

# BURY PARISH COUNCIL

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The meeting of Bury Parish Council was held on Wednesday 6<sup>th</sup> October 2021 from 7.30pm at Bury Village Hall

## Minutes

### 1021-354 PRESENT AND APOLOGIES FOR ABSENCE

Present: Councillors J. Prestage (Chair) D. Wakefield (Vice Chair), K Prestage, M. Tew, A. Johnston, D. Masterson  
District Councillor Clarke  
Clerk – C Copley and 3 members of public

Apologies received from Cllrs Hazell, Scantlebury and Hayes due to a prior engagements and County Councillor Costello due to other commitments.

### 1021-355 DECLARATIONS OF INTEREST

None received.

### 1021-356 PUBLIC PARTICIPATION

One member of public voiced concerns over planning enforcement issues at the development site adjacent to Buryfield along with concerns over future flooding risk associated with development sites in the village.

### 1021-357 MINUTES OF MEETINGS FOR APPROVAL

**Resolved** That the minutes meeting of 1<sup>st</sup> September 2021 be approved as a correct record of events and duly signed by the Chair.

### 1021-358 COUNCILLORS UPDATES - To receive verbal reports from the Parish Councillors on their portfolio of responsibilities and actions carried out since previous meeting:

#### **Road Safety**

Cllr M Tew reported all incidents of damage to highways and footpaths received have been reported to the County Council for action.

#### **Footpaths/Trees**

No report received in Cllr R Scantleburys absence.

#### **Garden Show**

Cllr J Prestage reported the shield was presented to the winning gardens last week. The winners are:

Large garden-Mr & Mrs D Gemmell, 13 Pound Road.

Small garden- Mr & Mrs D Clifford, 7 The Glebe.

#### **Cemetery**

The Clerk reported the sundial will now be installed on Friday 8<sup>th</sup> October, not the 28<sup>th</sup> September as previously reported, due to staff absence.

#### **CAPALC**

Cllr M Tew reported CAPALCs AGM and conference went well, further details can be found on the CAPALC Bulletin previously circulated to members. CAPALC have confirmed a 2% increase on next years affiliation fee.

#### **Playing Fields**

The Clerk received the completed play equipment risk assessments from Cllr Scantlebury for this month with no actions to take.

#### **Public Engagement**

Cllr Tew has circulated via social media details of a new Police initiative to tackling speeding in our villages, details of where and how to report speeding statistics have been forwarded to Cllr J. Prestage for action.

#### **Flood Working Group**

The District Council have forwarded their findings in to the recent flooding in December 2020.

#### **Finance Working Group**

Cllrs Tew, Wakefield, Hayes and Clerk are scheduled to attend the budget planning meeting on Thursday 7<sup>th</sup> October to discuss the precept application for 2022.

#### **Cemetery Working Group**

Now the cemetery works are complete with the installation of the benches and sundial it was resolved to remove this item from future meetings. Individual cemetery reports will be placed in the main agenda when necessary.

### Active Lives Summer Scheme

The Clerk presented One Leisure's report of the summer scheme which was very well attended. The grant funding received from Hunts District Council in 2020 will be used to facilitate payment of this event.

**Resolved Cemetery Working Group** – to remove this item from this section of future agendas.  
**Active Lives Summer Scheme** – The Clerk to liaise with Upwood Parish Council to explore possibilities of holding more of these events throughout the year.

#### 1021-359 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

The County Councils new offices have opened at Alconbury Weald.  
District Councillor Clarke reported a figure of circa £300,000 has been put aside by the District Council for works to ditches where riparian responsibility cannot be established, in the fight to alleviate flooding in the local area.

#### 1021-360 CRIME REPORTS

The Clerk reported receiving 6 incidents of crime during the month of August 2021. This information is taken from [www.Police.UK](http://www.Police.UK) website under the local policing "Crime Map".

#### 1021-361 PLANNING COMMITTEE

Cllr Wakefield provided a comprehensive update to members on the outcomes of the Planning Committee meeting of the 15<sup>th</sup> September 2021. The new Heads of Terms reflecting the additional legal costs for Larkfleet Developments, are due to be issued shortly with regards to the acquisition of the BMX Track and a proposal has been put to the owners of the RAF Upwood Guardroom. It is expected the outcome of this proposal will be confirmed at the next Planning Committee meeting on the 20<sup>th</sup> October 2021.

#### 1021-362 CEMETERY

Members received and considered the headstone application for plots GoR37 and GoR38.

**Resolved** That the design be approved and the Clerk to update the Parish Council Cemetery Regulations to reflect the changes allowing for double width headstones.

#### 1021.363 CHRISTMAS LIGHTS

Cllr K. Prestage reported the switch on event will take place on the 19<sup>th</sup> November 2021, starts at 5.30pm outside Bury Stores, lights switched on at 6pm. Bury School children will be singing and refreshments provided by Thusy.  
A road closure will be in place.

