



BURY PARISH COUNCIL

www.buryparishcouncil.co.uk

Parish Clerk - Charlotte Copley
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Meeting: MEETING OF THE PARISH COUNCIL
Date/Time: Wednesday 6th September 2023 from 7.30pm
Venue: The Committee Room, Bury Village Hall

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. **Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.**

31st August 2023
Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council

Agenda

- 0923-051 PRESENT AND APOLOGIES FOR ABSENCE
- 0923-052 DECLARATIONS OF INTEREST
To receive declarations of interest relating in items on the agenda as confirmed within Bury Parish Councils Code of Conduct.
- 0923-053 PUBLIC PARTICIPATION
To resolve to allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.
Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.
- 0923-054 MINUTES OF MEETINGS FOR APPROVAL
Minutes for Approval of meeting 5th July 2023.
- 0923-055 CLERK'S REPORT
- 0923-056 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS
- 0923-057 PLANNING COMMITTEE MATTERS
a. RAF Upwood Phase 1 development update from Hyde Housing.
b. To receive recommendations from the Guardroom Working Group.
- 0923-058 PLANNING MATTERS AND PLANNING CORRESPONDENCE
1). **New applications** received from Huntingdonshire District Council Planning Authority.
Retrospective responses made to meet the consultation deadlines:
23/01111/HHFUL- 63 Upwood Road Bury Huntingdon PE26 2PE - Erection of a single-storey rear extension and change of existing flat roof to pitched roof to the South-East. -
23/01382/HHFUL – 22 Redebourn Lane - Erection of a single storey rear extensions with pitched roof and conversion of garage into living space. – NO OBSERVATIONS
New application for consideration:
23/01174/FUL – Land South of Buryfield - Installation of artwork on the green space
23/01502/FUL – Hall Farm, Warboys Road - Agricultural Access

- 2). **Applications determined** by Huntingdonshire District Council.
23/00427/FUL – Hall Farm, Proposed agricultural entrance – **WITHDRAWN**
23/00899/TREE + 23/00898/TREE – 6 Tunkers Lane – **CONSENT**
22/01481/FUL - Upgrading of vehicle access from phase 1 to existing hangars at RAF Upwood - **CONSENT**
23/01030/TREE – Sycamore Tree, remove 2 overhanging branches – **CONSENT**
23/00710/HHFUL - Home Close High Street Bury Huntingdon PE26 2NQ – **APPROVED**
23/01111/HHFUL - 63 Upwood Road Bury Huntingdon PE26 2PE - **APPROVED**
- 3). **Planning correspondence.**
23/01056/S73 - Variation of condition 2 (Plans) of 20/00085/S73 Land West Of Garden Court And 1 To 16 Upwood Road Bury – Officer Response to installation of proposed wooden gates:
If the application is approved the Officer will be looking to impose a condition to secure full details of the gate, and their implementation within a reasonable timeframe.
<https://publicaccess.huntingdonshire.gov.uk/online-applications/>

0923.059 INFRASTRUCTURE

- a. To update members on the meeting with the Highways Authority Engineer regarding speeding hot spots in the village.
b. To receive information on the LHI scheme – pedestrian crossing.
c. To receive and consider information regarding County Council decision to reduce weed killing.

0923-060 OPEN SPACES

- a. To receive a proposal to take up the Finding Fitness Monkey Challenge.
b. To receive the latest play equipment risk assessments and Wicksteed annual inspection report.

0923-061 CHRISTMAS LIGHTS 2023

0923-062 FINANCE

(s150, s111 LGA 1972)

- a. Approve accounts for payment August and September 2023.
b. Monies received.
c. Bank reconciliation for July and August 2023.
d. Parish Council insurance renewal and cyber protection cover.
e. To confirm attendance at the CAPALC Annual Conference, at a cost of £75 per delegate for member councils.

