



BURY PARISH COUNCIL

www.buryparishcouncil.co.uk

Parish Clerk - Charlotte Copley
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Meeting: MEETING OF THE PARISH COUNCIL
Date/Time: Wednesday 5th July 2023 from 7.30pm
Venue: The Committee Room, Bury Village Hall

Minutes

- 0623-036 PRESENT AND APOLOGIES FOR ABSENCE
Present: Councillors J. Prestage (Chair), D. Masterson (Vice Chair) D. Wakefield, K. Prestage, J. Hayes and R. Scantlebury.
Also present: County Councillor Costello and District Councillor Brereton, C. Copley – Clerk and 1 member of public.
- 0623-037 DECLARATIONS OF INTEREST
To receive declarations of interest relating in items on the agenda as confirmed within Bury Parish Councils Code of Conduct.
None received.
- 0623-038 PUBLIC PARTICIPATION
The member of public present did not wish to speak.
- 0623-039 MINUTES OF MEETINGS FOR APPROVAL
Minutes for Approval of meeting 7th June 2023.
Resolved To accept the minutes of meeting 7th June 2023 as an accurate record of resolutions made and therefore duly signed by the Chairman.
- 0623-040 CLERK'S REPORT
Report of matters arising from minutes of 7th June 2023, correspondence and communication and crime reports. The Clerk report is circulated to members ahead of this meeting.
Resolved That the report be received and noted, appended to these minutes.
- 0623-041 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS
The County Council have opened up applications for the [Cambridgeshire Priorities Capital Fund - Cambridgeshire County Council](#) is now open for Stage One (Expression of Interest) applications. The fund is open to public bodies, including Parish and Town councils, and also to community organisations. The fund will award grants of up to £40,000 to support with the capital costs needed by an organisation to make a community building or other community asset better meet the needs of local residents and users of the facility.
All proposals will need to demonstrate that they can contribute to at least three of Cambridgeshire County Council's seven ambitions, as set out [here](#). The closing date for expressions of interests is the 24th September, if successful the decision will be made March 2024.
The Conservative Party won a seat in Kings Hedges, Cambridge.
From the 1st April 2024 Hunts District Council will bring in the Household Waste Subscription service where a charge of £57.50 per annum for green bin emptying will be made, additional bins will cost £30 per year. Green bins will be removed after that date if not paid for. This charge represents a 37% increase in HDCs council tax element or 49.1% increase on a single occupancy property.
The 2023 Parliamentary Boundary Review – the Boundary Commission for England has submitted their final report to the Speaker of the House of Commons and the report has been laid in Parliament. The recommendations can be found on their website. The new constituency of St. Neots and Mid Cambridgeshire includes the four District Wards covering St Neots and two District Wards of Great Paxton and Fenstanton, all currently located in the Huntingdon constituency. Further details and boundary maps can be found here <https://boundarycommissionforengland.independent.gov.uk/2023-review/>. The ward of Ramsey (inc. Bury) will sit in the North West Cambridgeshire Constituency.

0623-042 PLANNING COMMITTEE MATTERS

- a. RAF Upwood Phase 1 development update from Hyde Housing.
- b. To receive report from the Guardroom Working Group.
- c. To confirm attendance of the RAF Binbrook Guardroom visit.

Resolved That the updates and reports regarding items a. and b. be received and noted.
c. Members will visit RAF Binbrook Guardroom on the 24th July. Cllr Scantlebury will forward the health and safety forms to members for completion ahead of the visit.

Action Cllr Scantlebury, Clerk.

0623-043 VILLAGE TRAFFIC

- a. To confirm an onsite meeting with the Highways Authority Engineer and County Councillor Costello.
- b. To resolve to confirm the proposed 20mph zone extents, which is what the County Council policy and regulation team will use in preparation for the formal consultation.

