

BURY PARISH COUNCIL

Parish Clerk - Charlotte Copley. 37 Station Road, Ramsey PE26 1JB

Telephone – 01487 813606

Email – parish.clerk@buryparishcouncil.co.uk

Website - www.buryparishcouncil.co.uk

The Full Council Meeting of Bury Parish Council
will be held on Wednesday 6th July 2022 at Bury Village Hall Meeting Room, from 7.30pm

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. **Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.**



30th June 2022

Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council

Agenda

- 0722-041 PRESENT AND APOLOGIES FOR ABSENCE
Apologies received from C Cllr Costello and Cllr Scantlebury for personal reasons.
- 0722-042 DECLARATIONS OF INTEREST
To receive declarations of interest relating in items on the agenda as confirmed within Bury Parish Councils Code of Conduct. Dispensation requests must be made to the Clerk prior to the meeting. Dispensation request received from Cllr Masterson in relation to item 0722-047 a.
- 0722-043 PUBLIC PARTICIPATION
To resolve to allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda
Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.
- 0722-044 MINUTES OF MEETINGS FOR APPROVAL
Minutes for Approval of meetings 1st June 2022.
- 0722-045 CLERK'S REPORT
Report of matters arising from minutes of 1st June 2022, correspondence, communication and crime reports.
- 0722-046 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS
To receive verbal reports from the County and District Councillors.
- 0722-047 PLANNING MATTERS AND PLANNING CORRESPONDENCE
a. New applications.
21/01671/HHFUL - Proposed demolition of single storey outbuildings garage and habitable space and new front, side and rear two storey extension and rear single storey extension. Location: 86 Upwood Road Bury Huntingdon – AMMENDED PLANS received 20th April 2022
22/01315/LBC- Structural repair/rebuilding works to southwest gable - The Manor House, High Street Bury.
b. Applications approved.
c. Planning correspondence.
<https://publicaccess.huntingdonshire.gov.uk/online-applications/>

0722-048 FINANCE

To confirm agreement of payment of outstanding debts.

1). Payroll	Salaries, HMRC and superannuation	£3146.08	Chair initial
2). Parrot Print	Leaflet printing	£602.40	
3). Community Heartbeat	Defibrillator Annual Support	£135.00	
4).* KoKo Signs	Village sign refurbishment	£320.00	
5). Serjeant and Son	Legal fees relating to BMX Track acquisition	£1284.04	
6). HDC	Litter bin emptying 2022/23	£303.17	
7). M Badcock	Cemetery Maintenance		
8). M Badcock	Play Areas Grass Cutting		

* Payment no.4 has been paid outside of this meeting due to payment being due upon completion of work.

b. Monies received.

1). AJ Mills Master Mason	application for memorial inscription	£40.00
C Copley	wages overpayment	£00.20

c. Bank reconciliation for June 2022.

d. Quarterly finance report.

0722-049 TRAFFIC MONITORING

0722-050 CHRISTMAS LIGHTS WORKING GROUP

0722-051 WEBSITE ACCESSIBILITY

To resolve to adopt the draft Website Accessibility Statement.

0722-052 TO RECEIVE VERBAL REPORTS FROM MEMBERS RELATING TO ANY MATTERS ARISING FROM THEIR PORTFOLIO RESPONSIBILITIES

0722-053 MATTERS FOR NEXT AGENDA (decisions cannot be made under this item)

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

CLOSED MEETING SESSION

To resolve to hold the following agenda items as a closed meeting due to private and sensitive information.

Public Bodies (Admission to Meetings) Act 1960 S1(2).

0722-054 Discuss and consider action plan.

0722-055 Review of Clerks contract.

0722-056 DATE AND TIME OF NEXT MEETING

Wednesday 7th September 2022, Bury Village Hall, from 7.30pm.

Agenda items to the Clerk no later than Friday 26th August.

CLERKS REPORT JUNE 2022

Matters arising from meeting 1st June 2022.

Further to item 0622-034 the gym equipment sign has been vandalised and pulled from the ground. The sports field caretaker has removed the sign and filled the holes for safety. The Clerk has reported the vandalism to the Police and provided with a crime reference number.