August payments	Retrospective payments made August 2023.	
1). Staffing	Payroll	£3542.62
2). M Badcock	Parish maintenance	£1739.04
3). Human Capital	HR Support	£178.80
4). Gawn Associates	Structural survey	£1080.00
5). Mr. J Prestage	Speed monitor battery	£81.60
September payments		
1). Staffing	Payroll	£3542.62
2). M Badcock	Parish maintenance	£
3). Human Capital	HR Support	£178.80
4). Wicksteed Leisure	Annual safety report	£448.80
5). CAPALC	Training	£40.00
6). Civic London	Architect fees	£643.68
Monies received		
1). CCLA	PSDF Dividends	£144.76

0923-063 TO RECEIVE VERBAL REPORTS FROM MEMBERS RELATING TO ANY MATTERS ARISING FROM THEIR PORTFOLIO RESPONSIBILITIES

0923-064 MATTERS FOR NEXT AGENDA (decisions cannot be made under this item)

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

0923-065 CLOSED MEETING SESSION

This item is to be held as a closed meeting due to sensitive, personal, and commercial data.
*Public Bodies (Admission to Meetings) Act 1960 S1(2).
(Financial Regulations s.15.3).*

0923-066 DATE AND TIME OF NEXT MEETING

Wednesday 4th October 2023, Bury Village Hall, from 7.30pm.
Agenda items to the Clerk no later than Friday 22nd September.

CLERK REPORT July and August 2023

Matters arising from Full Council meeting 5th July 2023.

- All resolutions actioned with no matters arising.

Correspondence and Communication

- Email from resident offering an explanation as to why RAF Bury was re-named to RAF Upwood- In the recent Bury Parish Council Newsletter the question as to why RAF Upwood was originally called RAF Bury. Traditionally, RAF Stations were named on the basis of the Station Headquarters being located within a recognised parish boundary. With reference to the Ordnance Survey map the Station HQ is clearly within Bury Parish Council "territory". As to why it became RAF Upwood there may have been a clash of call sign issues with a similar "Bury" sounding station elsewhere in the country. For example, RAF Conington (near Holme) was renamed RAF Glatton to avoid confusion with RAF Coningsby in Lincolnshire. Pointing at airfields with similar names; RAF Bury St Edmunds, in Suffolk, opened in 1941 and would have initiated a conflict in station call signs.
- Email from resident complaining about speeding vehicles on Upwood Road. The Clerk responded accordingly outlining the Councils jurisdiction in this area, what has been done to fight speeding, what can be done by residents, and what is being done.

Correspondence and information received from Cambridgeshire County Council (CCC), Huntingdonshire District Council (HDC) and the Combined Authority (CA)

Huntingdonshire District Council is celebrating after receiving a Green Flag Award for Hinchingsbrooke Country Park, Paxton Pits Nature Reserve and Priory Park. Hinchingsbrooke and Paxton Pits fly the flag for the sixth year in a row, and Priory Park for the seventh.

Huntingdonshire District Council has launched a new scheme which provides grants of up to £10,000 to local businesses in Huntingdon and St Ives town centres. The scheme is funded by the Cambridgeshire & Peterborough Combined Authority and is being delivered jointly by BID Huntingdon First and Huntingdonshire District Council (HDC). For more information on eligibility and an application form, businesses can visit: <https://www.huntingdonshire.gov.uk/people-communities/market-towns-programme/shop-front-grant-scheme>

Huntingdonshire District Council confirmed the appointment of Michelle Sacks as the District Council's new Chief Executive at a Full Council meeting on Wednesday 19 July.

Michelle is the Deputy Chief Executive (Growth) for the South and East Lincolnshire Councils Partnership which is made up of Boston, East Lindsey and South Holland Councils, serving 307,000 residents. Her current role includes seeking external funding, planning, inward investment and business support, skills, transport and connectivity with a strong emphasis on delivery through collaboration.

Huntingdonshire District Council (HDC) is inviting residents to have their say on a new Council Tax Support Scheme for the District.

