

# BURY PARISH COUNCIL

Parish Clerk - Charlotte Copley. 37 Station Road, Ramsey PE26 1JB

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The Annual Meeting of Bury Parish Council was held on Wednesday 5<sup>th</sup> May 2021 at 7.30pm by video link

The Local Authorities and Police and Crime Panel Meetings Regulations 2020 came into force on 05 April enabling local councils to hold remote meetings until May 2021. This meeting took place via “Zoom”

## Minutes

Present: Councillors M. Tew (Chairman), D. Wakefield, R. Scantlebury, J. Hayes, A. Barber, J Prestage, K Prestage, A Johnston and P Hazell.

Also, present; Clerk – C Copley and 2 members of public

### 0521-266 ELECTION OF CHAIRMAN

It was proposed and seconded that Cllr Tew remain elected as Chairman for the forthcoming year. With no further nominations it was therefore

**Resolved** Cllr Tew be elected as Chairman for the 2021-22 civic year. Cllr Tew will sign the Declaration of Office outside of this meeting.

### 0521-277 ELECTION OF VICE CHAIRMAN

It was proposed and seconded that Cllr J Prestage remain elected as Vice Chairman for the forthcoming year. With no further nominations it was therefore

**Resolved** Cllr J Prestage be elected as Chairman for the 2021-22 civic year. Cllr J Prestage will sign the Declaration of Office outside of this meeting.

### 0521-278 APOLOGIES FOR ABSENCE

None received.

### 0521-279 DECLARATIONS OF INTEREST

None received.

### 0521-280 REPORTS FROM REPRESENTATIVES

With resignation of Cllr Barber a vacancy is available on Public Engagement and Planning Working Group.

#### Representative

Road Safety

Footpaths/Trees

Garden Show

Cemetery

CAPALC

Playing Fields/The Pound

Neighbourhood Plan

Public Engagement

#### Working Groups

Finance Working Group

Flood Working Group

Cemetery Working Group

Planning/Land Provision Group

#### Current

Cllr M Tew

Cllr R Scantlebury

Cllr P Hazell

Cllr J Hayes

Cllr M Tew

Cllr A Johnston

Cllr J Prestage

Cllr M Tew

Cllrs Tew/Wakefield/Hayes

Cllrs Wakefield/J Prestage/R Scantlebury and Tew

Cllrs K Prestage, Hayes and Scantlebury

Cllrs K Prestage, Wakefield and J Prestage

**Resolved** To continue with the responsibilities as listed above with Cllr Tew taking up Public Engagement and Cllr K Prestage joining the Planning Working Group.

### 0521-281 REVIEW OF POLICIES AND PROCEDURES, REGULATIONS AND DELEGATED POWERS

0521-281.1 To agree to continue to use the General Power of Competence.

0521-281.2 To note that both Standing Orders and Financial Regulations are up to date and effective.

Should any changes be recommended by NALC over the year these will be considered.

0521-281.3 To agree to review all other policies and procedures by the September meeting of the council.

0521-281.4 To confirm continued membership of CAPALC and to confirm support of the Clerk's membership of the SLCC at a cost of £45.

- Resolved** 281.1 It was agreed the Council continues to be eligible for the General Power of Competence.  
281.2 Noted as up to date and effective.  
281.3 Agreed all other policies and procedures are reviewed and updated by the September meeting.  
281.4 To confirm agreed membership to CAPALC and continue to support the Clerks membership to the SLCC at a cost of £45.

0521-282 PUBLIC PARTICIPATION

One member of public wished to express their disappointment over a response received from the District Council planning officer and developer NFC Homes, regarding the land off Buryfield, after raising their concerns around the pump station location and open ditch.

0521-283 MINUTES OF MEETINGS FOR APPROVAL AND THE FUTURE OF MEETINGS IN RELATION TO COVID-19  
Minutes for Approval of meeting 7<sup>th</sup> April 2021.

To consider a proposal to move to alternate monthly meetings following the announcement that restrictions permitting virtual meetings has not be extended past 7<sup>th</sup> May 2021.

