

# BURY PARISH COUNCIL

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Bury Parish Council met on Wednesday 1<sup>st</sup> September 2021 at 7.30pm in the Bury Village Hall meeting room

## Minutes

### 0921-336 PRESENT AND APOLOGIES FOR ABSENCE

Present: Councillors M. Tew, J. Prestage, D. Wakefield, R. Scantlebury, J. Hayes, K Prestage, P. Hazell  
County Councillor Costello  
Clerk – C Copley and 1 member of public

Apologies received from Cllr Masterson due to a prior work engagement and District Councillor Clarke due to illness.

### 0921-337 ELECTION OF CHAIRMAN

Following the resignation as Chairman from Cllr Tew it was proposed and seconded that Cllr J Prestage be elected Chairman for the remaining year and Cllr Wakefield be elected Vice Chairman also for the remaining year.

**Resolved** That Cllr J Prestage be elected as Chairman and Cllr Wakefield being elected Vice Chairman for the remainder of the 2021-22 civic year. Cllrs J Prestage and Wakefield will sign the Declaration of Office outside of this meeting.

### 0921-338 DECLARATIONS OF INTEREST

None received.

### 0921-339 PUBLIC PARTICIPATION

A Buryfield resident voiced their concerns and frustration over the Buryfield development and confirmed regular incidents of planning breaches are being reported to the Planning Authority Enforcement Officer. Cllr J Prestage confirmed the traffic monitor will be placed on Owls End to monitor if the HGV movements are in line with the construction Traffic Management Plan.

### 0921-340 MINUTES OF MEETING 7<sup>th</sup> July 2021 FOR APPROVAL

**Resolved** That the minutes of meeting 7<sup>th</sup> July 2021 be approved and signed by the Chairman.

### 0921-341 COUNCILLORS UPDATES - To receive verbal reports from the Parish Councillors on their portfolio of responsibilities and actions carried out since previous meeting:

#### **Road Safety**

Cllr M Tew confirmed reports of pot holes and repairs have been passed to the County Council. Road works present on Upwood Road, Bury with traffic lights at the Cromwell Fields development and a full road closure is in place in Ramsey Heights from Longholme Road, Upwood through Ugg Mere Court Road, Ramsey Heights for 6 weeks.

#### **Footpaths/Trees**

Cllr R Scantlebury presented his report which was received and noted and raised concern over the increasing size of the vegetable stall adjacent to Greenwood Close.

#### **Garden Show**

Cllr P Hazell announced the Garden Show results, with first place for small garden being in The Glebe and the large garden being in Pound Road. The shield is being engraved and Cllrs Hazell and J Prestage will present it to the winners when received.

#### **Cemetery**

Cllr J Hayes reported some weed growth around some graves but on the main the cemetery is looking tidy.

#### **CAPALC**

Cllr M Tew reported the CAPALC AGM will be held face to face this year at Wyboston Lakes. Members will see awards for best green project and best council amongst others.

#### **Playing Fields**

The Clerk reported the recent play equipment inspection by Cllr Scantlebury indicated some works may be needed to one of the rope climber ground anchors and will report back with findings. Wicksteed Leisure have been instructed to carry out the annual safety inspection of all Parish Council owned equipment in the play areas.

#### **Neighbourhood Plan**

Cllr J Prestage asked that this item be removed from future meetings as the Plan is now made and in place.

### **Public Engagement**

Cllr Tew reported the Bury Parish Council Facebook page now has over 240 followers. Cllr Tew has put a draft public survey together in relation to the Guardroom, RAF Upwood which will also be presented to the Planning Committee with the aim to roll out October 2021.

### **Flood Working Group**

Cllrs Wakefield, J Prestage, R Scantlebury and Tew had no further updates to report.

### **Finance Working Group**

Cllrs Tew, Wakefield, Hayes and the Clerk will convene in a few weeks' time to commence work on the 2022/23 budget and precept. Cllr Tew wished to step down from the Finance Working Group.