It was suggested the replacement sign be installed on the perimeter fencing opposite the shelter, the Clerk is seeking quotations.

The village sign refurbishment is now complete, the installation will go ahead as soon as the appropriate fixing is sourced.

Correspondence and Communication

Press releases from Huntingdonshire District Council:

- The recent opening of new play areas at Hinchingsbrooke Country Park. The first phase of wider investment and improvement at the Country Park.
- new river frontage and environmental enhancements showcased at Godmanchester Mill Steps.
- local business winning Huntingdonshire District Council's Sustainable Communities Business Pledge award.
- A new boatshed has officially opened at Hunts Sailing Club, St Ives after it received £50,000 of Community Infrastructure Levy (CIL) funding from Huntingdonshire District Council.
- launch of a new 12-week activity programme for residents.
- local business winning Huntingdonshire District Council's Sustainable Communities Business Pledge award.

Correspondence received from HDC regarding the wildflower beds in the village:

The wild flora displays have been reseeded again, the dry weather has slowed down the germination but they are now getting going. We left the bed on Burtons corner as it had already started growing really well when we came to prep the soil for reseeded, by not re sowing you get an earlier flowering period because the seed is already in the soil. We are looking to replace all our areas of annual seed mix with a perianal/annual mix next year so that we can reduce the cost per m2 but still have amazing displays year on year without needing to resow every year.

Correspondence received from a resident asking to install a banner on the corner opposite Bury Stores from 4th July for one week. A tractor road run is taking place on Sunday 10 July, in aid of MacMillan and Sue Ryder. The request was passed to Cambridgeshire County Council as the landowner who permitted.

Ramsey Town Council invitation to attend the Mayors Civic Service, 18th September 2022.

Facebook

The Facebook page is running well with both the parish survey and newsletter being promoted and available to download.

Website

The parish survey and newsletter are also being promoted and downloadable via the website.

CAPALC and NALC bulletins and updates have been forwarded to members accordingly.

The one.network app has been very useful in informing on roadworks/closures/events etc. Any reports received by the Clerk have been circulated to members.

Crime Reports

There were 2 reports of crime within the village received during the month of April 2022. One being a public order offence and the other being anti-social behaviour.

Information taken from <https://www.police.uk>

Update on the Planning Committee Meeting actions 15th June 2022 – Project Facilitator

0622-022 Phase 1 and 2, RAF Upwood update:

The section agreements in relation to commencement of the Phase 1 build are expected to be approved this month. The construction work is scheduled to commence July, the delays being due to the public authorities. The Phase 2 planning application is expected to be resubmitted this autumn. Mr Jewell is expecting the amended drawings later this month; changes have been made to some of the road hierarchy across the site. The house details changes have been made to reflect the latest standards (insulation efficiencies) but the look of the houses will remain as before with the external appearance of village homes.

Discussions are ongoing with the Highways authority (Cambs County Council) in relation to the footpath on Upwood Road and the moving of lighting columns.

Mr Jewell confirmed a bat survey had been carried out on the Guardroom which indicated bats being present, DNA samples have been taken for analysis. Night time surveys will commence shortly. As part of the early works to Phase 1 the construction company will carry out the clearance works to the building.

0622-023 Bus shelter provision in the parish from developer contributions

That before a decision can be made that a site meeting be arranged between Cambs County Council, Development Management Engineer, Cllr Prestage and the Clerk to talk through the multiple proposed bus shelters along Upwood Road.

0622-024 Parish Council funded Pedestrian Crossing – Upwood Road

The Engineers at Cambs County Council have received the 2 proposals and will provide pricing schemes for both in due course.

622-025 BMX Track

That an idea of costs in relation to the installation of a sports facility on the site be sought, Cllr Hayes take up conversation with the school to seek an idea of what would be suitable, the Clerk advised a public consultation will also need to be carried out once the Council have taken ownership of the land

0622-027 Planning Applications

22/00858/HHFUL - Erection of extension over conservatory footprint – 17 Signal Road, Bury – **SUPPORT**.