- Resolved** That the minutes of 7<sup>th</sup> April 2021 be approved for signature by the Chairman with no amendments.  
That after consideration the Parish Council will continue to meet monthly, and as such that the next meeting of full Council be held in the main hall of Bury Village Hall.  
The Clerk will work towards producing the relevant Covid risk assessment.

0521-284 COUNCILLORS UPDATES

To receive verbal reports from the Parish Councillors on their portfolio of responsibilities and actions carried out since previous meeting:

**Road Safety & CAPALC**

Cllr Tew reported continuing to report the many potholes and highways issues within the village.

**Footpaths/Trees**

Cllr R Scantlebury has forwarded his report to the Clerk who will append it to these minutes.

**Cemetery**

Cllr J Hayes reported the cemetery is looking neat and tidy.

**Playing Fields/The Pound**

Cllr A Johnston reported Cllr Scantlebury had completed the latest risk assessment, which will be appended to these minutes and stored in the Councils files. Thanks were expressed to Cllr Scantlebury for replacing both missing gate latches on the sports field kissing gates. Cllr Scantlebury will forward the play area risk assessment folder to Cllr Johnston to continue the monthly inspections of the play areas.

Cllr Johnston also reported the play areas are looking very neat and tidy under the new contractor.

The Clerk reported the new base for the shelter has been installed today.

Branch removal works have been carried out to the Pound, the works have been completed in a timely manner.

**Neighbourhood Plan**

Cllr J Prestage & Tew – see agenda item 0521-066

**Public Engagement**

Cllr Tew will continue with the work on the village Welcome Packs.

**Village Fete**

Cllr K Prestage – nothing to report.

**RAF Upwood Development**

Clerk – nothing to report.

0521-285 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Comprehensive reports have been received from both Cllrs Costello and Clarke for the Annual Meeting of the Parish and will also be appended to these minutes.

0521-286 CRIME REPORTS

Two reports of crime in the Parish have been received by the Clerk during the month of April 2021.

0521-287 TRAFFIC MONITORING

To receive joint letter from Ramsey Town Council, Upwood and Bury Parish Councils (RUB Alliance).

The traffic monitor was positioned on Upwood Road from the 12<sup>th</sup> – 21<sup>st</sup> April 2021.

During that time recorded 4,600 movement per day (both directions) totaling over the period 46,724 movements.

Average speed of vehicles was 25mph with a maximum speed average of 50mph. 9% of traffic exceeded the speed limit. The highest speeds recorded was on Monday 12<sup>th</sup> April, a car travelling in to the village between 4pm-midnight at 73mph and on the 16<sup>th</sup> April a car was recorded leaving the village between midnight-6am at 62mph. The next location for the device will be Bury Road.

- Resolved** To append the joint letter from the RUB Alliance to these minutes. The letter which was sent to Cllr Jon Neish Deputy executive leader HDC, Steve Cox Corporate Director place and economy Cambs County Council and Ian Bates, Jo Lancaster, CEO of Hunts District Council and has been circulated widely via social media.  
To receive and note the contents of the latest traffic monitoring figures from the Morelock recorder.

0521-288 NEIGHBOURHOOD PLAN  
The referendum for the Plan is going ahead on Thursday 6<sup>th</sup> May in Bury Village Hall. It is hoped for a yes vote.

0521-289 RAF UPWOOD  
Cllrs Wakefield, Tew, Scantlebury, K Prestage and J Prestage, and the Clerk attended a recent meeting with Kevin Jewell of Hyde Housing primarily to discuss the green space provision to the RAF Upwood development and other concerns. Since the meeting Mr. Jewell was able to confirm the following;  
The path to Upwood Primary School is a 3m shared foot and cycle way.  
There is a right turn lane from the main road into the site so waiting traffic does not block the moving traffic.  
Mr Jewell will return to the council regarding his findings around drainage to the site.  
Discussion took place around the possibility of the Council obtaining sports provision on the site, including buildings such as the Guard Room.

**Resolved** That the Working Group continue their conversations with Mr Jewell on a regular basis and report back to full council monthly.

