



BURY PARISH COUNCIL

Parish Clerk - Charlotte Copley. 37 Station Road, Ramsey PE26 1JB

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The Full Council Meeting of Bury Parish Council
will be held on Wednesday 7th December 2022 at Bury Village Hall Meeting Room, from 7.30pm

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. **Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.**

1st December 2022

Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council

Agenda

- 1222-113 PRESENT AND APOLOGIES FOR ABSENCE
- 1222-114 DECLARATIONS OF INTEREST
To receive declarations of interest relating in items on the agenda as confirmed within Bury Parish Councils Code of Conduct. Dispensation requests must be made to the Clerk prior to the meeting.
- 1222-115 PUBLIC PARTICIPATION
To resolve to allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda
Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.
- 1222-116 MINUTES OF MEETINGS FOR APPROVAL
Minutes for Approval of meeting 2nd November 2022.
- 1222-117 CLERK'S REPORT
Report of matters arising from minutes of 2nd November 2022, correspondence, communication and crime reports, along with a roundup of resolutions of the Planning Committee meeting 16th November 2022.
- 1222-118 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS
To receive verbal reports from the County and District Councillors.
- 1222-119 PLANNING MATTERS AND PLANNING CORRESPONDENCE
a. New applications.
b. Applications determined
c. Planning correspondence.
<https://publicaccess.huntingdonshire.gov.uk/online-applications/>

1222-120 RAYS CLOSE ART INSTALLATION

1222-121 CROMWELL FIELDS DEFIBRILLATOR

1222-122 PARISH COUNCIL ASSETS

- 1). To discuss Diamond Jubilee Playground and Sports Field rules sign audit carried out by the Clerk and Cllr Scantlebury.
- 2). To receive and consider actions arising from Cllr Scantleburys inspection of the play areas and Council assets.

1222-123 TRAFFIC MONITORING AND SPEEDWATCH

1222-124 CHRISTMAS LIGHTS WORKING GROUP

1222-125 FINANCE

- a. To confirm agreement of payment of outstanding debts.

To allow for invoices received after issue of the agenda the full payments list will be issued at the meeting.

1). Administration	Salaries, HMRC and superannuation	£
2). HMRC	Underpayment of NI	£2456.72
3). Lexis Nexis	Local Councils Explained C A Baker	£131.99
4). Warren Access	Platform and operator – Christmas Lights	£408.00
5). SR Howell	Pension auto enrolment re-declaration	£60.00
6). A J Mills Stonemason	Funds incorrectly paid to Bury PC	£80.00
7). M Badcock	Grounds maintenance	£1030.65
8). HDC**	Active Lives Summer Scheme 2022	£479.52
9). Serjeant and Son**	BMX Track acquisition	£2160.00
10). Human Capital	HR Support	£274.80
11). Serjeant and Son**	BMX Track acquisition	£8000.00

**Payments with prior approval made outside of meeting

- b. Monies received.

1), HMRC	VAT Return	£2224.22
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- c. Bank reconciliation for November 2022.

- d. To receive and consider recommendations of the Finance Working Group, confirming the precept level to be applied for the financial year commencing 2023-24, the budget has been circulated to members in advance.

- e. To receive and consider the proposal to open a CCLA account for the purpose of holding ring fenced monies.

- f. Item 1222-125. 2. Payment to HMRC relating to underpayment of National Insurance contributions.

- g. To acknowledge Village Hall room hire will now be £16.50 per session from December onwards.

1222-126 TO RECEIVE VERBAL REPORTS FROM MEMBERS RELATING TO ANY MATTERS ARISING FROM THEIR PORTFOLIO RESPONSIBILITIES

1222-127 MATTERS FOR NEXT AGENDA (decisions cannot be made under this item)

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

1222-128 DATE AND TIME OF NEXT MEETING

- 1). To consider combining Januarys full Council meeting with the Planning Committee meeting on the 18th January to allow for the Christmas break.

- 2). To consider continuing with the combined meetings, holding both the first Wednesday of the month.