



BURY PARISH COUNCIL

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Parish Clerk - Charlotte Copley

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Meeting: Full Council and Planning Committee
Date/Time: Wednesday 18th January 2023 from 7.30pm
Venue: The Committee Room, Bury Village Hall

Minutes

- 0123-129 PRESENT AND APOLOGIES FOR ABSENCE
Present: Councillors J. Prestage (Chair), D. Wakefield (Vice Chair), D Masterson and R. Scantlebury

Also present: C. Copley – Clerk, Mr Kevin Jewell (Hyde Housing) and one member of public.

Apologies: K. Prestage (personal), J. Hayes (attendance required elsewhere), County Councillor Costello and District Councillor Brereton, (attendance due elsewhere).
Resolved To accept apologies.
- 0123-130 DECLARATIONS OF INTEREST
To receive declarations of interest relating in items on the agenda as confirmed within Bury Parish Councils Code of Conduct. Dispensation requests must be made to the Clerk prior to the meeting.
None received.
- 0123-131 PUBLIC PARTICIPATION
To resolve to allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.
Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.
Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.
The member of public present did not wish to speak.
- 0123-132 MINUTES OF MEETINGS FOR APPROVAL
Full Council meeting 7th December 2022
Planning Committee meeting 16th November 2022
Resolved That the minutes of meetings as stated above be approved with one adjustment to the minutes of meeting 7th December 2022, 1222-133 Vice chair incorrectly typed as being R. Scantlebury not D. Wakefield.
- 0123-133 HR COMMITTEE MEETING REPORT
1). To adopt and sign the HR Committee Terms of Reference.
2). To acknowledge receipt of the HR Committee minutes of meeting 6th December 2022.
Resolved 1). The HR Committee Terms of Reference be adopted and therefore signed by the Chairman of the Council.
2). The resolutions of meeting 6th December 2022 were duly noted.
- 0123-134 CLERK'S REPORT
Report of matters arising from minutes of 7th December 2022, correspondence, communication and crime reports, along with a roundup of resolutions of the Planning Committee meeting 16th November 2022.
Resolved That the Clerks report be received and noted.

0123-135 PLANNING COMMITTEE - UPDATES

RAF Upwood

Mr. Jewell provided a verbal update on events since November's meeting.

As of 3rd January 2023 RAF Upwood Phase 1 will be owned by Hyde Housing and Hyde Devco 2 Ltd, Mr. Jewell will remain as Project Lead.

Phase 1 of the site is expected to be underway by Spring with the first occupations of properties Spring 2024. The affordable housing element of the Phase 1 development will see an increase from 52 homes to 88, this will reflect a reduction in the amount of Community Infrastructure Levy due, an amended Demand Notice will be issued. The S106 agreement site management offer to the Parish Council will remain.

Hyde remain working with Breheny on the ground works and S278 and S38 agreements are pending. A twelve week notice period to apply for road closures, with infrastructure works expected to start one month before. Breheny's early work will consist of rebuilding the spine road (Guardroom entrance road off Upwood Road to the pallet factory) and access to the site. Completion of the spine road expected by September/October this year. The Guardroom remains available to the Parish Council.

The care home pre application is expected to go in around April time with an estimate of 18 months for planning approval.

The first power sub station works have been approved; the remaining 3 sub stations will be submitted under pre-app first.

Mr. Jewell confirmed the Phase 2 site remains to be owned by Strawsons with Hyde having the right to acquire the site subject to planning consent. The application will be submitted soon.

BMX Track

The land purchase is still ongoing, with the delay being due to the last remaining issue around the wording of the Deed of Release. It is awaiting approval from Allison Homes solicitors.

Resolved Mr. Jewell will forward an indicative timeline work milestones to help with the Councils planning for the Guardroom project along with the updated Phase 2 development drawings. Mr. Jewell to provide definitions of the "affordable properties".

0123-136 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

To receive verbal reports from the County and District Councillors.

County Councillor Costello and District Councillor Brereton were unable to attend due to being required at meetings elsewhere. They did not forward written reports in their absence.

0123-137 PLANNING MATTERS AND PLANNING CORRESPONDENCE

a. New applications.

22/02538/HHFUL – 10 Greenwood Close, Bury – Erection of first floor side extension – **SUPPORT**

Received after agenda issued

22/02417/FUL Shilow Barn, Bury - Alterations and change of use of barn to single residential dwelling and the erection of a detached double garage. – **NO OBSERVATIONS**

b. Applications determined.

Tree preservation order number: 22/004 - Land Between 39 And 40 Valiant Square Bury

Order was confirmed by the Planning Services Manager on 23.12.2022 without modification. - **NOTED**

c. Planning correspondence.