0521-290 PEDESTRIAN CROSSINGS  
Of the three options put forward Option A is the favoured one of the developer, this is the location supported by the Parish Council; adjacent to the footpath near no.47 Upwood Road. As it looks like this scheme will now be progressed by the developer it is no longer be a PFHI scheme for the Highway Projects Team. The Road Safety Audit has indicated concerns with the speed of traffic, condition of the road surface in terms of skid resistance value and existing lighting levels. The developers Icen have indicated that issues relating to the road surface condition and lighting levels will be addressed as part of the detailed design.

**Resolved** To receive the update from Cllr J Prestage who will seek confirmation of the liability of costs.

0521-291 BMX TRACK  
Cllrs Wakefield and J Prestage along with the Clerk attended a meeting with Carter Jonas and Larkfleet with regards to the Council purchasing the BMX Track, adjacent to the sports field. The Parish Council have been renting the area of land for several years and have made enquiries in to its purchase. This will enable the Council to provide further outdoor provision for villagers along with supporting the school with use of the area. The Councils vision for the site, should they be successful would be to level the area and incorporate it in to the sports field, including improvement works to the existing sports field and eventually the installation of some form of outdoor sports area. Draft Heads of Terms have been received by the Council.

**Resolved** That the working group continue to liaise with both parties with this regard.  
The Clerk to establish legal costs and land prices to compare with those proposed in the draft terms.

0521-292 SUMMER SPORTS SESSIONS 2021  
To consider the One Leisure Summer Sports sessions for summer holidays 2021.

**Resolved** The Clerk to take up discussions with Upwood Parish Council with a view to the collaboration of both Councils to fund OneLeisure sports sessions on each Friday of the summer holidays.

0521-293 PLANNING MATTERS  
To consider the following planning applications;  
**21/00572/FUL** Application for full planning permission for demolition of existing redundant buildings and infrastructure, residential development of 321 dwellings, with associated highways, infrastructure and open space.  
Site Address: Upwood Hill House And Part Of RAF Upwood Ramsey Road Upwood.

**Resolved** The Parish Council understand that the Lead Local Flood Authority (objection lodged 14<sup>th</sup> April 2021), Cambs County Council (no details of drainage submitted etc) and Anglian Water (no connection to the sewers) have raised issues regarding the development. The Parish Council would also like to see a clear agreement over which authority or organisation will be responsible for the management of the sites green space. Therefore, until these outstanding issues are endorsed the Parish Council unanimously agreed, that whilst they believe this is a positive development, with the lack of information, they are unable to support the application at this stage.

**21/00884/HHFUL** Proposed single storey front extension and single storey side/rear extension  
Site Address: 7 Bader Close Bury Huntingdon.

**Resolved** The application for the development of a single storey front extension and single storey side/rear extension is lacking in detail. It is not clear if any provision has been made for parking at the property since the proposed side extension appears to be blocking access to the garage. The Parish Council therefore voted unanimously in favour to recommend refusal of the application based on insufficient details on the application regarding parking.

0521-293.1 To receive planning updates and reports to Planning Control.

**Resolved** To receive a note the contents of the planning updates.

0521-293.2 To acknowledge the response from Enforcement regarding the Larkfleet development off Upwood Road and condition of the pavements.

**Resolved** That following receipt of correspondence between the District Councils enforcement officer and the County Councils Highways Officer, it has been established that the damage to the pavement on Upwood Road adjacent to the development site falls outside the red line and is not covered by the Construction and Management Plan so sits with Highways to address. The County Council Highways Team have confirmed make good repairs will be carried out to the footpath, with a full repair once the development has completed. Members and villagers are urged to report incidents of HGVs using the pavement to report them immediately to the Police using 101, along with photographic evidence.

0521-293.3 **20/02495/REM** To receive and note contents of email from resident concerning the NFC Homes site, off Buryfield.

**Resolved** To confirm receipt and note the contents of an email from a concerned resident concerning the location of the pump station and install of the open ditch. The Planning Officer response has been forwarded to the resident for their consideration who in turn voiced their disappointment in the Planning Officers response. Members are urged to continue to monitor the site.

0521-294 FINANCE

To confirm agreement of payment of outstanding debts.

