



BURY PARISH COUNCIL

www.buryparishcouncil.co.uk

Parish Clerk - Charlotte Copley

07734 771750

parish.clerk@buryparishcouncil.co.uk

Meeting: MEETING OF THE PARISH COUNCIL
Date/Time: Wednesday 6th December 2023 from 7.30pm
Venue: The Committee Room, Bury Village Hall

Minutes

Bury Parish Council are saddened to hear of the passing of Mr. John Rignall and Mr. Ron Housden. John served on the Parish Council as Chair and Vice Chair whilst also being a District Councillor during the late 1990s to the early 2000s. Ron was a parish councillor in the mid-1980s into the 2000s, he was present at the erection of the Bury village millennium sign. Both gentlemen dedicated their time and efforts to their community. Our thoughts go out to their families at this time.

1223-099 PRESENT AND APOLOGIES FOR ABSENCE

Present: Councillors D. Masterson (Vice Chair) D. Wakefield, K. Prestage, J. Hayes and R. Scantlebury.

Also present: District Councillor Brereton, C. Copley – Clerk and 2 members of public.

Apologies from Cllr J Prestage due to illness are accepted.

In the absence of Cllr J Prestage as Chairman of the Parish Council, Cllr Masterson, Vice Chairman, took up the seat of Chairman for this meeting.

1223-100 DECLARATIONS OF INTEREST

None received.

1223-101 PUBLIC PARTICIPATION

One member of public present wished to introduce themselves as lead for Community Speedwatch (CSW). CSW now have 7 volunteer members for Bury, the equipment is ready for use and locations for monitoring identified. Unfortunately the Cambs Police CSW Officer is on secondment and as soon as the role is backfilled CSW will commence monitoring.

1223-102 MINUTES OF MEETINGS FOR APPROVAL

Minutes for Approval of meeting 1st November 2023.

Resolved To accept the minutes of meeting 1st November 2023 as an accurate record of resolutions made and therefore duly signed by the Chairman.

1223-103 CLERK'S REPORT

Received and noted.

1223-104 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Cambridgeshire County Councillor Costello reported that following a meeting on the 9th November 2023 it was resolved that the 20mph zoning across Bury and Ramsey will go ahead. The application will move on to the next steps entailing road safety audits with the work expected to commence before the end of this financial year (31st March 2024).

The County Council have also been successful in obtaining funding to repair 25 drought damaged roads in the County, 5 of which will be within the Ramsey area.

The County Councils present administration have resolved to reverse the decision to stop weed spraying our roads and weed killing will therefore resume from the 2024 season.

District Councillor Brereton reported the Forty Foot Bank road from the Puddock Road bridge to Doddington junction will be closed for two months in the New Year from the 15th January to 15th March 2024. This is to facilitate the replacement of the water main.

1223-105 PLANNING COMMITTEE MATTERS

- a. RAF Upwood Phase 1 development update from Hyde Housing.
- b. To receive the Guardroom Working Group report and recommendations.

Resolved a. To receive and note the Phase 1 development update from Mr Jewell who also reported the Phase 2 planning application is currently with the Planning Authority (HDC) and expects the public consultation to commence as soon as possible.
b. To agree the Guardroom Working Group recommendations as detailed in the report.

20:16 County Councillor Costello and District Councillor Brereton left the meeting.

1223-106 PLANNING MATTERS AND PLANNING CORRESPONDENCE

- 1). **New applications** received from Huntingdonshire District Council Planning Authority.
23/01769/HHFUL - Hall Farm Cottage Warboys Road Bury-Proposed removal of existing garage and replace with new car port/workshop
23/02067/HHFUL – 1 Woodfield Avenue – Proposed erection of a single storey side extension and internal alterations.
- 2). **Applications determined** by Huntingdonshire District Council.
23/00938/FUL | Development of a specialist dementia care home, RAF Upwood, Bury - **GRANTED**
- 3). **Planning correspondence.**
<https://publicaccess.huntingdonshire.gov.uk/online-applications/>

Resolved 1). 23/01769/HHFUL – SUPPORT
23/02067/HHFUL – with 4 in favour and one abstention – SUPPORT
2). Noted

1223.107 INFRASTRUCTURE

- 1). The monitor is currently located on Upwood Road. No reports received in the absence of Cllr J Prestage. Members noted speed checks across the village remain to be carried out by Cambs Police.
- 2). Section 106 monies have been offered to the Parish Council for 2 x bus shelters on Bury Road. The Clerk reported that one of the shelters sits in Ramsey parish.

Resolved Members voted against receiving monies for the 2 shelters on the basis of one being in the Ramsey parish. The Clerk to press the S106 department for the monies to be divided between the 2 despite not being detailed in the S106 agreement.

