

BURY PARISH COUNCIL

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The meeting of Bury Parish Council was held on Wednesday 1st December 2021
from 7.30pm at Bury Village Hall

MINUTES

1221-392 PRESENT AND APOLOGIES FOR ABSENCE

Present: Councillors J. Prestage (Chair) D. Wakefield (Vice Chair), K Prestage, M. Tew, D. Masterson,
P. Hazell, R. Scantlebury and J. Hayes
District Councillor – J Clarke
Clerk – C Copley and 1 member of public

Apologies received from Cllr. Johnston due to illness, and County Councillor Costello due to social distancing concerns.

1221-393 DECLARATIONS OF INTEREST

None received.

1221-394 PUBLIC PARTICIPATION

The member of public present voiced their concerns regarding planning breaches at the site off Buryfield, and continues to report incidents to the District Councils Enforcement Officer.

1221-395 MINUTES OF MEETINGS FOR APPROVAL

Resolved To approve the minutes of meeting of 3rd November 2021 and signed by the Chairman.

1221-396 COUNCILLORS UPDATES - To receive verbal reports from the Parish Councillors on their portfolio of responsibilities and actions carried out since previous meeting:

Road Safety

Cllr M Tew reported no incidents of road repairs received this month.

Footpaths/Trees

The bi-monthly report will be presented by Cllr Scantlebury next month.

Garden Show

Cllr P Hazell had nothing further to report.

Cemetery

Cllr J Hayes reported the cemetery is looking neat and tidy.

CAPALC

Cllr M Tew reported Parish Clerks in Cambridgeshire & Peterborough with a budgeted income of up to £25,000 are invited to apply for a bursary towards CAPALC training courses and CiLCA training to aid them in their council work.

Playing Fields

See item below 1221-404

Public Engagement

Cllr Tew reported he has kept social media and the council website up to date with latest articles.

Flood Working Group

Cllr Wakefield had no further updates to report.

Finance Working Group

The Finance Working Group are meeting next on Thursday 2nd December.

1221-397 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Councillor Costello forwarded a report in her absence, appended to these minutes.

District Councillor Clarke reported the District Councils Landscape Consultation is running from the 15th October – 10th December. The County Council have issued for discussion the County Councils Flood Plan.

Resolved To receive and note the contents of Cllr Costellos report for the County Council.

That District Cllr Clarke will take up conversation with the Planning Enforcement Officer in relation to installing a temporary road sign on Owls End, stating the acceptable times for construction vehicles to access the site off Buryfield, similar to the one seen at the end of Biggin Lane, Ramsey.

1221-398 CRIME REPORTS

Four incidents of crime were reported in the village during the month of October 2021.

1221-399 PLANNING COMMITTEE

Cllr Wakefield updated members on the Committees actions over the past month. The Clerk updated members on the overall spend so far on the projects.

1221-400 CHRISTMAS LIGHTS

Cllr K. Prestage reported the event was a success, it was lovely to see so many people enjoying themselves, the school choir singing and the food put on by Thusy of Bury Stores was very much appreciated. Cllr. K Prestage expressed the huge thanks to everyone involved in bringing the event together, the electrician and traffic marshal etc.

Cllr K. Prestage suggested longer term thinking is required around the Parish Council securing their own PA equipment, microphones etc. Suggestion was made with regards to how the choir singing could be more audible.

Resolved To visit the subject in the new year with a view to the purchase of equipment.

1221.401 TRAFFIC DATA

Cllr J. Prestage reported the following data during the period of the 8th – 16th November 2021:

Speed violations	38.7%
Max speed recorded	75mph (13 th November between 5.30-pm)
Average number of movements	4,500 weekdays
	3,500 weekends

The details have been forwarded to Cambs Police.

1221-402 FLOODING

1221-402.1 Cllr Tew presented the latest version of the Flooding and Emergency Plan for consideration.

1221-402.2 To receive printing quotation as requested at previous meeting;

Job Title: Flood Plan

Specification: A4 12pp printed full colour throughout

Finishing: Gather, stitch, trim

Stock: 80gsm uncoated

Quantity: 730

Total Price: £570.00

Resolved That following discussion Cllr Tew make some further amendments and circulate ahead of the next meeting.

To receive and note Cllr Tew's presentation following recent attendance at Cambridgeshire County Councils Climate Change and Environment Strategy and Action Plan webinar. The County Council are currently in the process of updating the Strategy and invited members to hear about their ambitions and give an opportunity to ask us any questions.

1221-403 SCHEME OF DELEGATION

Resolved To defer this item until after elections 2022.