1. C Copley	Clerk wages and expenses for April	£903.96
2. HMRC	PAYE	£ 53.92
3. M Badcock	Cemetery grass cutting	£ 450.00
4. M Badcock	Parish areas grass cutting	£ 774.20
5. M Badcock	Caretaking – Quarterly cost	£ 375.00
6. Parrot Print	Referendum flyers and letters	£ 154.00
7. Fenland Stoneworks	Sundial balance	£ 930.00
8. ICCM	Annual membership	£ 95.00
9. AskIT	M365 annual subscription + email accounts	£ 627.84

**Resolved** To approve the above invoices numbered 1 to 9 for payment, and the online payment be facilitated by Cllrs Hayes and K Prestage.

0521-294.1 Monies received.

0521-294.2 Bank reconciliation.

**Resolved** 294.1 To note the receipt of precept received in to the Councils bank account of £16,250 on the 27<sup>th</sup> April 2021.  
294.2 The Chairman and Vice Chairman confirmed the bank reconciliation as received and correct.

0521-295 CORRESPONDENCE RECEIVED

1. Calor Community Fund – extension of applications deadline.
2. Email enquiry regarding an infill development plot.
3. HDC Press Release – East West Rail
4. HDCs Grounds Maintenance Manager regarding the planting of pictorial meadow swathes on the village verges.
5. Village Spring Clean 2021.

0521-296 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)

Clerks appraisal by 2 members of the Council.

The Pound – improvement works to the left-hand area of the Pound.

0521-297 DATE AND TIME OF NEXT MEETING – **Wednesday 2<sup>nd</sup> June 2021, Bury Village Hall, Main Hall from 7.30pm.**

With no further business to conduct the Chairman declared the meeting closed at 21:15.

The last year has been very strange for everyone. In May of last year we were in a lockdown and many county services were not provided as staff were either working from home or had been delegated to support front line services so ensuring that vulnerable people received the care that they required. Many of our Highways Officers were sent to work for the District Councils to ensure that refuse collections would continue.

The education of our children was a priority as well and all staff in schools with the support of the Director of Education and his officers ensured that all students were in a safe learning environment.

The summer months saw an easing of restrictions, so libraries, youth services amongst others were able to resume. In the meantime, the County Council as indeed all local government continued to make decisions using virtual facilities such as Zoom.

In September schools, colleges and universities opened their doors for the Autumn Term but the number of Covid cases increased resulting in a further lockdown in November which closed most of the services again and staff were once more re-located to front line services.

Following a day of torrential rain on 23<sup>rd</sup> December, many areas of Bury experienced flooding as the drainage systems became overwhelmed. The County Council who is responsible for Flood Management immediately actioned an enquiry and all information from residents and the council was forwarded to the responsible body. They will be producing a report with recommendations to prevent such a situation occurring again. The Local Highways Officer was requested to clear drains and gullies.

From 26<sup>th</sup> December, a further lockdown was introduced but this time with more flexibility, enabling staff to deal with situations such as potholes, the bane of everyone's lives, however, the winter weather did not help the situation as many of those repaired, soon ended up being potholes again! The Local Highways Officer continues to monitor the situation and keeps me informed of future works.

I am always happy to undertake any work asked of me by Bury Parish Councillors and the Clerk and have recently become involved into looking at Section 106 money from RAF Upwood Phase 2 for infrastructure, mainly Abbey College and early years provision. This is ongoing.

I am also available to Bury residents and have over the year helped them with personal situations.

Just for your information, I thought that you would like to know that the Full County Council are now going to meet face to face under strict covid guidelines. The first meeting will take place on Tuesday 18<sup>th</sup> May at Duxford in one of their big conference centres. This will be the Annual County Council meeting where the Chairman will be elected amongst other positions. Other meetings may still be virtual if there are no decisions to be made.

As always, I am happy to offer my services to assist the residents of Bury.

0521-285 Report from District Councillor Clarke

Yearly Report from Cllr Clarke, Ramsey & Bury HDC Ward Councilor.

Without doubt this last year has been the most challenging that most have ever known and everyone at HDC has played their part by helping wherever they could. Such as One Leisure and with Business grants and 'Click it Local' supporting businesses opening up after Covid.