### **Cemetery Working Group**

The Clerk confirmed the bench is being installed today, and the sundial is scheduled to be installed on the 28<sup>th</sup> of September. This should therefore complete the Garden of Rest refurbishment works.

### **Planning Working Group**

Cllrs K Prestage, Wakefield, J Prestage asked that this item be removed as no longer useful as matters are covered in the Planning Committee updates.

### **Active Lives Summer Scheme**

Cllr Prestage reported the scheme was another great success this year and well attended. The Clerk also confirmed the collaboration with Upwood Parish Council went well, and that due to high demand with some people unfortunately being unable to take part, recommended that the Councils look to increasing the sessions in future or looking at a larger scheme for Summer 2022.

**Resolved** **Play Areas** - that Cllr Scantlebury be in attendance for the Wicksteed annual safety inspection of play equipment.

**Neighbourhood Plan** – remove from the list as the Plan is now in place.

**Public Engagement** – that Cllr Tew will circulate the draft survey to the Planning Committee members.

**Finance Working Group** – that Cllr Prestage replace Cllr Tew on the Finance Working Group and members to convene a meeting shortly to work on the budget and precept for 2022/23.

**Planning Working Group** – be removed from the list.

**Active Lives Summer Scheme** – that the Clerk take up a future discussion with Upwood Parish Council around the possible running of a larger scheme next year.

#### 0921-342 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Councillor Costello reported the new Civic Hub building is opening this month.

This time of year is usually quiet as both District and County Councils are working on the next financial year budgets.

#### 0921-343 CRIME REPORTS

The Clerk reported receiving three incidents of crime within the month of July 2021. Cambs Police "ECops" has taking a short break and will commence reporting again soon.

#### 0921-344 PLANNING COMMITTEE

Chairman of the Committee, Cllr Wakefield updated members on the Committees activities since last month; Guardroom - The bat surveys are ongoing, hoarding to protect the site is going up shortly. The Clerk is seeking quotations for asbestos removal, instructing an architect for advice and submitted a preliminary planning application to establish if the Guardroom requires planning for its conversion.

BMX Track – Members are waiting for confirmation from Larkfleet to confirm if they will meet their legal costs for removing the BMX track from the option they have with JCWT.

#### 0921.345 CHRISTMAS LIGHTS

**Resolved** To agree that the necessary tree works be carried out to reduce the height from overhead cables and a general tidy to make it easier to install the lights, at a cost of £1320.00.

To agree the hire costs relating to the equipment required to install the lights at a cost of £672.00 plus VAT.

The Clerk to instruct the relevant companies accordingly.

#### 0921-346 DOG WASTE BIN

Members received an update from Cllr Scantlebury regarding the request to place a dog waste bin near to the entrance of the public footpath adjacent to the Old School House, High Street, Bury.

**Resolved** To not install a dog waste bin on the grounds of there being multiple bins in close proximity to the footpath and that Cllr Scantlebury refresh the dog fouling stickers nearby in an attempt to remind dog owners to responsibly dispose of their dog waste.

#### 0921-347 TRAFFIC DATA

The logger has been placed on Warboys Road, Bury in the area near to the bus stop. During this time it recorded;

Violations – 78% (30mph zone)

Speed on entry to village, highest recorded – 78 mph from a car  
68mph from a motorbike  
70mph from a van.

The logger was then placed on Upwood Road, adjacent to Bury Close;

Violations – 79%

Maximum speed recorded – **97mph** from a motorbike  
81 mph from a car

The next location for the logger will be Owls End.

0921-348 DEFIBRILLATOR UPDATE

The defibrillator was installed and up and running from the 10<sup>th</sup> July 2018.

During that time the unit has been maintained and checked regularly (173 times) by Lucy Oughton and a colleague who both volunteer their time to regularly inspect the unit. These inspections are carried out and logged on to the WEBNOS system.

The unit has been deployed 5 times during this time.

Consumables such as pads have been replaced when necessary.

