



## BURY PARISH COUNCIL

[www.buryparishcouncil.co.uk](http://www.buryparishcouncil.co.uk)

Parish Clerk - Charlotte Copley  
**07734 771750** (Please note change of number)  
[parish.clerk@buryparishcouncil.co.uk](mailto:parish.clerk@buryparishcouncil.co.uk)

**Meeting:** MEETING OF THE PARISH COUNCIL  
**Date/Time:** Wednesday 1<sup>st</sup> November 2023 from 7.30pm  
**Venue:** The Committee Room, Bury Village Hall

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### Minutes

#### 1123-083 PRESENT AND APOLOGIES FOR ABSENCE

Present: Councillors J. Prestage (Chair), D. Wakefield, K. Prestage, J. Hayes and R. Scantlebury.  
Also present: District Councillor Brereton, C. Copley – Clerk and 1 member of public.

Apologies: D. Masterson (illness) and County Councillor Costello received and approved.

#### 1123-084 DECLARATIONS OF INTEREST

None received.

#### 1123-085 PUBLIC PARTICIPATION

To resolve to allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.

The member of public present did not wish to speak.

#### 1123-086 MINUTES OF MEETINGS FOR APPROVAL

Minutes for Approval of meeting 4<sup>th</sup> October 2023.

**Resolved** Two errors were noted under item 077. Christmas Lights as follows:

- The ukelele group playing are The Abbey Ukeleles.
- The switch on event date is Friday 24<sup>th</sup> November.

The Chairman duly signed the minutes and initialled the errors accordingly.

#### 1123-087 CLERK'S REPORT

**Resolved** Received, noted and appended to these minutes.

#### 1123-088 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

In County Councillor Costello's absence the Clerk read a short update regarding the County Council 20mph zoning project and results of the Traffic Regulation Order (TRO)/Speed Limit Order (SLO). The notice was published in the Hunts Post on the 19<sup>th</sup> of July 2023 and the statutory consultation period ran until the 9<sup>th</sup> of August 2023. Notices were displayed at various locations in Ramsey and Bury and details of the proposal published on Cambridgeshire County Council's website. On Thursday 9<sup>th</sup> November a decision will be made regarding the 20 mph zones for Ramsey and Bury using delegated powers.

The meeting agenda is found on the County Council's website:

[https://cambridgeshire.cmis.uk.com/ccs\\_live/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/2265/Committee/30/SelectedTab/Documents/Default.aspx](https://cambridgeshire.cmis.uk.com/ccs_live/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/2265/Committee/30/SelectedTab/Documents/Default.aspx)

District Councillor Brereton informed members of the Climate Change Conversation event. The event will take place on **Saturday 18<sup>th</sup> November at Hinchingsbrooke Country Park, Brampton Road, Huntingdon, PE29 3FG from 9am to 3.30pm.**

1123-089 PLANNING COMMITTEE MATTERS

a. RAF Upwood Phase 1 development update from Hyde Housing.

b. To receive the Guardroom Working Group report and recommendations.

**Resolved** a. To receive and note the update on the Phase 1 development from Hyde Housing. Mr Jewell is awaiting Board approval for Countryside to start the works early 2024.

b. To accept the recommendations to instruct the architect to supply the planners with the landscaping information they refer to in the pre application response.

To agree to take the Design and Build route.

**Action Clerk**

1123-090 PLANNING MATTERS AND PLANNING CORRESPONDENCE

1). **New applications** received from Huntingdonshire District Council Planning Authority.

**23/01999/TREE** - 17 Valiant Square Bury Huntingdon - TO28 - whole crown reduction to 6m above ground level. – **SUPPORT**

2). **Applications determined** by Huntingdonshire District Council.

**23/01382/HHFUL-22** Redebourn Lane- Erection of a single storey rear extensions with pitched roof and conversion of garage into living space. – **Granted**

**23/01174/FUL** - Land South of Buryfield - Installation of artwork on the green space. - **Granted**

3). **Planning correspondence.**

<https://publicaccess.huntingdonshire.gov.uk/online-applications/>

1123.091 INFRASTRUCTURE

a. Traffic monitoring.

Cllr J Prestage provided an update on the units placement on Upwood Road:

- A 25% increase in traffic on the road from 2022.
- Top speed of 92mph
- 59% of vehicles travelling were in excess of the 30mph speed limit.
- It was noted that several Police speed checks have been carried out in the village over the past month.

b. To resolve to proceed with the Highways Authority suggested scheme for the narrowing of the High Street at the Old School House/Bury Stores location and set budget, at either full cost to the Council or via a LHI bid (10% of the total cost).