The 'Task and Finish' Group was put together to find causes and highlight other issues that caused the flooding in December. They are also attempting to build the Town Markets up. On both counts there is a long way to go!

There is an argument that the Planning Department has not been kind to BPC. Some, I am sure will think that is an 'understatement'. The department has seen new Officers come in, including a new Chief Planner to replace Jacob Jaarsma. On the plus side it is most pleasing to see, at last, the developments at RAF Upwood commencing and hopefully blending in with Bury and Upwood.

On a personal note, I am quite saddened that it is no longer an operational airbase. Back in the fifties, when on the school bus we saw Lancaster's and Canberra's taking off and landing. Then later when playing cricket for Ramsey we enjoyed good times on the cricket square and later in the Officers Mess.

I mention that the 3G pitch has started and I am sure will benefit a lot of people. Before lockdown they were a hive of activity throughout the county.

St Neots have had a successful application to improve the High Street and the intention is the same for all market towns.

On a sad note, HDC lost its Chairman John Davies, and Jill Taverner the Warboys Councilor.

This letter is the response of the three councils of Ramsey, Upwood and Bury to the Evera RAF Phase2 application and is intended to challenge the methodology being used by planners and developers to assess the impact on roads and communications resulting from new housing developments.

The Parish and Town Councils of Ramsey, Bury and Upwood are in broad support of the principles and content of the HDC Local Plan to 2036 and recognise that its adoption will lead to significant housing development in the area. More than 1500 new homes are to be built in Bury and Ramsey, but each new housing development is being approved without corresponding improvements being proposed to the transportation and social infrastructure. This will lead to increasing congestion and the risks to personal safety as the volume of traffic and incidence of speeding increases through the towns and villages. Traffic modelling is both an art and a science and there is increasing concern at a local level that the cumulative impact of such a significant proportionate growth in a relatively small rural area is not being balanced with the deficiencies that we all know exist in the road network that already exists.

A number of recent planning applications have been approved despite concerns expressed by residents and parish councils about the conclusions of the associated transportation studies which inevitably assert that the road and junction capacity will be adequate to deal with the planned growth in traffic. It is notable that the lack of suitable infrastructure is cited by the majority of residents' letters reported by Evera in their marketing collateral for Phase 2. All Bury and Ramsey planning applications submitted in the last few years have been supported by transport studies conducted by different consulting companies appointed by the developer; each consultant uses their own preferred modelling systems using random traffic census data, their selected list of committed developments and various methods for measuring trip frequencies and traffic movement. There is no consistency in the science of collection and analysis, no use is made of real time traffic monitoring systems and the cumulative impact of all planned development in the sub-region is opaque and impossible to assimilate. Moreover, the arcane way in which the traffic data is presented makes it incomprehensible to residents and claimants seeking simple explanations for planning decisions. The absence of any strategic context means that little if any challenge is going into the presentation and claims being made by the various consultants, who if we are being realistic, will have spent little or no time actually seeing what happens on the local road network.

This is particularly evident in the case of RAF Upwood Phase 2 for which Icen Projects Ltd have produced the transport assessment. There are big questions about the rigour and accuracy of this study for the following reasons:

The traffic flow model has been based upon data from on single Wednesday in April 2018 for which the flow rates were 30-50 % below normal daily flows recorded by Speed Indicator Devices located in the relevant roads

The committed development sites identified in the study omit most of the sites planned for Ramsey, understating the housing numbers by several hundred units.

Peak time movements indicate less than one per household. There is no estimate of daily vehicle movements per dwelling, conservatively 3-4 per dwelling per day and so the impact on round the clock traffic volumes is largely ignored by the transport study.

1500 new homes in Ramsey and Bury translates to 4,000 to 5,000 new vehicle movements per day or up to 150,000 per month. Huntingdon Road in Upwood carries c 50-60,000 vehicles per month and so can expect to carry a significant percentage of the forecasted growth, potentially doubling existing volumes.

