



## BURY PARISH COUNCIL

[www.buryparishcouncil.co.uk](http://www.buryparishcouncil.co.uk)

Parish Clerk - Charlotte Copley

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**Meeting:** Full Council and Planning Committee  
**Date/Time:** Wednesday 5<sup>th</sup> April 2023 from 7.30pm  
**Venue:** The Committee Room, Bury Village Hall

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All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. **Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.**

30<sup>th</sup> March 2023

Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council

### Agenda

- 0423-181 PRESENT AND APOLOGIES FOR ABSENCE
- 0423-182 DECLARATIONS OF INTEREST  
To receive declarations of interest relating in items on the agenda as confirmed within Bury Parish Councils Code of Conduct. Dispensation requests must be made to the Clerk prior to the meeting.
- 0423-183 PUBLIC PARTICIPATION  
To resolve to allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.  
Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.
- 0423-184 ATTENDANCE BY QED PLANNING – PLANNING CONSULTANCY FOR THE CARE SECTOR  
To receive QED Planning on behalf of Barcroft Estates and HC One, designs and plans in respect of proposals for new 70-bedroom care home on the former RAF Upwood Site (Bury).
- 0423-185 MINUTES OF MEETINGS FOR APPROVAL  
Combined full Council and Planning Committee meeting 1<sup>st</sup> March 2023.
- 0423-186 STONEWATER HOUSING - 22/01946/REM : Tunkers Lane Bury
- 1). To receive information from DT Architects in response to questions put to Stonewater at the meeting November 2022, PC-1122-075, mainly housing mix, size and tenure along with drainage.
  - 2). To address with Stonewater representative if present, issues relating to their development site off Buryfield, mainly the blocked gulleys, mud on the road and disruption to neighbouring properties.
- 0423-187 PLANNING COMMITTEE MATTERS  
**RAF Upwood**
- 1) To receive an update on the next consultation phase of the Guardroom project.
  - 2) To discuss arrangements to instruct a structural survey on the Guardroom.
  - 3) To consider the findings of the Clerk report outlining the Councils requirements under the Landscape and Biodiversity Plan for the open space, Phase 1 RAF Upwood.
  - 4) To receive an update on progress of the Phase 1 works from Mr Jewell, Hyde Housing.

## BMX Track

- 1) To receive an update on the purchase of the BMX track.
- 2) To consider the Clerks report (sent to members 14.03.23) regarding the MUGA project.

## 0423-188 PLANNING MATTERS AND PLANNING CORRESPONDENCE

- 1). New applications.  
**23/00427/FUL** - Proposed Agricultural Access. Hall Farm Warboys Road, Bury.  
**CCC/22/151/FUL** – Construction and operation of Thermal Treatment Facility for the generation of electricity from non-hazardous, residual waste (post-recycling); including associated plant and infrastructure, vehicular access, car parking and landscaping. The Old Brickworks, Puddock Hill, Warboys, Cambridgeshire, PE28 2TX  
*Under the Councils adopted scheme of delegation this item was dealt with outside of this meeting in order to meet the County Council deadline for response.*
- 2). Applications determined.  
**22/02417/FUL** - Alterations and change of use of barn to single residential dwelling and the erection of a detached double garage – Shillow Barn, Warboys Road, Bury – APPROVED
- 3). Planning correspondence.  
To receive information relating to the Cromwell Fields development and issue with the adjacent public right of way.

<https://publicaccess.huntingdonshire.gov.uk/online-applications/>

## 0423-189 CLERK'S REPORT

Report of matters arising from minutes of 1<sup>st</sup> March 2023, correspondence and crime reports.

## 0423-190 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

To receive verbal reports from the County and District Councillors

## 0423-191 PARISH COUNCIL ASSETS

- 1) To receive a proposal to refurbish the telephone box door and add doors to the Meadow Lane noticeboard.
- 2) To receive costings and agree maintenance schedule for the cleaning and refurbishment of the parish bus shelters.

## 0423-192 CEMETERY

Update on the cemetery retaining wall.

## 0423-193 PLAY AREAS

- 1) To receive quotations for the installation of 2 x new rules signs for the Jubilee Playground and Gym equipment.
- 2) To receive and consider actions arising from the inspection of the play areas.

## 0423-194 VILLAGE TRAFFIC

- 1) To receive latest monitoring report.

## 0423-195 FINANCE

- 1) To confirm agreement of payments.

*Invoices received after issue of the agenda will be presented at the meeting.*

1). Administration	Salaries/HMRC/Superannuation	£3542.62
2). M Badcock	Cemetery grass and hedges	£450.00
3). M Badcock	Village areas maintenance + 2 x padlocks	£228.48
4). Human Capital	HR Support (March)	£178.80
5). S R Howell	Payroll fees 2022-23	£120.00
6). Officeworld	Printer ink	£38.97
7). *Fen Regis Trophies	Community Award Shields	£160.25
8). CAPALC	Membership 2023-2024	£613.70
9). Civic London	Architects	£5700.00
10). Unity Trust Bank	Manual credit handling charge	£0.30
11). Unity Trust Bank	Service Charge	£23.10

\* Item 7). Paid pro-forma.

## 2) Monies received.

1).CCLA	Dividends	£26.16
2). Unity	Interest earned (reserves)	£768.82

- 3) Bank reconciliation.
- 4) To resolve to renew the CAPALC membership for the ongoing year at a cost of £613.70 with Data Protection Officer membership (increase of £35.48 on last year).

0423-196 TO RECEIVE VERBAL REPORTS FROM MEMBERS RELATING TO ANY MATTERS ARISING FROM THEIR PORTFOLIO RESPONSIBILITIES

0423-197 MATTERS FOR NEXT AGENDA (decisions cannot be made under this item)  
*Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.*

0423-198 DATE AND TIME OF NEXT MEETING  
Annual meetings, 3<sup>rd</sup> May 2023  
The Annual Meeting of the Parish commencing at 7pm.  
The Annual Meeting of the Council commencing at 7.30pm.  
Agenda items to the Clerk by 17<sup>th</sup> April 2023.