**Resolved** To self-fund the highways recommended scheme for the narrow section of the High Street, at a cost circa £2000 to the Parish Council. Members were unanimous in their decision to progress the scheme at the earliest opportunity rather than see delays that come from submitting a Local Highways Initiative application.

**Action Clerk**

1123-092 CHURCH

a. To receive the church wall survey report and resolve next steps.

b. To receive details of the Remembrance event 12<sup>th</sup> November 2023, confirm the Councils attendance and donation figure for 2024.

**Resolved** a. The Structural Engineer report was received and noted:

Where there is no immediate risk of imminent structural failure of the wall the suggestion is that discussions are held between respective stakeholders to seek to obtain the necessary funds for the complete rebuilding of all of the length of walling under consideration.

The wall The Clerk provided a verbal update on progress so far and hopes to be in position to provide a comprehensive report including costs for budget purposes and next steps at a later date.

b.Cllr J Prestage to attend the Bury Church Remembrance Service on Sunday 12<sup>th</sup> November, laying a poppy wreath on behalf of the Council.

A memorial risk assessment will be carried out by the Parish Council in advance of the event and necessary actions taken.

The Council will reach out to the Royal British Legion Chairman to include the Parish Council in future planning and event sharing to ensure memorial risk assessments are carried out ahead of any events taking place in the parish cemetery.

**Action Clerk**

1123-093 CHRISTMAS LIGHTS 2023

The event plans are coming along nicely, the lights are all checked and working fine. They will be installed on the 18<sup>th</sup> November with the switch on event taking place on the 24<sup>th</sup> November. Posters are being circulated.

1123-094 BECOMING A DEMENTIA FRIENDLY PARISH

This item was deferred.

1123-095 FINANCE AND GOVERNANCE

*(s150, s111 LGA 1972)*

a. Approve accounts for payment October 2023.

**Resolved** Approved, payments to be completed by Cllrs K Prestage and Hayes.

b. Monies received.

**Resolved** Received and noted.

c. Bank reconciliation for October 2023.

**Resolved** To note the £1 discrepancy in the reconciliation due to an input error, this will be amended by the November reconciliation.

d. To receive and consider recommendations of the Finance Working Group, confirming the precept level to be applied, for the financial year commencing 2024-25, the budget has been circulated to members in advance.

**Resolved** That the precept level for the 2024-25 financial year be set at £100,000.

Invoices received after issue of the agenda will be presented at the meeting.

<b>October payments</b>		
1). Staffing	Payroll	£3542.62
2). M Badcock	Parish maintenance	£2189.04
3). Human Capital	HR Support	£178.80
4). Clerk expense	Poppy wreath – remembrance event	£40.00
5). CAPALC	CIL and S106 Training – Clerk attendance	£50.00
6). Parkinson Partnership	VAT advice – Guardroom	£1200.00
<b>Monies received</b>		
1). CCLA	PSDF Dividends September 2023	£143.02
2). HMRC	VAT repay	£1238.32
3). Swearers	Cemetery – internment B42	£125.00
4). Swearers	Cemetery – plot purchase J21a	£430.00

1123-096 TO RECEIVE VERBAL REPORTS FROM MEMBERS RELATING TO ANY MATTERS ARISING FROM THEIR PORTFOLIO RESPONSIBILITIES

The Garden Show winners for this year have been confirmed, details will be included in the next parish newsletter.

Cllr Wakefield visited the areas of flooding following the recent storm. Concerned residents can find help and advice at Gov.uk: <https://check-for-flooding.service.gov.uk/plan-ahead-for-flooding>

Cllr Scantlebury has forwarded the monthly play area risk assessment with no immediate actions to take, the assessments will be retained in the Councils records accordingly. The Clerk will chase up the action for the recommended welding works to the slide.

1123-097 MATTERS FOR NEXT AGENDA (decisions cannot be made under this item)

*Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.*

1123-098 DATE AND TIME OF NEXT MEETING

Wednesday 6<sup>th</sup> December 2023, Bury Village Hall, from 7.30pm.

Agenda items to the Clerk no later than Friday 24<sup>th</sup> November.

With no further business to conduct the Chairman declared the meeting closed at 21:00

## CLERK REPORT November 2023

### Matters arising from Full Council meeting 4<sup>th</sup> October 2023.

Further to item 075.b. costings for a suitable scheme have been provided by Cambs County Council and detailed in agenda item 091.b.

Further to item 076.a. it was realised that the tree survey quotation did not include the cemetery trees, the Clerk has arranged a meeting with the surveyor to include this area and a quotation in addition to 076.a. will be submitted.