Resolved a. The meeting with the Highways Engineer, Cllr Costello, Cllr J Prestage and the Clerk is arranged for Monday 17th July. Members will report back accordingly.
b. To support the proposed 20mph zone extents.
Further to the above Cllr J Prestage has purchased a replacement battery for the traffic monitor which will now be placed on the High Street. Cllr Scantlebury continues to arrange a meeting between the RUB Alliance and MP Shailesh Vara.

0623-044 BUS SHELTERS

Further to item 0423-191. 2). As requested, a guide price for replacing the existing shelters with new was sourced. The bus shelter report has been updated with the figures and circulated to members.

Resolved That until clearance of the overhanging trees and overgrowth around the shelters is carried out any repairs or cleaning works will be on hold. The Clerk has already contacted the respective land owners to request the clearance be carried out. Cllrs Wakefield and Masterson will chase the landowners adjacent to the Warboys Road shelter and the Clerk will chase the landowners adjacent to the High Street shelters.

Action Cllrs Masterson and Wakefield, Clerk.

0623-045 PLANNING MATTERS AND PLANNING CORRESPONDENCE

- 1). **New applications** received from Huntingdonshire District Council Planning Authority. The Parish Council are consulted as part of the process by responding to the Planning Authority as follows:
Recommend **approval**, recommend **refusal** or make **no observations** on the following applications:

23/00938/FUL - Development of a specialist dementia care home (Use Class C2) together with associated access, car and cycle parking, structural landscaping and amenity space provision. Upwood Hill House And Part Of RAF Upwood, Bury. – **APPROVE.**
23/00830/HHFUL - 6 Brookfield Way Bury Huntingdon PE26 2LH
Removal of existing close boarded fence and erection of new close boarded fence. – **REFUSE. TO SUPPORT** on grounds of visibility from vehicles exiting the cul-de-sac.
23/01056/S73 - Variation of condition 2 (Plans) of 20/00085/S73 Land West Of Garden Court And 1 To 16 Upwood Road Bury – **REFUSE** (response made outside of meeting, attached).
23/01001/FUL, 23/01000/FUL, 23/00999/FUL - Former RAF Upwood And Upwood Hill House Bury Road Ramsey – 3 x electricity sub stations. – **APPROVE.**
- 2). **Applications determined** by Huntingdonshire District Council.
23/00592/HHFUL - 22 Brookfield Way – Single storey front extension. **PERMISSION**
23/00801/EXTDET - 63 Upwood Road Bury Huntingdon PE26 2PE –
Rear extension and change of existing flat roof to pitched roof to the South-East (extends beyond the rear wall by 5m, max height 4.85m) - **WITHDRAWN**
- 3). **Planning correspondence.**
<https://publicaccess.huntingdonshire.gov.uk/online-applications/>

0623-046 GOVERNANCE

Seek to adopt the Environmental Policy and Tree Management Policy, forwarded to members ahead of this meeting.

Resolved That the policies be adopted and made available on the Councils website.

0623-047 FINANCE

(s150, s111 LGA 1972)

- a. Approve accounts for payment June 2023.

Resolved That payments 1 – 5 were recommended for approval, the online payments will be authorised by Cllrs K Prestage and D Masterson at the earliest opportunity.

- b. Monies received.

Resolved Received and noted.

c. Bank reconciliation for June 2023.

Resolved The bank reconciliation was checked, confirmed as correct and signed by the Chairman.

d. First quarter position

Resolved Received and noted.

1). Staffing	Payroll	£3542.62
2). Parrot Print	Newsletter	£478.00
3). Human Capital	HR Support	£178.80
4). M Badcock	Parish maintenance	£1739.04
5). Community Heartbeat Trust	Defibrillator – Annual Support	£135.00

1). PSDF	Dividends	£131.14
2). Memorial	GoR41	£40.00
3). Unity Bank	Interest Received	£1216.82

.0623-048 TO RECEIVE VERBAL REPORTS FROM MEMBERS RELATING TO ANY MATTERS ARISING FROM THEIR PORTFOLIO RESPONSIBILITIES

Cllrs Prestage are attending the Hunts District Council Waste Minimisation Event; information will be circulated to the village.

The Christmas lights working group are seeking support to form a committee and have approached local groups.

