



BURY PARISH COUNCIL

www.buryparishcouncil.co.uk

Parish Clerk - Charlotte Copley
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Meeting: Full Council and Planning Committee
Date/Time: Wednesday 18th January 2023 from 7.30pm
Venue: The Committee Room, Bury Village Hall

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. **Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.**

12th January 2023
Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council

Agenda

- 0123-129 PRESENT AND APOLOGIES FOR ABSENCE
- 0123-130 DECLARATIONS OF INTEREST
To receive declarations of interest relating in items on the agenda as confirmed within Bury Parish Councils Code of Conduct. Dispensation requests must be made to the Clerk prior to the meeting.
- 0123-131 PUBLIC PARTICIPATION
To resolve to allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.
Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting.
Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.
- 0123-132 MINUTES OF MEETINGS FOR APPROVAL
Full Council meeting 7th December 2022
Planning Committee meeting 16th November 2022
At Full Council meeting of 7th December 2022 it was resolved to cancel the December Planning Committee meeting of 21st December and push back the Full Council meeting of 4th January 2023 to hold a joint Full Council and Planning Committee meeting on the 18th January 2023. To allow for annual leave.
- 0123-133 HR COMMITTEE MEETING REPORT
1). To adopt and sign the HR Committee Terms of Reference.
2). To acknowledge receipt of the HR Committee report of meeting 6th December 2022.
- 0123-134 CLERK'S REPORT
Report of matters arising from minutes of 7th December 2022, correspondence, communication and crime reports, along with a roundup of resolutions of the Planning Committee meeting 16th November 2022.

0123-135 PLANNING COMMITTEE - UPDATES

0123-136 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS
To receive verbal reports from the County and District Councillors.

0123-137 PLANNING MATTERS AND PLANNING CORRESPONDENCE

- a. New applications.
22/02538/HHFUL – 10 Greenwood Close, Bury – Erection of first floor side extension
- b. Applications determined.
Tree preservation order number: 22/004 - Land Between 39 And 40 Valiant Square Bury
This Order was confirmed by the Planning Services Manager on 23.12.2022 without modification.
- c. Planning correspondence.
22/80348/COND - Discharge of conditions 6 (Contamination), 18 (CEMP), 22 (Archaeology) and 30 (Highways 7 - off site works) of 20/00863/OUT – Land off Tunkers Lane – (for information)
<https://publicaccess.huntingdonshire.gov.uk/online-applications/>

0123-138 PARISH COUNCIL ASSETS

- 1) To receive an update on the Diamond Jubilee Playground and Sports Field rules sign audit carried out by the Clerk and Cllr Scantlebury.
- 2). To receive and consider actions arising from Cllr Scantleburys inspection of the play areas.

0123-139 TRAFFIC MONITORING AND SPEEDWATCH

0123-140 KINGS CORONATION 8 MAY 2023

0123-141 COMMUNITY AWARD

0123-142 FINANCE

- 1). To confirm agreement of payment of outstanding debts.

To allow for invoices received after issue of the agenda the full payments list will be issued at the meeting.

1). Administration	Salaries including back pay	£3769.73
2). Superannuation		£256.83
3). HMRC	Contributions	£1802.94
4). Unity Bank	Charges – 2 x cheque deposits	£0.60
5). Human Capital	HR Support	£274.80
6). Information Commissioner	Data protection fee renewal	£40.00
7). GAP	Crowd control – Christmas lights event	£256.68
8). Bury Residents Charity	File storage and Room Hire	£71.00
9). Warren Access	Height for hire – Christmas lights	£TBC
10). M Badcock	Cemetery maintenance	£ TBC
11). M Badcock	Village areas maintenance	£TBC

*Payments reflect the Local Government Pay Award 2022/23 back dated to take effect from 01.04.22

- 2). Monies received.

1). Fenland Stoneworks	Memorial GoR40	£40.00
2).Unity Trust Bank	Interest credit	£651.52

- 3). Bank reconciliation.

4). To acknowledge receipt and implementation of the Local Government Pay Award 2022-23 back dated to 1st April 2022.

5). To agree to the internal transfer separating out the general reserves from earmarked reserves.

6). To note the financial reports for quarter 2 and 3 of the financial year.

0123-143 TO RECEIVE VERBAL REPORTS FROM MEMBERS RELATING TO ANY MATTERS ARISING FROM THEIR PORTFOLIO RESPONSIBILITIES

0123-144 MATTERS FOR NEXT AGENDA (decisions cannot be made under this item)

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

0123-145 DATE AND TIME OF NEXT MEETING

To consider continuing with the combined meetings, holding both the first Wednesday of the month. Once agreed the Councils website calendar will be updated along with a list of future dates being placed on the noticeboards.