### Correspondence and Communication

#### Correspondence and information received from Cambridgeshire County Council (CCC), Huntingdonshire District Council (HDC) and the Combined Authority (CA)

Huntingdonshire District Council (HDC) is beginning to roll out free physical activity courses to help prevent Cardiovascular Disease (CVD) and Frailty. The activities are part of their 'Community Health Prevention Project', thanks to a successful bid to Cambridgeshire & Peterborough Integrated Care System for £250,000.

Visit [www.huntingdonshire.gov.uk/activeforhealth](http://www.huntingdonshire.gov.uk/activeforhealth) for further information on how to get involved

**HDC - A Polling District Review** page has been created on the District Council's website [here](#) providing more information. It provides full details of the review including –

The Notice of Review. This includes the timetable for the review, details the proposals we are making about where we would like to make changes and [here](#) is a link to maps showing the current arrangements relating to polling district boundaries.

A Polling District Schedule showing the existing polling districts, polling places and polling stations for the entire District. This gives the location of our current polling stations that we plan on using at all forthcoming elections, as well as any notes for consideration.

**Huntingdonshire District Council** have agreed to extend the current Public Space Protection Order (PSPO) for **Dog Control** in Huntingdonshire for a period of three years.

The decision was approved at the Licensing and Protection Committee meeting which took place on 27 September. This PSPO makes conditions clearer and includes measures to tackle out of control dogs. The conditions are to challenge the behaviours of irresponsible dog owners or those in charge, which includes protecting public spaces from dogs which damage or destroy other animals, cause people alarm and/or distress, and from people responsible for dogs that repeatedly stray.

#### **The PSPO will see the following rules continue to be enforced:**

- The PSPO applies to the whole of Huntingdonshire, with general conditions covering the whole District and additional conditions to apply only in specified locations;
- The conditions of the PSPO will not apply to guide dogs or assistance dogs, within defined criteria;
- A District-wide condition requiring dog faeces to be picked up and taken away or disposed of in a suitable bin;
- A District-wide condition requiring persons in control of dogs to be required to carry a suitable receptacle for picking up and disposing of dog faeces, and to demonstrate this on request by an authorised officer;
- A District-wide condition requiring dogs to be placed on a lead upon request by any authorised officer;
- A condition requiring dogs to be kept on a lead at all times in specified locations - no change is proposed to the specified locations; and
- A condition stating that dogs are not allowed in specified locations - no change is proposed to the specified locations.

#### **And the new approved conditions include:**

- A condition requiring a person responsible for the dog(s) to ensure the dog(s) are not out of control or damaging or destroying another animal.
- That the person responsible for the dog(s) are not allowing the dog(s) in their charge to cause alarm and/or distress
- The order will also introduce the conditions to allow action against a person responsible for dog(s) that repeatedly stray.
- Change to the condition; requiring dogs to be kept on a lead; HDC have removed the requirement for the lead length to be 1.5 meters.

**Huntingdonshire District Council's (HDC)** ongoing efforts to tackle the causes and effects of climate change has seen the council climb up the ranking tables in the latest Climate Emergency UK (CEUK) scorecard results.

According to the CEUK scorecards, HDC achieved an overall score of 27%, positioning the council around the national average at 96th out of 164 districts. These results reflect the council's ongoing commitment to mitigating the effects of climate change and contributing to a more sustainable future for our community.

**Huntingdonshire District Council** is planning a unique and exciting Climate Conversation event where residents can hear about the impacts of climate change in Huntingdonshire and what the council has planned to achieve their target of net zero emissions by 2040. We would like your support to promote this event.

This event will give residents the opportunity to talk about climate change, give their ideas on how to reduce it's impacts, and be inspired to do things differently through fun and interactive activities. The perspectives of the community are important in shaping how the council progresses with its climate strategy.

The event will take place on **Saturday 18<sup>th</sup> November at Hinchingsbrooke Country Park, Brampton Road, Huntingdon, PE29 3FG from 9am to 3.30pm.**

**CCC have recruited a Rights of Way Officer for the area, their key priorities are:**

- Address and resolve outstanding rights of way issues, as documented in the Report It system.
- Identify and replace public footpath signs that have fallen into disrepair (subject to budgetary constraints).
- Reevaluate the bi-annual grass and vegetation cutting system, with a focus on improving accessibility for our contractors.

**Facebook Page “Bury Parish Council, Cambs” and website.**

The Councils Facebook page has been updated with draft minutes, posters and the Onenetwork local roadworks notices.

**CAPALC and NALC** bulletins and updates have been forwarded to members accordingly.

### **Crime Reports**

Information taken from <https://www.police.uk>

<b>August 2023 – 6 Reports</b>	<b>On or near to</b>
1 x Violence and SO 1 x Other crime	Signal Road
1 x Criminal Damage and Arson	Banks End
1 x Violence and SO 1 x Public order	Grenfell Road
1 x Violence and SO	Ringwood Close