**Resolved** That the Clerk seek to establish when the tree works are scheduled ahead of the installation of the lights on the 12<sup>th</sup> November.

#### 1021-364 TRAFFIC DATA

Cllr J. Prestage confirmed the data recorder has been placed at Owls End with a view to capturing HGV movements in relation to the development off Buryfields.  
0.3% of movements exceeding the 30mph speed limit.  
HGV movements were recorded between 6.30 – 7am.  
The next location for the monitor will be Upwood Road.

**Resolved** Cllr J. Prestage will pass the HGV movement details to the District Council Planning Enforcement officer.

#### 1021-365 DEFIBRILLATOR UPDATE

The Clerk confirmed a temporary defibrillator was in place whilst the other was being repaired. A new battery has been fitted, under warranty and all is working fine.

#### 1021-366 FLOODING

**Resolved** That the Parish Council Emergency Planning Policy be circulated to members for discussion and ratification at the next meeting.

#### 1021-367 PLANNING – To receive planning applications.

None received.

#### 1021.367.1 To receive an update from the Clerk on previous applications.

The Clerk circulated the report with no new notifications of planning application changes.

#### 1021-368 VILLAGE GRASS CUTTING

It has been brought to the Councils attention that the grass area adjacent to Valiant Square is no longer being maintained by a community volunteer. The Clerk pointed out that this area of land is owned by the County Council who contract the District Council to carry out the grass cutting. An issue has arisen with regards to a bin located adjacent to this grass area which has now become overflowing with waste.

**Resolved** That the Council are grateful for the efforts put in by the volunteer over the past 17 years and thanks will be passed on to the person.  
The Clerk has contacted both the District Council as the refuse collection authority, and the County Council as the land owner, to inform them of the situation and request the current bin be removed and replaced with a public bin as soon as possible.  
If required to do so, the Parish Council will purchase and fund the regular emptying of a public bin.

1021-369 FINANCE – To confirm agreement of payment of outstanding debts.

October 2021 payments;

1. Payroll and expenses		£1046.04
2. HMRC PAYE		£ 74.60
3. M Badcock	Sports field fence/wall	£ 550.00
3. M Badcock	Cemetery grass	£ 675.00
4. M Badcock	Village grass cutting	£ 774.20
5. Came and Co	Council insurance	£ 827.02
6. PKF Littlejohn	External audit	£ 360.00
7. HDC Active Lives	Summer Sports Club	£ 470.02
8. Civic London	Architects – Guardroom	£ 652.32
9. Underwood the Jewellers	Shield engraving	£ 25.00

**Resolved** To approve the invoices numbered 1 to 9 for payment, with the online payment be facilitated by two councillors.

1021-369.1 The second payment of Council precept £16,250.00 was received in to the bank 28<sup>th</sup> September 2021  
VAT return £3251.59 received in to the bank 22<sup>nd</sup> September 2021.

1021-369.2 Bank reconciliation.

1021-369.3 To receive and note the contents of the external audit for the financial year ending 31<sup>st</sup> March 2021.

1021.369.4 To confirm agreement to the Parish Council insurance renewal for the sum of £827.02.

1021.369.5 To agree the donation for Remembrance Day wreath for placement at the Ramsey service and to consider the placement of same at this year's Bury Church service.

1021.369.6 To consider the cost to purchase 1 x kissing gate to replace the missing one next to the School House at a cost of £139 plus VAT, delivery, and installation.

**Resolved** 369.2- That the bank reconciliation be noted as correct and therefore signed by the Chair.  
369.4- That the Council insurance renewal be approved for payment at £827.02.  
369.5 – That the donation of £30 for a Remembrance Day wreath be approved which will be placed at Bury Church service this year.  
369.6- That the purchase of 1 x kissing gate at a cost of £139 plus VAT, plus delivery and installation to the footpath adjacent to the Old School House, be approved. The gate will be installed by Mr. Badcock, Caretaker who will then advise if a second gate of this size will be sufficient for installation at the Church footpath entrance.  
That all other reports be received and noted.

1021-370 CORRESPONDENCE RECEIVED

1). Cambs County Council flood training for local groups.

2). Email received from the Royal British Legion with regards to Remembrance Day services in Bury and Ramsey. See item number 1021.369.5.

1021-371 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)

Precept application for 2022/23.

Green space provision at RAF Upwood and take up early discussions over what provisions should be installed and public consultation.

Climate Change.

1021-372 DATE AND TIME OF NEXT MEETING – Wednesday 3<sup>rd</sup> November, 7.30pm Bury Village Hall.

With no further business to conduct the Chair declared the meeting closed at 20:59.