

# BURY PARISH COUNCIL

Parish Clerk - Charlotte Copley. 37 Station Road, Ramsey PE26 1JB

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Meeting: **Wednesday 6<sup>th</sup> April 2022**

Time: at **7.30pm**

Venue: **Bury Village Hall**

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

**Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.**

Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council



## Agenda

0422-473 PRESENT AND APOLOGIES FOR ABSENCE

0422-474 DECLARATIONS OF INTEREST

0422-475 PUBLIC PARTICIPATION

To allow up to 15 minutes (3 minutes per person) for any members of the public to address the meeting in relation to the business on this agenda.

0422-476 MINUTES OF MEETINGS FOR APPROVAL

Minutes for approval of Parish Council Meeting of 2<sup>nd</sup> March 2022.

0422-477 COMMUNITY PROTECTION AND ENFORCEMENT

To receive Ash Dolling of Huntingdonshire District Councils Community Protection & Enforcement Officer.

0422-478 TRAFFIC MONITORING

Cllr Howe and Cllr Bonnett-Kolakowska of Upwood and the Raveleys Parish Council in attendance to discuss traffic management possibilities across the parishes.

0422-479 COUNCILLOR REPORTS- To receive verbal reports from the Parish Councillors on their portfolio of responsibilities and matters arising from previous minutes:

Road Safety

Cllr M Tew

Footpaths/Trees

Cllr R Scantlebury

Garden Show

Cllr P Hazell

Cemetery

Cllr J Hayes

CAPALC

Cllr M Tew

Playing Fields

Cllr Scantlebury

Public Engagement

Cllr Tew

Flood Working Group

Cllrs Wakefield, J Prestage, R Scantlebury and Tew

Finance Working Group

Cllrs J Prestage, Wakefield, Hayes

The Clerk to remind members the portfolio of responsibilities will be redistributed at the annual Parish Council meeting in May 2022.

0422-480 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

To receive verbal reports from the County and District Councillors.

0422-481 CLERKS UPDATE

To receive report from the Clerk of actions taken since previous meeting and matters arising.

0422-482 PLANNING COMMITTEE

To receive from the Planning Committee resolutions and spending from the Planning Committee meeting held on the 16<sup>th</sup> March 2022.

0422-482.1 To receive and consider the S106 Agreement condition offering the maintenance of the green space provision on Dehavilland Gardens to the Parish Council.

0422-483 CRIME REPORTS

0422-484 DEFIBRILLATOR

To further discussion on the purchase and placement of additional location signage.

- 0422-485 REFURBISHMENT OF THE VILLAGE SIGN  
To resolve to hold this agenda item as a closed meeting due to private and sensitive information.  
*Public Bodies (Admission to Meetings) Act 1960 S1(2).*
- 0422-486 ACTIVE LIVES SUMMER SPORTS SCHEME 2022  
To consider running the scheme again this year and associated costs, in collaboration with Upwood and the Raveleys Parish Council.
- 0422-487 HUNTINGDONSHIRE PARISH SURVEY  
To consider the Councils response to Huntingdonshire District Councils survey, working to better understand the current and future provision of playing pitch and outdoor sports facilities
- 0422-488 JUBILEE PLAY PARK  
To further item 0122-420 and 0322-062 regarding the purchase of paint to refresh the Jubilee Playground equipment.
- 0422-489 CYBER PACKAGE INSURANCE  
Follow up from the audit recommendation for Cyber Package Insurance.
- 0422.490 PLANNING – To receive planning applications.
- 0422.490.1 To receive an update from the Clerk on previous applications.  
[Use of land as residential \(C3\) for 15 years - The Flat 12 Hill Estate Bury Huntingdon PE26 2NT](#)  
Ref. No: 19/01684/CLED | Status: Consent  
[Erection of an electricity substation. - Former RAF Upwood And Upwood Hill House Bury Road Ramsey](#)  
Ref. No: 21/02831/FUL | Status: Permission granted  
[Single storey rear and front infill extension - 2 Old Stable Walk Bury Huntingdon PE26 2LT](#)  
Ref. No: 21/02808/HHFUL | Status: Pending Decision
- 0422-491 FINANCE – To confirm agreement to the orders for March 2022.
- |     |                   |                                  |           |
|-----|-------------------|----------------------------------|-----------|
| 1.  | S R Howell and Co | Payroll processing 2021-22       | £ 120.00  |
| 2.  | Staffing          | Salaries/PAYE/Superannuation     | £ 3131.06 |
| 3.  | CAPALC            | Training                         | £ 10.00   |
| 4.  | M Badcock         | Gate installation/branch removal | £ 360.00  |
| 5.  | M Badcock         | Grass cutting                    | £ 387.10  |
| 6.  | M Badcock         | Cemetery grounds maintenance     | £ 450.00  |
| 7.  | AskIT             | Antivirus renewal                | £ 25.42   |
| 8.  | CAPALC            | Affiliation fee 2022/23          | £ 578.22  |
| 9.  | ICCM              | Membership – Cemetery            | £ 95.00   |
| 10. | Unity Trust Bank  | Cheque banking service           | £ .60     |
| 11. | Unity Trust Bank  | Service charge                   | £ 20.55   |
- 0422-491.1 Monies received.  
1). Unity Trust Bank interest £67.64
- 0422-491.2 Bank reconciliation.
- 0422-491.3 To receive and adopt the NALC pay scales for 2021-22 with the award backdated to April 2021.
- 0422-491.4 To confirm agreement to membership renewal of another 12 months to the Institute of Cemetery and Crematoria Management (ICCM) for the sum of £95.00.
- 0422-492 CORRESPONDENCE RECEIVED
- 1). HDC Press release; Huntingdonshire District Council has successfully delivered the latest round of business support grants, distributing around £1.38 million to local businesses.
  - 2). HDC Press release: CIL monies to fund Hinchingsbrooke Hospital expansion.
  - 3). HDC Press release: CIL monies to fund a new enhancement proposal for the pathways and cycleways in Riverside Park and Regatta Meadow, St Neots.
  - 4). The FWAG East Ponds Team funding opportunity for conservation projects they are delivering on behalf of Natural England.
  - 5). Anglian Water: details regarding the Anglian Water priority register.
  - 6). Cambridgeshire County Council: This Easter, eligible children can attend a holiday scheme for up to 16 hours for no charge.
  - 7). Planning Enforcement correspondence between a resident and Planning Enforcement with regards to construction traffic movements on Tunkers Lane.
  - 8). HDC Press release: Great British Spring Clean
  - 9). HDC Press release: Signing of a new long-term lease for Hinchingsbrooke Country Park, unlocking future investment.
  - 10). CCC: Cambridgeshire Matters newsletter

11). Correspondence from resident seeking clarification of precept rate for this tax year. A response from the Clerk was sent.

0422-493 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)  
Clerk appraisal

0422-494 DATE AND TIME OF NEXT MEETING

Wednesday 11<sup>th</sup> May, **7.00pm**.

The Annual Meeting of the Parish will take place from 7pm followed by the Annual Meeting of the Parish Council from 7.30pm

Agenda items to be received by the Clerk by 29<sup>th</sup> April 2022.