Cllr Scantlebury report the new telephone box door is now complete and is looking very smart.

0623-049 MATTERS FOR NEXT AGENDA (decisions cannot be made under this item)

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

Christmas lights

0623-050 DATE AND TIME OF NEXT MEETING

Wednesday 6th **September** 2023, Bury Village Hall, from 7.30pm.

Agenda items to the Clerk no later than Friday 25th August.

With no further business to conduct the Chair declared the meeting closed at 21:24.

CLERK REPORT June 2023

Matters arising from Full Council and Planning Committee combined meeting 7th June 2023.

- a. Further to item 0623-024 the latest edition of the newsletter is now ready for delivery, the website has been updated with the report and is also appended to the meeting minutes.
- b. The Guardroom Working Group met on the 26th June, any recommendations will be made to full Council for resolution.

Correspondence and Communication

- CPRE Cambridgeshire and Peterborough - Campaign to Protect Rural England - Cambridgeshire and Peterborough branch.
- The Federation of Independent Retailers – request to report on Thusys' success in gaining the Community Award in their next edition of the Federation of Independent Retailers magazine.
- Email from resident enquiring about resurfacing to village footpaths and speed reductions. The Clerk advised as the County Council are the Highways Authority it would be best to address their concerns directly to them. The Clerk did receive an email from the County Council Site Inspector regarding Buryfield footpath, who confirmed that as the damaged footpath is out of the S38 agreement they have e-mailed the local highway team to arrange a meeting on site to discuss the remedials, NFC are willing to do these works.

Correspondence and information received from Cambridgeshire County Council (CCC), Huntingdonshire District Council (HDC) and the Combined Authority (CA)

- Huntingdonshire District Council, in collaboration with Huntingdon Town Council and Huntingdon BID, is inviting residents and visitors to complete a public survey about Fayre on the Square. The survey is available online [here](#)
- Huntingdonshire District Council is inviting residents and visitors to have their say in a public survey, launched 5 June, to gain insight into the user requirements, concerns, and expectations of Electric Vehicle (EV) Charge Points within the district. Residents are encouraged to complete the survey before midnight on Sunday 9 July at <https://tinyurl.com/hdcevc>.
- Huntingdonshire District Council is calling all young artists to take part in a recycling poster competition that could see the winner(s) have their artwork printed and installed onto one of their collection vehicles.
- The competition opens on Monday 5 June and closes on Monday 10 July. There are two age categories for the competition: category A, ages 3-6 years inclusive, and category B, ages 7-11 years inclusive. Use bold and bright pens and pencils and A4 landscape paper and email your artwork to wasteminimisation@huntingdonshire.gov.uk.

Facebook Page “Bury Parish Council, Cambs” and website.

The Councils Facebook page has been updated with draft minutes, posters and the Onenetwork local roadworks notices.

CAPALC and NALC bulletins and updates have been forwarded to members accordingly.

Crime Reports

Information taken from <https://www.police.uk>

8 x reports of crime in the village received during the month of April 2023 ranging from, vehicle crime, public order, criminal damage, violence and sexual offence.

Bury Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/06/2023		
	Cash in Hand 01/04/2023		242,648.34
	ADD Receipts 01/04/2023 - 30/06/2023		168,542.27
			411,190.61
	SUBTRACT Payments 01/04/2023 - 30/06/2023		39,147.28
A	Cash in Hand 30/06/2023 (per Cash Book)		372,043.35
	Cash in hand per Bank Statements		
	Petty Cash 30/06/2023	0.00	
	CCLA - Public Sector Deposit Fund 30/06/2023	34,946.23	
	Unity Instant Access - EARMARKE 30/06/2023	269,054.09	
	Unity Trust Current T2 30/06/2023	69,184.21	
	Barclays Business 30/06/2023	0.00	
			373,164.53
	Less unrepresented payments		1,121.18
			372,043.35
	Plus unrepresented receipts		
B	Adjusted Bank Balance		372,043.35
	A = B Checks out OK		