



## BURY PARISH COUNCIL

[www.buryparishcouncil.co.uk](http://www.buryparishcouncil.co.uk)

Parish Clerk - Charlotte Copley  
**07734 771750** (Please note change of number)  
[parish.clerk@buryparishcouncil.co.uk](mailto:parish.clerk@buryparishcouncil.co.uk)

**Meeting:** MEETING OF THE PARISH COUNCIL  
**Date/Time:** Wednesday 1<sup>st</sup> November 2023 from 7.30pm  
**Venue:** The Committee Room, Bury Village Hall

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All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. **Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.**

*Charlotte Copley*

20<sup>th</sup> October 2023  
Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council

## Agenda

1123-083 PRESENT AND APOLOGIES FOR ABSENCE

1123-084 DECLARATIONS OF INTEREST

To receive declarations of interest relating in items on the agenda as confirmed within Bury Parish Councils Code of Conduct.

1123-085 PUBLIC PARTICIPATION

To resolve to allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.

*Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.*

1123-086 MINUTES OF MEETINGS FOR APPROVAL

Minutes for Approval of meeting 4<sup>th</sup> October 2023.

1123-087 CLERK'S REPORT

1123-088 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

1123-089 PLANNING COMMITTEE MATTERS

- a. RAF Upwood Phase 1 development update from Hyde Housing.
- b. To receive the Guardroom Working Group report and recommendations.

1123-090 PLANNING MATTERS AND PLANNING CORRESPONDENCE

- 1). **New applications** received from Huntingdonshire District Council Planning Authority.  
**23/01999/TREE** - 17 Valiant Square Bury Huntingdon - TO28 - whole crown reduction to 6m above ground level.
- 2). **Applications determined** by Huntingdonshire District Council.  
**23/01382/HHFUL-22** Redebourn Lane- Erection of a single storey rear extensions with pitched roof and conversion of garage into living space. – **Granted**

3). **Planning correspondence.**

<https://publicaccess.huntingdonshire.gov.uk/online-applications/>

1123.091 INFRASTRUCTURE

- a. Traffic monitoring.
- b. To resolve to proceed with the Highways Authority suggested scheme for the narrowing of the High Street at the Old School House/Bury Stores location and set budget, at either full cost to the Council or via a LHI bid (10% of the total cost).

1123-092 CHURCH

- a. To receive the church wall survey report and resolve next steps.
- b. To receive details of the Remembrance event 12<sup>th</sup> November 2023, confirm the Councils attendance and donation figure for 2024.

1123-093 CHRISTMAS LIGHTS 2023

1123-094 BECOMING A DEMENTIA FRIENDLY PARISH

1123-095 FINANCE AND GOVERNANCE

*(s150, s111 LGA 1972)*

- a. Approve accounts for payment October 2023.
- b. Monies received.
- c. Bank reconciliation for October 2023.
- d. To receive and consider recommendations of the Finance Working Group, confirming the precept level to be applied, for the financial year commencing 2024-25, the budget has been circulated to members in advance.

Invoices received after issue of the agenda will be presented at the meeting.

<b>October payments</b>		
1). Staffing	Payroll	£TBC
2). M Badcock	Parish maintenance	£TBC
3). Human Capital	HR Support	£178.80
4). Clerk expense	Poppy wreath – remembrance event	£40.00
5). CAPALC	CIL and S106 Training – Clerk attendance	£50.00
6). Parkinson Partnership	VAT advice – Guardroom	£1200.00
<b>Monies received</b>		
1). CCLA	PSDF Dividends September 2023	£143.02
2). HMRC	VAT repay	£1238.32
3). Swearers	Cemetery – internment B42	£125.00
4). Swearers	Cemetery – plot purchase J21a	£430.00

1123-096 TO RECEIVE VERBAL REPORTS FROM MEMBERS RELATING TO ANY MATTERS ARISING FROM THEIR PORTFOLIO RESPONSIBILITIES

1123-097 MATTERS FOR NEXT AGENDA (decisions cannot be made under this item)

*Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.*

1123-098 DATE AND TIME OF NEXT MEETING

Wednesday 6<sup>th</sup> December 2023, Bury Village Hall, from 7.30pm.  
Agenda items to the Clerk no later than Friday 24<sup>th</sup> November.