1223-108 CHURCH

To receive the church wall survey report and recommendations.

Resolved To employ the services of an architect to produce drawings, prepare the relevant planning consents, liaise with structural engineer, lodge planning application with HDC and monitor through decision.
The clerk confirmed the works are not covered under the Councils insurance policy as it is considered wear and tear which is uninsurable.

1223-109 CHRISTMAS LIGHTS 2023

Cllr K Prestage provided a thorough verbal update on how the event went again this year, thanking everyone that came along to help put the lights up, on the day itself and beforehand getting the lights checked and put up. Council members and helpers kindly gave up their time on the day from 2pm until 7.30pm.

Resolved That the Christmas lights event planning commences earlier next year with the anticipation that people will come forward to help with the event. It is vital for the continuation of the event that people come forward and volunteer their help/expertise in order to keep the event going.
An article seeking volunteers will be published in the next Parish Council newsletter.

*The Council very much appreciate Cllrs J and K Prestage for organising this event for the last 10 years or so, along with the hand full of helpers who undertake the electrical works, sound system, marshalling, navigate the paperwork for road closures etc and for Thusy who provides food for all. All of which give their time and produce without charge to bring you this community event
If you would like to join the team please get in touch parish.clerk@buryparishcouncil.co.uk*

1223-110 BECOMING A DEMENTIA FRIENDLY PARISH

Resolved That Cllr Masterson will lead on the project of becoming a dementia friendly parish which will be integrated in to the Councils Business Plan.

Action DM/Clerk

1223-111 FINANCE AND GOVERNANCE

(s150, s111 LGA 1972)

a. Seek to approve the Parish Council Business Plan and Financial Strategy.

Resolved To adopt the 4-year Business Plan and Financial Strategy.

b. Seek to adopt the draft Reserves Policy.

Resolved To adopt the Reserves Policy.

c. Seek to approve the Parish Council Business Case – The Guardroom Capital Project.

Resolved This item was formally adopted under item 105.b. as it formed part of the Working Group recommendations.

d. Approve accounts for payment November 2023.

Resolved Approved with payments being authorized by Cllrs K Prestage and D Masterson.

e. Monies received.

Resolved Received and noted.

f. Bank reconciliation for November 2023.

Resolved The bank reconciliation was checked, confirmed as correct and duly signed by the Chairman.

g. To acknowledge receipt and implementation of the Local Government Pay Award 2023-24 back dated to 1st April 2023.

Resolved Received and noted.

Invoices received after issue of the agenda will be presented at the meeting.

November payments		
1). Staffing	Payroll/Contributions/Superannuation	*£4954.65
2). M Badcock	Parish maintenance	£1004.52
3). Human Capital	HR Support	£178.80
4). CAPALC	Training – Managing Major Projects	£40.00
5) GAP Group	Barrier & Signage hire – Christmas Lights	£191.09
6). Warren Access	Platform lift – Christmas Lights (put up)	£570.00
7). Hedley & Ellis Ltd	Electric supplies – Christmas Lights	£134.08
8). Bury Residents Charity	Room hire	£75.00
9). Finding Fitness	Climbing Wall	£7656.00
10). K Prestage	Cllr expenses – Christmas Lights	£35.00
Monies received		
1). CCLA	PSDF Dividends October 2023	£159.87
2). The National Lottery	Community Fund Climbing Wall Grant	£6380.00

1223-112 TO RECEIVE VERBAL REPORTS FROM MEMBERS RELATING TO ANY MATTERS ARISING FROM THEIR PORTFOLIO RESPONSIBILITIES

Cllr Scantlebury provided the risk assessment of the play areas to the Clerk, with no actions required. The report will be filed accordingly.

Cllr K Prestage read a letter that a resident had received from the archeologist who recently carried out the dig works to the land off Tunkers Lane, as part of the planning permission for 87 new homes. The letter detailed the items found, being early medieval pottery fragments, pottery shards, lava urn, animal bones and roman pottery which indicates Roman activity north of Tunkers Lane.

1223-113 MATTERS FOR NEXT AGENDA (decisions cannot be made under this item)

None received. Members are reminded that agenda items are to be with the Clerk no later than Friday 29th December for the 10th January meeting. This is to allow for the Clerks annual leave.

1223-114 CLOSED MEETING SESSION

By resolution this section of the meeting shall be closed under the *Public Bodies (Admission to Meetings) Act 1960 S1(2)*.

Resolved That the meeting be closed at 21:45 due to the confidential nature of the business to be transacted.

It was further resolved that a new vacancy of administrator role be advertised in the New Year 2024.

1223-115 DATE AND TIME OF NEXT MEETING

Wednesday 10th January 2024, Bury Village Hall, from 7.30pm.

Agenda items to the Clerk no later than Friday 29th December.

