

# BURY PARISH COUNCIL

Parish Clerk - Charlotte Copley. 37 Station Road, Ramsey PE26 1JB

Telephone – 07849 107046

Email – [parish.clerk@buryparishcouncil.co.uk](mailto:parish.clerk@buryparishcouncil.co.uk)

Website - [www.buryparishcouncil.co.uk](http://www.buryparishcouncil.co.uk)

The Full Council Meeting of Bury Parish Council  
was held on Wednesday 6<sup>th</sup> July 2022 at Bury Village Hall Meeting Room, from 7.30pm

## Minutes

- 0722-041 PRESENT AND APOLOGIES FOR ABSENCE  
Present: Councillors J. Prestage (Chair), D. Wakefield (Vice Chair), K Prestage and D Masterson.  
District Councillor Brereton.  
Also present: C. Copley - Clerk and 2 members of public.  
  
Apologies received from County Cllr Costello (personal reasons) and Cllrs Hayes (presence required elsewhere) and Scantlebury (personal reasons).
- 0722-042 DECLARATIONS OF INTEREST  
The Clerk confirmed acceptance of a dispensation request from Cllr Masterson in relation to planning item 0722-047 a – 22/01315/LBC.
- 0722-043 PUBLIC PARTICIPATION  
The members of public present did not wish to speak.
- 0722-044 MINUTES OF MEETINGS FOR APPROVAL  
**Resolved** That the minutes of 1<sup>st</sup> June 2022 be approved as a correct record of proceedings and duly signed by the Chair.
- 0722-045 CLERK'S REPORT  
The report of matters arising from minutes of 1<sup>st</sup> June 2022, correspondence, communication and crime reports were appended to the agenda for the public and circulated to members beforehand.  
**Resolved** To receive and acknowledge the Clerks report.
- 0722-046 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS  
County Cllr Costello did not forward a report in her absence.  
District Cllr Brereton informed members of the District Council energy rebate of £150 for band A-D and E for disabled people. Residents who pay their Council Tax by direct debit should receive their rebate by the end of this month. For residents who do not pay by direct debit will have the £150 deducted from their Council Tax account. Cllr Brereton confirmed agreement has been reached for the Abbey College to be extended to accommodate all children living in catchment.
- 0722-047 PLANNING MATTERS AND PLANNING CORRESPONDENCE  
a. New applications.  
**21/01671/HHFUL** - Proposed demolition of single storey outbuildings garage and habitable space and new front, side and rear two storey extension and rear single storey extension. Location: 86 Upwood Road Bury Huntingdon – AMMENDED PLANS received 20<sup>th</sup> April 2022 – continue to **REFUSE TO SUPPORT** the application on the grounds stated on the previous submission. The revised design remains out of keeping with the street scene along with the creation of additional windows in the gable end could be considered overlooking neighbouring property.  
**22/01315/LBC**- Structural repair/rebuilding works to southwest gable - The Manor House, High Street Bury. - **SUPPORT**  
b. Applications approved. – None received.  
c. Planning correspondence. – None received.  
<https://publicaccess.huntingdonshire.gov.uk/online-applications/>

## 0722-048 FINANCE

a. To confirm agreement of payment of outstanding debts.

1). Payroll	Salaries, HMRC and superannuation	£3146.08	Chair initial
2). Parrot Print	Leaflet printing	£602.40	
3). Community Heartbeat	Defibrillator Annual Support	£135.00	
4).* KoKo Signs	Village sign refurbishment	£320.00	
5). Serjeant and Son	Legal fees relating to BMX Track acquisition	£1284.04	
6). HDC	Litter bin emptying 2022/23	£303.17	
7). M Badcock	Cemetery Maintenance	£450.00	
8). M Badcock	Play Areas Grass Cutting	£967.75	

\* Payment no.4 has been paid outside of this meeting due to payment being due upon completion of work.

b. To confirm monies received as follows:

1). AJ Mills Master Mason	application for memorial inscription	£ 40.00
2). C Copley	wages overpayment	£ 00.20
3). Unity Bank	Bank interest	£146.11

c. Bank reconciliation for June 2022.

d. Quarterly finance report.

**Resolved** a. That payment of items 1 – 8 listed above be recommended for approval and therefore the online payments will be authorized by Cllrs D Wakefield and D Masterson at the earliest opportunity.

b. Monies received and noted.

c. The bank reconciliation was confirmed as correct and therefore signed by the Chair.

d. The quarterly finance report was acknowledged.

**Action** Cllrs D Wakefield and Masterson.

## 0722-049 TRAFFIC MONITORING

The monitor is currently located on Upwood Road.

## 0722-050 CHRISTMAS LIGHTS WORKING GROUP

Cllr K Prestage updated members on progress made so far in relation to this years light switch on. Cllr K Prestage welcomed suggestions for advertising the event, a PA system will be needed and the road closure is yet to be applied for (switch on date not yet finalised). The Council are keen to seek volunteers to assist with the event, put up and take down of the lights. If you would like to join us to assist with the installation or taking down of the lights themselves or would be willing to act as a steward on the evening of the switch on, please contact Cllr. Karen Prestage on 01487 813848. The event will be in late November as usual.

**Resolved** That Cllr Wakefield approach a PA company, Cllr K Prestage will draft a newsletter article for the September edition and look in to the road closure requirements.

**Action** Cllrs Wakefield and Prestage.

## 0722-051 WEBSITE ACCESSIBILITY

**Resolved** To adopt the draft Website Accessibility Statement subject to the Councils IT provider confirming all the details within the statement are provided for on the website.

**Action** Clerk

## 0722-052 TO RECEIVE VERBAL REPORTS FROM MEMBERS RELATING TO ANY MATTERS ARISING FROM THEIR PORTFOLIO RESPONSIBILITIES

**Play Areas** – the Clerk confirmed Cllr Scantlebury had completed the monthly play equipment risk assessment, with no action to be taken. The assessments will be retained in the Councils files as necessary.

**Action** Clerk

## 0722-053 MATTERS FOR NEXT AGENDA (decisions cannot be made under this item)

Christmas lights

Open Garden Weekend

Newsletter (draft September edition)

## CLOSED MEETING SESSION

It was resolved to hold the following agenda items as a closed meeting due to private and sensitive information.

*Public Bodies (Admission to Meetings) Act 1960 S1(2).*

*Meeting closed at 20:49*

0722-054 **Resolved** To consider the action plan subject to conversation with Huntingdonshire Town Council, Huntingdonshire District Council, liaison with the Church and any costs involved.

0722-055 Review of Clerks contract.  
**Resolved** That with all in favour the specialist HR company undertake the platinum proposal to conduct the review of contract and HR policies.  
*Meeting opened at 21:11*

0722-056 DATE AND TIME OF NEXT MEETING  
Wednesday 7<sup>th</sup> September 2022, Bury Village Hall, from 7.30pm.  
Agenda items to the Clerk no later than Friday 26<sup>th</sup> August.

With no further business to conduct the Chair declared the meeting closed at 21:12

