire District Council (HDC) is pleased to host a fourth Green Recovery project, this time focusing on Paxton Pits Nature Reserve.

This project is aimed at fostering environmental stewardship and increasing the biodiversity of the beloved park. This exciting initiative is set to run for eight weeks, with a primary focus on landscaping skill development for the volunteers taking part, including earning a Level 1 City & Guilds qualification in horticulture and landscaping.

### Facebook Page “Bury Parish Council, Cambs” and website.

The Councils Facebook page has been updated regularly.

**CAPALC and NALC** bulletins and updates have been forwarded to members accordingly.

### Crime Reports

Information taken from <https://www.police.uk>

About the crime map

The map uses data from local forces. The hotspots give only a loose idea of where crimes happened. Actual locations and details of crimes are kept anonymous.

Please note that not all crimes that occurred can be shown on the map.

#### December 2023 – 2 Reports

1 x Violence and Sexual offence

1 x Anti-social behaviour

#### On or near to

Dehavilland Gardens

High Street