Each year, the council must decide whether to change the Council Tax Support Scheme for working-age applicants in its area. The council is legally required to seek the views of residents and stakeholders regarding any proposed changes. Residents and stakeholders can have their say by Sunday 10 September. The consultation can be found [online](#) and responses need to be made by Sunday 10 September. Paper versions will be available by emailing: CTSconsultation@huntingdonshire.gov.uk.

[Action on Energy Cambridgeshire](#) is a partnership between Cambridgeshire County Council, Cambridge City Council, East Cambridgeshire District Council, Fenland District Council, Huntingdonshire District Council and South Cambridgeshire District Council. Together we provide our communities with advice on how to maximise the energy efficiency of their homes, save money on their energy bills and cut carbon.

The Active Lifestyles team would like to share with our Parish Councils that our new Sports Facility Strategy for the District is now available on our website for our partners/providers and customers to view. Please find the link to our News page relating to the article here - [New Sports Facility Strategies for Huntingdonshire district - Huntingdonshire.gov.uk](#)

Huntingdonshire District Council is pleased to announce that the planning application for the proposed investment plan in Hinchingsbrooke Country Park is now available for public viewing. This significant step marks the beginning of an important phase in shaping the future of this valuable community asset.

The planning application outlines the comprehensive investment plans aimed at enhancing the facilities and natural attributes of Hinchingsbrooke Country Park, including the new café facilities, parking, and improved pathway network. These plans have been curated from feedback and engagement from our local communities, and they are now available to be viewed and commented on formally.

Physical copies of the plans will be available to view at the Countryside Centre between 09:30 and 16:30 on the following dates: August 19, 20, 25, 26, 27, 28, 29 and September 8, 9 and 10.

The plans are also available to view and comment on via the Council's planning portal, available here: [Simple Search \(huntingdonshire.gov.uk\)](https://www.huntingdonshire.gov.uk) using Ref no: 23/01377/FUL.

Huntingdonshire District Council has announced the winners of its recycling poster competition, with the designs to be displayed on the side of the council's refuse vehicles.

Around 200 young people took part in the competition and the posters of Betsy aged 6, and Charlie aged 8, have been selected to be installed on the side of two of our bin trucks.

Facebook Page "Bury Parish Council, Cambs" and website.

The Councils Facebook page has been updated with draft minutes, posters and the Onenetwork local roadworks notices. Other items circulated via Facebook:

The 20mph consultation notice, Community Speedwatch campaign and newsletter have all been circulated via Facebook and placed on the Councils website, along with sharing of HDC and CCC social media posts to reach a wider audience.

The HDC consultation Huntingdonshire District Council (HDC) is inviting residents to have their say on proposals to extend the current Public Space Protection Order (PSPO): Dog Control in Huntingdonshire for a period of three years.

Article reminding local dog owners of their responsibility following reports of dog fouling and loose dogs on the parish sports field, play areas and cemetery.

CAPALC and NALC bulletins and updates have been forwarded to members accordingly.

CAPALC Awards 2023

During our annual conference, there will be an awards ceremony, celebrating our outstanding members. Please nominate within as many categories as you like. This can be completed by Clerks and Councillors. The categories are:

1. Young councillor of the year - Must be under 40 at the time of election
2. Clerk of the year
3. New Clerk of the year
4. Mike Tew - Environmental project of the year
5. Council of the Year – with a precept under £25k

Crime Reports

Information taken from <https://www.police.uk>

May 2023 – 5 Reports	On or near to
Burglary Criminal damage and arson	RAF Upwood
Burglary	Grenfell Road
Antisocial behaviour Arson	Upwood Road
June 2023 – 10 Reports	On or near to
Public order	Lion Walk
Burglary Violence and sexual offence x 2	Grenfell Road
Criminal damage or arson	Rowell Walk
Other crime	Redebourn Lane
Violence and sexual offence Criminal damage or arson	RAF Upwood
Violence and sexual offence	The Glebe
Vehicle crime	Warboys Road