



BURY PARISH COUNCIL

www.buryparishcouncil.co.uk

Parish Clerk - Charlotte Copley
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Meeting: Full Council and Planning Committee
Date/Time: Wednesday 1st February 2023 from 7.30pm
Venue: The Committee Room, Bury Village Hall

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. **Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.**

26th January 2023

Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council

Agenda

0223-146 PRESENT AND APOLOGIES FOR ABSENCE

0223-147 DECLARATIONS OF INTEREST

To receive declarations of interest relating in items on the agenda as confirmed within Bury Parish Councils Code of Conduct. Dispensation requests must be made to the Clerk prior to the meeting.

0223-148 PUBLIC PARTICIPATION

To resolve to allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.

Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

0223-149 MINUTES OF MEETINGS FOR APPROVAL

Combined full Council and Planning Committee meeting 18th January 2023.

0223-150 CLERK'S REPORT

Report of matters arising from minutes of 18th January 2023, correspondence, communication and crime reports along with updates relating to Planning Committee matters such as developer communications and project updates.

0223-151 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

To receive verbal reports from the County and District Councillors

0223-152 NOTIFICATION OF DISRUPTIVE WORKS

Briefing note received from Cambridgeshire County Council regarding works involved with the installation of high voltage cables from Meadow Lane, High Street, Owls End, Old Stable Walk, Grove Way, Upwood Road. Between 11/2/23-31/5/23 TWO WAY/MULTI WAY SIGNALS/Footpath closures. Manual control at peak times. Works in the vicinity of Schools will be carried out in half term.

0223-153 PLANNING MATTERS AND PLANNING CORRESPONDENCE
 1). New applications.
 2). Applications determined.
22/02378/HHFUL - Single storey rear extension and single storey side extension – 24 Brookfield Way APPROVED
 3). Planning correspondence.
<https://publicaccess.huntingdonshire.gov.uk/online-applications/>

0223-154 PARISH COUNCIL ASSETS
 Refurbishment of the parish noticeboards including the red telephone box.

0223-155 CEMETERY
 Update on the cemetery retaining wall.

0223-156 PLAY AREAS
 1) Rules signs update.
 2). Follow up on action (item 0123-140) Wicksteed Leisure site survey regarding the Skiddaw climbing dome installation and possible replacement of the slide. The latest equipment safety assessment report has been circulated to members.
 3). To receive and consider actions arising from Cllr Scantleburys inspection of the play areas.

0223-157 TRAFFIC MONITORING AND SPEEDWATCH

0223-158 KINGS CORONATION 8 MAY 2023

0223-159 COMMUNITY AWARD
 To further consider the “Bury Community Award”.

0223-160 FINANCE
 1). To confirm agreement of payments.
Invoices received after issue of the agenda will be presented at the meeting.

1). Administration	Salaries	£
2). Superannuation		£
3). HMRC	Contributions	£
4). Human Capital	HR Support	£
5). M Badcock	Cemetery maintenance	£
6). M Badcock	Village areas maintenance	£
7). Serjeant and Son	BMX Track legal fees	£463.20

2). Monies received.

1).		

3). Bank reconciliation.
 4). To complete CCLA application form.
 5). To consider the Clerks attendance at the Parkinson Partnership Procurement training course.
 6). To sign revised Terms of Reference for HR services Human Capital reflecting the reduction of retained service from 4 hours per month to 2 as of February 2023.

0223-161 TO RECEIVE VERBAL REPORTS FROM MEMBERS RELATING TO ANY MATTERS ARISING FROM THEIR PORTFOLIO RESPONSIBILITIES

0223-162 MATTERS FOR NEXT AGENDA (decisions cannot be made under this item)
Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

0223-163 DATE AND TIME OF NEXT MEETING
 1st March 2023, Bury Village Hall Committee Room, from 7.30pm.