



BURY PARISH COUNCIL

www.buryparishcouncil.co.uk

Parish Clerk - Charlotte Copley
07849 107046
parish.clerk@buryparishcouncil.co.uk

Meeting: MEETING OF THE PARISH COUNCIL
Date/Time: Wednesday 5th July 2023 from 7.30pm
Venue: The Committee Room, Bury Village Hall

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. **Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.**

29th June 2023
Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council

Agenda

- 0623-036 PRESENT AND APOLOGIES FOR ABSENCE
- 0623-037 DECLARATIONS OF INTEREST
To receive declarations of interest relating in items on the agenda as confirmed within Bury Parish Councils Code of Conduct.
- 0623-038 PUBLIC PARTICIPATION
To resolve to allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.
Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.
- 0623-039 MINUTES OF MEETINGS FOR APPROVAL
Minutes for Approval of meeting 7th June 2023.
- 0623-040 CLERK'S REPORT
Report of matters arising from minutes of 7th June 2023, correspondence and communication and crime reports. The Clerk report is circulated to members ahead of this meeting.
- 0623-041 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS
- 0623-042 PLANNING COMMITTEE MATTERS
a. RAF Upwood Phase 1 development update from Hyde Housing.
b. To receive report from the Guardroom Working Group.
c. To confirm attendance of the RAF Binbrook Guardroom visit.
- 0623-043 VILLAGE TRAFFIC
a. To confirm an onsite meeting with the Highways Authority Engineer and County Councillor Costello.
b. To resolve to confirm the proposed 20mph zone extents, which is what the County Council policy and regulation team will use in preparation for the formal consultation.

0623-044 BUS SHELTERS

Further to item 0423-191. 2). As requested, a guide price for replacing the existing shelters with new was sourced. The bus shelter report has been updated with the figures and circulated to members.

0623-045 PLANNING MATTERS AND PLANNING CORRESPONDENCE

- 1). **New applications** received from Huntingdonshire District Council Planning Authority.
 - 23/00938/FUL** - Development of a specialist dementia care home (Use Class C2) together with associated access, car and cycle parking, structural landscaping and amenity space provision. Upwood Hill House And Part Of RAF Upwood, Bury.
 - 23/00830/HHFUL** - 6 Brookfield Way Bury Huntingdon PE26 2LH - Removal of existing close boarded fence and erection of new close boarded fence.
 - 23/01056/S73** - Variation of condition 2 (Plans) of 20/00085/S73 Land West Of Garden Court And 1 To 16 Upwood Road Bury – REFUSE (response made outside of meeting, attached).
 - 23/01001/FUL, 23/01000/FUL, 23/00999/FUL** - Former RAF Upwood And Upwood Hill House Bury Road Ramsey – 3 x electricity sub stations.
- 2). **Applications determined** by Huntingdonshire District Council.
 - 23/00592/HHFUL** - 22 Brookfield Way – Single storey front extension. **PERMISSION**
 - 23/00801/EXTDET** - 63 Upwood Road Bury Huntingdon PE26 2PE – Rear extension and change of existing flat roof to pitched roof to the South-East (extends beyond the rear wall by 5m, max height 4.85m) - **WITHDRAWN**
- 3). **Planning correspondence.**
<https://publicaccess.huntingdonshire.gov.uk/online-applications/>

0623-046 GOVERNANCE

Seek to adopt the Environmental Policy and Tree Management Policy, forwarded to members ahead of this meeting.

0623-047 FINANCE

(s150, s111 LGA 1972)

- a. Approve accounts for payment June 2023.
- b. Monies received.
- c. Bank reconciliation for June 2023.
- d. First quarter position

1). Staffing	Payroll	£3542.62
2). Parrot Print	Newsletter	£478.00
3). Human Capital	HR Support	£178.80
4). M Badcock	Parish maintenance	£1739.04
5). Community Heartbeat Trust	Defibrillator – Annual Support	£135.00

1). PSDF	Dividends	£TBC
2). Memorial	GoR41	£40.00
3). Unity Bank	Interest Received	£1216.82

0623-048 TO RECEIVE VERBAL REPORTS FROM MEMBERS RELATING TO ANY MATTERS ARISING FROM THEIR PORTFOLIO RESPONSIBILITIES

0623-049 MATTERS FOR NEXT AGENDA (decisions cannot be made under this item)

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

0623-050 DATE AND TIME OF NEXT MEETING

Wednesday 6th **September** 2023, Bury Village Hall, from 7.30pm.
 Agenda items to the Clerk no later than Friday 25th August.