No mention is made in the study of speeding violations, which due to the virtual absence of speed enforcement systems currently represents around 20% of all vehicle movements. The increase in traffic volume will create a proportional increase in speeding offences and increased risk of danger of personal accidents.

The three councils of Ramsey Upwood and Bury (RUB) have requested a delay of the RAF Upwood 2 determination until the question of the infrastructure and safety impact of this proposed development can be placed in a context which is clear and transparent to our residents. In addition to our concerns about traffic levels and infrastructure mentioned here, we also note the Upwood Phase 2 application makes no mention of provision for school places, health care services or other social and cultural pursuits.

There is an obvious need for a more holistic approach to be taken with housing and infrastructure planning in the RUB area, in which all planned developments are assessed using consistent criteria which produce conclusions which are logical and accurate for all.

The transport planning practices should be standardised and made to rely more upon the increasing network of Speed Indicator Devices which provide more comprehensive and reliable traffic data than the current survey-based system. A housing and infrastructure planning system which uses real time data to assess vehicle movement across a whole sub-region will better support the business case for strategic interventions such as by-pass roads and average speed camera systems to be properly assessed for the first time

We are therefore calling for a delay in the approval process for RAF Upwood Phase 2 until a strategic review is undertaken on the impact of all planned housing developments in the Ramsey, Bury and Upwood parishes.

We would like to meet you at the earliest opportunity to discuss this further and following this, meet again engage with Evera Homes to discuss their future plans.

Kind Regards

Steve Corney Mayor of Ramsey Town and District Councillor  
Michael Tew Chairman Bury Parish Council  
Robin Howe Chairman Upwood and the Raveleys Parish Council

## Tracked Applications

### **[Proposed two storey rear extension. - 3 Old Stable Walk Bury Huntingdon PE26 2LT](#)**

Ref. No: 20/01603/HHFUL | Status: Permission | Case Type: Planning Application

### **[Oak 1 - laterally reduce by approx 3m, removing limbs overhanging house roofs and garage roof. Thin crown by 10%.|cr|Oak 2 - laterally reduce by approx 3m, removing limbs overhanging house roofs. Thin crown by 10%.|cr|Oak 3 - pollard to 10m in height due to severe subsidence at neighbouring property at rear \(4 Barn Close, Bury\) See engineers report. - 37 Upwood Road Bury Huntingdon PE26 2PA](#)**

Ref. No: 21/00270/TREE | Status: Consent | Case Type: Planning Application

### **[Details of landscaping, scale and appearance for 54 dwellings, associated open space and ancillary works pursuant to outline planning permission 19/01881/OUT granted on 24 June 2020 - Land South Of Buryfield Bury](#)**

Ref. No: 20/02495/REM | Status: Details Approved | Case Type: Planning Application

### **[Change of use from former car showroom \(Sui Generis\) to retail shop \(Class E\) - Burton Bros Bury Road Ramsey Huntingdon PE26 1NE](#)**

Ref. No: 21/00285/FUL | Status: Permission | Case Type: Planning Application

### **[Proposed detached car port - The Gables Bury Road Ramsey Huntingdon PE26 1NE](#)**

Ref. No: 21/00041/HHFUL | Status: Refused | Case Type: Planning Application

## Bury Parish Council Bank Reconciliation

Month Apr-21

<b>Total of balances in bank accounts at</b>	Unity T1 Current	55001.26	
	Unity Instant Access	124687.21	
	Barclays	25.88	
			<b>£179,714.35</b>

**Less unrepresented cheques**

Payee	Amount £
C Copley Expenses	40.77
HMRC PAYE	53.92
Parrot Print Ltd	154.00
Fenland Stoneworks	930.00
ICCM - Membership	95.00
M Badcock - Cemetery	450.00
M Badcock - Caretaking	375.00
M Badcock - Village	
Grass	774.20
askIT - 365 renewal	627.84
Total	3500.73

**Net bank balance at** 30.04.21 **£176,213.62**

<b>Cash Book</b>	£	
Opening Balance		164345.54
Add; Receipts		16250.00
Less: Payments		4363.92

**Balance as per cash book at** 30.04.21 **£176,231.62**

Signed .....

Responsible Financial Officer

Date .....

