

BURY PARISH COUNCIL

Parish Clerk - Charlotte Copley. 37 Station Road, Ramsey PE26 1JB

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Meeting: **Wednesday 2nd March 2022** Time: at **7.30pm** Venue: **Bury Village Hall**

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council



Agenda

0322-447 PRESENT AND APOLOGIES FOR ABSENCE

0322-448 DECLARATIONS OF INTEREST

0322-449 PUBLIC PARTICIPATION

To allow up to 15 minutes (3 minutes per person) for any members of the public to address the meeting in relation to the business on this agenda.

0322-450 MINUTES OF MEETINGS FOR APPROVAL

Minutes for approval of Parish Council Meeting of 2nd February 2022.

0322-451 COMMUNITY AWARDS – ROTARY CLUB

To receive a presentation from Mr. Hallissey of the Rotary Club regarding the Community Awards Scheme.

0322-452 CLERKS UPDATE

To receive verbal report from the Clerk of actions taken since previous meeting and matters arising.

0322-453 COUNCILLOR REPORTS- To receive verbal reports from the Parish Councillors on their portfolio of responsibilities and matters arising from previous minutes:

Road Safety	Cllr M Tew
Footpaths/Trees	Cllr R Scantlebury
Garden Show	Cllr P Hazell
Cemetery	Cllr J Hayes
CAPALC	Cllr M Tew
Playing Fields	Cllr Scantlebury
Public Engagement	Cllr Tew
Flood Working Group	Cllrs Wakefield, J Prestage, R Scantlebury and Tew
Finance Working Group	Cllrs J Prestage, Wakefield, Hayes

0322-454 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

To receive verbal reports from the County and District Councillors.

0322-455 CRIME REPORTS

0322-456 PLANNING COMMITTEE

To receive from the Planning Committee Chairman updates, resolutions and spending from the Planning Committee meeting held on the 16th February 2022.

0322-457 TRAFFIC DATA

0322-458 FLOODING/EMERGENCY PLANNING

Distribution of the Emergency Planning document.

0322-459 DEFIBRILLATOR

0322-460 REFURBISHMENT OF THE VILLAGE SIGN

0322-461 PLATINUM JUBILEE CELEBRATIONS

- 0322-462 GIGACLEAR BOXES
To receive the application from Gigaclear to install comms boxes in the area with one being installed at Tunkers Lane. Gigaclear would like to hear any comments from the Parish Council perspective.
- 0322-463 ELECTIONS 2022
To receive and note the contents of the CAPALC and NALC Elections Support for Cambridgeshire and Peterborough.
- 0322-464 JUBILEE PLAY PARK
To further item 0122-420 and receive the cost of purchasing paint to refresh the Jubilee Playground equipment is £24.20 per pot (1L), with 4 pots required (primer, red, white and blue) coming to £96.80 plus VAT, with the addition of £11.50 for carriage brings the total spend to £129.96.
- 0322-465 CYBER PACKAGE INSURANCE
Follow up from the audit recommendation for Cyber Package Insurance.
- 0322.466 CODE OF CONDUCT
To receive and adopt the CAPALC approved Code of Conduct.
- 0322-467 CEMETERY MEMORIAL SAFETY INSPECTIONS
To consider the implementation of a five yearly Cemetery Memorial Safety Inspection.
- 0322.468 PLANNING – To receive planning applications.
22/00345/HHFUL - Proposed two storey side extension and single storey rear extension - 2 Pound Road Bury Huntingdon PE26 2LB.
- 0322.468.1 To receive an update from the Clerk on previous applications.
- 0322-469 FINANCE – To confirm agreement to the orders for February 2022.
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| 1. Parish Online | Membership | £ 120.00 |
| 2. Staff costs | Staffing | £2,647.59 |
| 3. Serjeant and Son | Legal fees on account relating to BMX Track | £5,650.00 |
| 4. Officeworld | Stationery | £ 76.84 |
| 5. Civic London Architects | Guardroom project | £3,052.32 |
| 6. M Badcock | Hedge cutting/tree removal storm damage | £1,100.00 |
| 7. M Badcock | Play areas – Caretaking | £ 375.00 |
| 8. Parrot Print | Emergency Planning Booklet | £ 690.00 |
- 0322-469.1 Monies received.
- 0322-469.2 Bank reconciliation.
- 0322-469.3 To receive and consider the CAPALC affiliation fee for 2022-23 at £578.22 (including Data Protection Officer membership) or £528.22 (excluding DPO membership).
- 0322-470 CORRESPONDENCE RECEIVED
- 1). Introduction to HDC Community Protection and Enforcement Officer.
 - 2). Request from resident to have boundary water course cleared. Response provided by the Clerk.
 - 3). Introduction from the Anne Robinson Trust providing support to anyone who is struggling with the imminent death of someone they care about.
 - 4). 3C Shared Services – free courses on offer to Council members (C Shared Services is a strategic partnership between Cambridge City Council, Huntingdonshire District Council and South Cambridgeshire District Council).
- 0322-471 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)
Review of Cemetery Regulations
- 0322-472 DATE AND TIME OF NEXT MEETING
Wednesday 6th April 2022.
Agenda items to be received by the Clerk by 30th March 2022.