



## BURY PARISH COUNCIL

[www.buryparishcouncil.co.uk](http://www.buryparishcouncil.co.uk)

Parish Clerk - Charlotte Copley

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**Meeting:** MEETING OF THE PARISH COUNCIL  
**Date/Time:** Wednesday 6<sup>th</sup> December 2023 from 7.30pm  
**Venue:** The Committee Room, Bury Village Hall

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All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. **Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.**

*Charlotte Copley*

30<sup>th</sup> November 2023

Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council

## Agenda

- 1223-099 PRESENT AND APOLOGIES FOR ABSENCE  
Apologies received in advance from Cllr J Prestage.
- 1223-100 DECLARATIONS OF INTEREST  
To receive declarations of interest relating in items on the agenda as confirmed within Bury Parish Councils Code of Conduct.
- 1223-101 PUBLIC PARTICIPATION  
To resolve to allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.  
*Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting.  
At the close of this agenda item members of the public will no longer be permitted to address the Council.*
- 1223-102 MINUTES OF MEETINGS FOR APPROVAL  
Minutes for Approval of meeting 1<sup>st</sup> November 2023.
- 1223-103 CLERK'S REPORT
- 1223-104 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS
- 1223-105 PLANNING COMMITTEE MATTERS  
a. RAF Upwood Phase 1 development update from Hyde Housing.  
b. To receive the Guardroom Working Group report and recommendations.
- 1223-106 PLANNING MATTERS AND PLANNING CORRESPONDENCE  
1). **New applications** received from Huntingdonshire District Council Planning Authority.  
**23/01769/HHFUL** - Hall Farm Cottage Warboys Road Bury-Proposed removal of existing garage and replace with new car port/workshop  
**23/02067/HHFUL** – 1 Woodfield Avenue – Proposed erection of a single storey side extension and internal alterations.

- 2). **Applications determined** by Huntingdonshire District Council.  
**23/00938/FUL** | Development of a specialist dementia care home, RAF Upwood, Bury - **GRANTED**
- 3). **Planning correspondence.**  
<https://publicaccess.huntingdonshire.gov.uk/online-applications/>

1223.107 INFRASTRUCTURE  
Traffic monitoring.

1223-108 CHURCH  
To receive the church wall survey report and recommendations.

1223-109 CHRISTMAS LIGHTS 2023

1223-110 BECOMING A DEMENTIA FRIENDLY PARISH

1223-111 FINANCE AND GOVERNANCE  
(s150, s111 LGA 1972)

- a. Seek to approve the Parish Council Business Plan and Financial Strategy.
- b. Seek to adopt the draft Reserves Policy.
- c. Seek to approve the Parish Council Business Case – The Guardroom Capital Project.
- d. Approve accounts for payment November 2023.
- e. Monies received.
- f. Bank reconciliation for November 2023.
- g. To acknowledge receipt and implementation of the Local Government Pay Award 2023-24 back dated to 1<sup>st</sup> April 2023.

Invoices received after issue of the agenda will be presented at the meeting.

<b>October payments</b>		
1). Staffing	Payroll	*£TBC
2). M Badcock	Parish maintenance	£TBC
3). Human Capital	HR Support	£TBC
<b>Monies received</b>		
1). CCLA	PSDF Dividends October 2023	£159.87
2). The National Lottery	Community Fund Climbing Wall Grant	£6380.00
3). CCC	Bus Stop maintenance - 19/01881/OUT	£7982.09

1223-112 TO RECEIVE VERBAL REPORTS FROM MEMBERS RELATING TO ANY MATTERS ARISING FROM THEIR PORTFOLIO RESPONSIBILITIES

1223-113 MATTERS FOR NEXT AGENDA (decisions cannot be made under this item)  
*Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.*

1223-114 CLOSED MEETING SESSION  
By resolution this section of the meeting shall be closed under the *Public Bodies (Admission to Meetings) Act 1960 S1(2)*. Due to the confidential nature of the business to be transacted members of the public or press to be excluded during proceedings at which the resolution applies.

1223-115 DATE AND TIME OF NEXT MEETING  
Wednesday 10<sup>th</sup> January 2024, Bury Village Hall, from 7.30pm.  
Agenda items to the Clerk no later than Friday 29<sup>th</sup> December.