CLERK REPORT December 2023

Matters arising from Full Council meeting 1st November 2023.

Further to item 1123.091.b. the High Street paint refresh and signage order has been placed.

Correspondence and Communication

Devika has a number of daycare centres in Peterborough and Cambridge and we are delighted to announce we have recently opened a new **Dementia** day centre every Wednesday in Ferrars Hall Care Home here in Huntingdon.

<https://www.devikacarecompany.co.uk/dementia-day-care-huntingdon>

The hours are 10 am to 3 pm. The cost is £60 per day (£12 per hour) which includes refreshments, lunch, and all activities in our warm, loving, safe day centres.

Correspondence and information received from Cambridgeshire County Council (CCC), Huntingdonshire District Council (HDC) and the Combined Authority (CA) CCC

Traffic Management Team Report – October 2023-The Traffic Management Centre (TMC) monitors the county's road network and reports any variations to the traffic flow, they refer to these as 'incidents'. They use the term 'incident' to describe something that has happened on the County's road network which has an impact (of varying degrees) on usual traffic flows. This could include, for example, a Road Traffic Collision, a burst water main or temporary traffic lights for road works.

The TMC responded to 88 incidents on the road network throughout Cambridgeshire in October covering 22 weekdays. This is a decrease to September and that of October 2022.

Streetlighting LED Replacement

Following the recent Highways and Transport committee held on the 3rd of October 2023, it was confirmed the street lighting LED lantern replacement project is proceeding.

The project will see the roll out of newer, more efficient LED (light emitting diode) lights and is expected to cut the County Councils energy consumption used by street lighting by more than half and will replace 47,500 streetlights with LED lanterns and will take two years to complete. The work is expected to begin in 2024.

The lantern replacement works planned will cause minimal disruption to residents, there will be no impact on the roads or footpaths. We expect each to be replaced in approximately one hour.

HDC

Huntingdonshire District Council (HDC) is inviting residents across the District to have their say on the council's priorities as the council looks to plan, prioritise and invest in services that are important to people.

The council adopted its new Corporate Plan at the start of the year and as it looks to set new actions for 2024, it is seeking the views of residents to make sure they reflect the things that are important to people. The findings will also help inform the council's budget setting process as it works to develop proposals for 2024/25 and beyond.

The survey can be found online at <https://letstalkhuntingdonshire.net/council-priorities-survey> and is open until Wednesday 29 November.

Huntingdonshire District Council (HDC) is pleased to announce the official launch of its Community Grant Scheme, a transformative initiative designed to promote biodiversity and strengthen local communities in the region.

Funded by Cambridge & Peterborough Combined Authority (CPCA) and delivered by HDC, the Community Grant Scheme is a significant step towards enhancing biodiversity and environmental sustainability.

Open to Town and Parish Councils, schools, and community organisations, this grant program offers an invaluable opportunity for residents to make a positive impact on their local environment.

Huntingdonshire District Council (HDC) proudly hosted a weekend of Climate Conversation events, aiming to increase community dialogue, raise awareness, and encourage collaborative efforts towards a sustainable future.

On the 17th of November, the Burgess Hall played host to a dynamic conference attended by representatives from Parish and Town councils, as well as various community and environmental organisations. The event provided a platform for thought-provoking discussions on climate action and environmental conservation.

Following the conference, on the 18th of November, Hinchingsbrooke Country Park transformed into a vibrant hub of eco-friendly activities. Families and residents were invited to drop by and partake in a range of entertaining and educational activities designed to inspire a deeper connection with the environment.

The event featured sustainable activities, information on recording local biodiversity and engaging displays for participants of all ages. Families were encouraged to explore sustainable practices and learn about simple yet impactful changes they could make in their daily lives to contribute to a healthier planet.

Help keep the Climate Conversation going by completing this survey: [Huntingdonshire's Climate Conversation | Let's Talk Huntingdonshire \(letstalkhuntingdonshire.net\)](https://letstalkhuntingdonshire.net)

Facebook Page “Bury Parish Council, Cambs” and website.

The Councils Facebook page has been updated with draft minutes, posters and the Onenetwork local roadworks notices.

CAPALC and NALC bulletins and updates have been forwarded to members accordingly.

Crime Reports

Information taken from <https://www.police.uk>

September 2023 – 12 Reports

1 x Violence and SO
1 x Violence and SO
2 x Violence and SO
1 x Vehicle Crime
1 x Drugs offence
1 x Burglary
1 x Criminal Damage and Arson
2 x Drugs offence
1 x Theft
1 x Anti social behaviour

On or near to
Meadow Lane
Hill Estate
Grenfell Road
Grove Way
Upwood Road
Bury Close
Bury Close
RAF Upwood
Upwood Road
Shillow Hill