1221-404 PLAY EQUIPMENT ANNUAL INSPECTION

The annual safety inspection of the Parish play equipment was recently carried out by Wicksteed Leisure with Cllr Scantlebury in attendance. The inspector reported the majority of equipment not requiring intervention (low risk) with one item recorded as requiring intervention from the manufacturer (medium risk). The Clerk provided members with a quotation of £1,100 from Mr Badcock, the Councils caretaker, for cutting back and clearing the hedge adjacent to the footpath from Owls End leading to the playing field.

Resolved To receive, note and action the medium risk works required as reported within the Wicksteed safety inspection.

That the Clerk seek to obtain a quotation for the repairs to the compacted matting and the net climber.

That the quotation of £1,100 for cutting of the footpath hedge be approved and works instructed to go ahead at the contractors earliest opportunity.

1221-405 PLANNING

None received.

1221.405.1 To receive an update from the Clerk on previous applications.

Received and noted.

1221-406 FINANCE – To confirm agreement of payment of outstanding debts.

November 2021 payments;

1. Payroll, expenses and superannuation		£1160.85
2. M Badcock	Cemetery Grounds maintenance	£ 650.00
3. M Badcock	Play areas/sports field grass (cuts 31 of 31)	£ 387.10

4. M Badcock	Removal and installation 2 x bins, sports field	£ 180.00
5. Wicksteed	Play equipment safety inspection	£ 309.60
6. T. Robbins	Christmas lights – electrical supplies	£ 38.97
7. Warren Access	Christmas lights – height for hire (install)	£ 390.00
8. Hunts District Council	Litter bin emptying	£ 303.17
9. Greenwillows Associates	Guard Room – bat surveys	£4308.00
10. Cambs ACRE	Membership renewal	£ 57.00

Resolved To approve the orders numbered 1 to 10 for payment, with the online payment be facilitated by Cllrs K. Prestage and Hayes.

1221-406.1 Monies received.

1). Rights of Burial and internment to plot J35 and reservation of F38 £1035.00

1221-406.2 Bank reconciliation.

Resolved That the bank reconciliation be noted as correct and therefore signed by the Chair

1221-407 CORRESPONDENCE RECEIVED

1). Police and Crime Commissioner, Darryl Preston would like to invite you to a virtual roundtable meeting.

1221-408 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)

Additional defibrillator

Village sign – restoration

1221-409 DATE AND TIME OF NEXT MEETING – Wednesday 5th January 2022 7.30pm Bury Village Hall.

this agenda will be issued early due to the Clerks annual leave

With no further business to conduct the Chairman declared the meeting closed at 21:27

1221-397 COUNTY AND DISTRICT COUNCILLOR REPORT

Please present my apologies for the meeting of Bury Parish Council on Wednesday evening as per my previous email for November and below is my report.

I thought that Councillors would be interested in the latest information within our County regarding the Enhanced Support Area, which came into place on 1st November. The County was able to draw down extra funding to increase the vaccination programme and is enlisting the help of pharmacies to deliver in care homes. The biggest difficulty facing the Council is staff absences both in Education and Social Care Services. For instance, in schools, week beginning 17th November, 7% of staff were absent, far higher than 2-3% normal for the time of year. This equates to 87 Covid cases for teachers and 79 for teaching assistants. Around 100 new infections per day are being confirmed in our schools. At the time of the report 1057 children were off school with Covid infections and a further 913 suspected cases. The latest information I received on Friday 26th November is that some schools will need to close classes due to staff shortages. 200 settings within Cambridgeshire are identified with Covid infections which relates to many establishments, including nurseries, schools, colleges and childminders. The government has re-introduced the wearing of face masks in communal areas for both students and teachers from year 9 in Secondary Schools.

The County Council has produced a questionnaire regarding the proposals for the increase of Council Tax, there are many options but social care is prevalent. In order to access this you need to go on the Cambs County Council website, press on Council and then Finance and Budget where you should get a link to the questionnaire. I would suggest this should be advertised on all your social media contacts in order that it reaches the greatest number of residents.

I am always available to deal with any situations with the County. Please do not hesitate to contact me.

Finally can I wish all Councillors and the Clerk a Merry and Peaceful Christmas and a Happy New Year.

Bury Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/10/2021		
	Cash in Hand 01/04/2021		164,345.54
	ADD Receipts 01/04/2021 - 31/10/2021		65,170.36
			229,515.90
	SUBTRACT Payments 01/04/2021 - 31/10/2021		28,744.74
A	Cash in Hand 31/10/2021 (per Cash Book)		200,771.16
	Cash in hand per Bank Statements		
	Petty Cash 28/08/2021	0.00	
	Unity Instant Access - EARMARKE 30/09/2021	124,687.21	
	Unity Trust Current T1 31/10/2021	77,657.18	
	Barclays Business 31/10/2021	25.88	
			202,370.27
	Less unrepresented payments		2,799.11
			199,571.16
	Plus unrepresented receipts		1,200.00
B	Adjusted Bank Balance		200,771.16
	A = B Checks out OK		