The current balance from donations is £233.00 it was proposed this can be used to offset next years annual maintenance fee of £135.00.

**Resolved** That the Clerk arrange a token of thanks to Lucy for taking their time to ensure the defibrillator is kept up and running.

0921-349 PLANNING – To receive planning applications.

**Tree Preservation Order** - Receive notice of Tree Preservation Order 21/006 which was made and served on the 5<sup>th</sup> August 2021.

**21/01684/FUL** - Proposed demolition of garage and office. Erection of bungalow - 4 Tunkers Lane Bury Huntingdon PE26 2NP

**21/01671/HHFUL** - Proposed demolition of single storey outbuildings garage and habitable space and new front, side and rear two storey extension and rear single storey extension - 86 Upwood Road Bury PE26 2PE.

**21/01992/HHFUL** – Proposed single storey rear extension – 7 Ringwood Close, Bury

**Resolved** **Tree Preservation Order** be supported by the Parish Council.

**21/01684/FUL** that the Council voted unanimously in favour to only support the development on the basis that the existing driveway surface (gravel) is retained, reasons as detailed in the arboriculture report, that no works are carried out that disturb the roots to tree TPO 21/006.

**21/01671/HHFUL** that the Council voted unanimously in favour to refuse to support the application based on the proposed front elevation, the design is of a large glass frontage and considered to be out of character and not in keeping with the neighbouring properties.

**21/01992/HHFUL** that the Council voted unanimously in favour to support the application.

0921-349.1 To receive an update from the Clerk on previous applications.

**Resolved** That the update be received, and contents noted.

0921-350 FINANCE – To confirm agreement of payment of outstanding debts.

August 2021 retrospective payments:

1. Payroll		£1219.54
2. HMRC PAYE		£ 205.88
3. M Badcock	Sports field grass	£1161.30
4. M Badcock	Cemetery grass	£ 675.00
5. M Badcock	Play areas caretaking	£ 375.00
6. Eddisons	Structural survey	£1200.00
7. Bury Residents Charity	Hall booking – Active Lives	£ 45.00

September 2021 payments;

1. Payroll and expenses		£ 997.59
2. HMRC PAYE		£ 112.60
3. M Badcock	Cemetery grass	£ 450.00
4. M Badcock	Village grass cutting	£ 967.55

**Resolved** That the retrospective payments August numbered 1 to 7 be noted  
To approve the September invoices numbered 1 to 4 for payment, with the online payment be facilitated by Cllrs Hayes and K Prestage.

0921-350.1 A credit of £380 received in to the bank account in relation to interment of ashes plot GoR38.

0921-350.2 Bank reconciliation.

0921-350.3 Following the Clerks recent increase in hours it now brings the Clerk over the criteria for automatic enrolment into a pension scheme. As Bury Parish Council do not have a pension scheme set up SR Howells, payroll providers, can offer this service.

**Resolved** 350.2 that the bank reconciliation be confirmed as correct by the Chairman and Vice Chairman of the Council.  
350.3 that Clerk be enrolled on the NEST pension scheme and to instruct SR Howell and Co to make the necessary arrangements.

0921-351 CORRESPONDENCE RECEIVED

1). Youth & Community Coordinator Huntingdonshire. Introducing Steff Webb, Cambs County Council Youth and Community Coordinator, Hunts, who are currently accepting Community Reach Fund Bids (£1000) & Covid Enabler Grants (£500).

2). Cambs ACRE - A great opportunity for communities to play a part in enhancing the environment by planting a tree to mark The Queen's Platinum Jubilee in 2022.

**To find out more visit - The Queen's Green Canopy :<https://queensgreencanopy.org>**

0921-352 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)

0921-353 DATE AND TIME OF NEXT MEETING – Wednesday 6<sup>th</sup> October 2021, 7.30pm Bury Village Hall.  
Apologies from Cllr Scantlebury and Hazell.

With no further business to conduct the Chairman declared the meeting closed at 21.23.