22/80348/COND - Discharge of conditions 6 (Contamination), 18 (CEMP), 22 (Archaeology) and 30 (Highways 7 - off site works) of 20/00863/OUT – Land off Tunkers Lane – (for information) - **NOTED**

<https://publicaccess.huntingdonshire.gov.uk/online-applications/>

0123-138 PARISH COUNCIL ASSETS

1) To receive an update on the Diamond Jubilee Playground and Sports Field rules sign audit carried out by the Clerk and Cllr Scantlebury.

2). To receive and consider actions arising from Cllr Scantlebury's inspection of the play areas.

Resolved 1) To continue with seeking quotations.

2) Cllr Scantlebury had completed the monthly play equipment risk assessment, with no action to be taken. The assessments will be retained in the Council's files as necessary.

0123-139 TRAFFIC MONITORING AND SPEEDWATCH

Cllr Prestage provided a verbal update on the progress with the RUB Alliance. An Alliance meeting is expected to go ahead mid-February. The Alliance aim to form a 6-month strategy, better appreciation with the County Council Highways department when it comes to road systems and to include conversations with the Integrated Care System (NHS) and education team at County Council regarding our schools.

0123-140 KINGS CORONATION 8 MAY 2023

Resolved To ensure residents know they are welcome to use sports field and Jubilee play areas for their celebrations. That the Bury Residents Charity be approached to find out if the Hall will be holding any events. Cllr Scantlebury suggested the PC look at the possibility of replacing an item of play equipment such as the slide in celebration of the Coronation. Cllr Prestage and the Clerk will make initial enquiries with Wicksteed when they attend to carry out the site survey for the installation of the Platinum Jubilee climbing dome.

Action Cllr J Prestage, Scantlebury and Clerk

0123-141 COMMUNITY AWARD

Following discussions it was agreed the Parish Council will present an award at the Annual Meeting of the Parish in May 2023, the first winner will be decided by the Council and then open up the nominations to the community thereafter.

Resolved To consider the "Bury Community Award" format and associated costs at the next meeting.
Action All

0123-142 FINANCE

1). To confirm agreement of payment of outstanding debts.

Invoices received after issue of the agenda will be presented at the meeting.

1). Administration	Salaries including back pay	£3769.73
2). Superannuation		£256.83
3). HMRC	Contributions	£1802.94
4). Unity Bank	Charges – 2 x cheque deposits	£0.60
5). Human Capital	HR Support	£274.80
6). Information Commissioner	Data protection fee renewal	£40.00
7). GAP	Crowd control – Christmas lights event	£256.68
8). Bury Residents Charity	File storage and Room Hire	£71.00
9). Warren Access	Height for hire – Christmas lights	£408.00
10). M Badcock	Cemetery maintenance	£450.00
11). M Badcock	Village areas maintenance	£387.10
12). Cambs ACRE	Membership	£57.00

*Payments reflect the Local Government Pay Award 2022/23 back dated to take effect from 01.04.22

2). Monies received.

1). Fenland Stoneworks	Memorial GoR40	£40.00
2).Unity Trust Bank	Interest credit	£651.52

3). Bank reconciliation.

4). To acknowledge receipt and implementation of the Local Government Pay Award 2022-23 back dated to 1st April 2022.

5). To agree to the internal transfer separating out the general reserves from earmarked reserves.

6). To note the financial reports for quarter 2 and 3 of the financial year.

Resolved 1) The payments 1 – 11 above were recommended for approval and therefore the online payments will be authorised by Cllrs Wakefield and D Masterson at the earliest opportunity.
 2). The receipts were noted.
 3). The bank reconciliation for December was confirmed correct and therefore duly signed by the Chair.

Items 4, 5 and 6 were duly received and noted.

Action Cllr Wakefield and Masterson

0123-143 TO RECEIVE VERBAL REPORTS FROM MEMBERS RELATING TO ANY MATTERS ARISING FROM THEIR PORTFOLIO RESPONSIBILITIES

On behalf of Cllr K Prestage; a huge thank you to everyone who came forward and helped with the Christmas lights and switch on event.

0123-144 MATTERS FOR NEXT AGENDA (decisions cannot be made under this item)

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

To consider the replacement of the large slide.

Update on the new Platinum Jubilee item of equipment.

Noticeboards refurbishment.

Telephone box maintenance.

0123-145 DATE AND TIME OF NEXT MEETING

Resolved To continue with the Full Council and Planning Committee meeting combined until the projects pick up again.

The next meeting will be held on Wednesday 5th February 2023, from 7.30pm in the Village Hall, Committee Room

With no further business to conduct the Chair declared the meeting closed at 21:40.