

BURY PARISH COUNCIL

Parish Clerk - Charlotte Copley. 37 Station Road, Ramsey PE26 1JB

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The Annual Meeting of Bury Parish Council will be held on Wednesday 5th May 2021 at 7.30pm by video link

The Local Authorities and Police and Crime Panel Meetings Regulations 2020 came into force on 05 April enabling local councils to hold remote meetings until May 2021. This meeting will take place via “Zoom” at the following link:

<https://zoom.us/j/92708487962>

For practical reasons some items will be deferred. There is no provision to place the agenda on the noticeboards.

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. **Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.**

Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council



Agenda

- 0521-266 ELECTION OF CHAIRMAN
To elect a Chairman followed by signing of the Acceptance of Office
- 0521-277 ELECTION OF VICE CHAIRMAN
To elect a Vice Chairman and receive the Vice Chairman's Acceptance of Office
- 0521-278 APOLOGIES FOR ABSENCE
To receive apologies for absence.
- 0521-279 DECLARATIONS OF INTEREST
To receive declarations of interest.
- 0521-280 REPORTS FROM REPRESENTATIVES
To review and confirm appointment of Parish Council representatives to the following portfolios and working groups;
- | Representative | Current | Proposed |
|-------------------------------|--|-----------------|
| Road Safety | Cllr M Tew | |
| Footpaths/Trees | Cllr R Scantlebury | |
| Garden Show | Cllr P Hazell | |
| Cemetery | Cllr J Hayes | |
| CAPALC | Cllr M Tew | |
| Playing Fields/The Pound | Cllr A Johnston | |
| Neighbourhood Plan | Cllr J Prestage | |
| Public Engagement | Vacant | |
| Working Groups | | |
| Finance Working Group | Cllrs Tew/Wakefield/Hayes | |
| Flood Working Group | Cllrs Wakefield/J Prestage/R Scantlebury and Tew | |
| Cemetery Working Group | Cllrs Hazell, K Prestage, Hayes and Scantlebury | |
| Planning/Land Provision Group | Vacant, Wakefield and J Prestage | |
- 0521-281 REVIEW OF POLICIES AND PROCEDURES, REGULATIONS AND DELEGATED POWERS
- 0521-281.1 To agree to continue to use the General Power of Competence.
- 0521-281.2 To note that both Standing Orders and Financial Regulations are up to date and effective.
Should any changes be recommended by NALC over the year these will be considered.
- 0521-281.3 To agree to review all other policies and procedures by the September meeting of the council.
- 0521-281.4 To confirm Continued membership of CAPALC and to confirm support of the Clerk's membership of the SLCC at a cost of £45.

- 0521-282 PUBLIC PARTICIPATION
To allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda
- 0521-283 MINUTES OF MEETINGS FOR APPROVAL AND THE FUTURE OF MEETINGS IN RELATION TO COVID-19
Minutes for Approval of meeting 7th April 2021.
To consider a proposal to move to alternate monthly meetings following the announcement that restrictions permitting virtual meetings has not be extended past 7th May 2021.
- 0521-284 COUNCILLORS UPDATES
To receive verbal reports from the Parish Councillors on their portfolio of responsibilities and actions carried out since previous meeting:
- Road Safety & CAPALC Cllr M Tew
 - Footpaths/Trees Cllr R Scantlebury
 - Cemetery Cllr J Hayes
 - Playing Fields/The Pound Cllr A Johnston/Clerk
 - Neighbourhood Plan Cllr J Prestage & Tew – see agenda item 0521-066
 - Public Engagement Cllr A Barber
 - 2020 Village Fete Cllrs A Barber and K Prestage
 - RAF Upwood Development Clerk
- 0521-285 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS
To receive verbal reports from the County and District Councillors.
- 0521-286 CRIME REPORTS
To receive crime reports for the month of April 2021.
- 0521-287 TRAFFIC MONITORING
To receive joint letter from Ramsey Town Council, Upwood and Bury Parish Councils
To receive the latest figures from the monitoring device.
- 0521-288 NEIGHBOURHOOD PLAN
To receive the latest information available.
- 0521-289 RAF UPWOOD
To receive update from members who attended a recent meeting with K Jewell of Hyde Housing regarding the green space provision to the RAF Upwood development.
- 0521-290 PEDESTRIAN CROSSINGS – To receive a progress report regarding the application for a Parish Council funded pedestrian crossing on Upwood Road.
- 0521-291 BMX TRACK
To hear from members who attended a recent meeting with Carter Jonas and Larkfleet Developments.
- 0521-292 SUMMER SPORTS SESSIONS 2021
To consider the One Leisure Summer Sports sessions for summer holidays 2021.
- 0521-293 PLANNING MATTERS
To consider the following planning applications;
21/00572/FUL Application for full planning permission for demolition of existing redundant buildings and infrastructure, residential development of 321 dwellings, with associated highways, infrastructure and open space.
Site Address: Upwood Hill House And Part Of RAF Upwood Ramsey Road Upwood.
21/00884/HHFUL Proposed single storey front extension and single storey side/rear extension
Site Address: 7 Bader Close Bury Huntingdon.
- 0521-293.1 To receive planning updates and reports to Planning Control.
- 0521-293.2 To acknowledge the response from Enforcement regarding the Larkfleet development off Upwood Road and condition of the pavements.
- 0521-293.3 **20/02495/REM** To receive and note contents of email from resident concerning the NFC Homes site, off Buryfield.
- 0521-294 FINANCE
To confirm agreement of payment of outstanding debts.
- | | | |
|--------------|------------------------------------|----------|
| 1. C Copley | Clerk wages and expenses for April | £903.96 |
| 2. HMRC | PAYE | £ 53.92 |
| 3. M Badcock | Cemetery grass cutting | £ 450.00 |
| 4. M Badcock | Parish areas grass cutting | £ 774.20 |

5.	M Badcock	Caretaking – Quarterly cost	£ 375.00
6.	Parrot Print	Referendum flyers and letters	£ 154.00
7.	Fenland Stoneworks	Sundial balance	£ 930.00
8.	ICCM	Annual membership	£ 95.00
9.	AskIT	M365 annual subscription + email accounts	£ 627.84

0521-294.1 Monies received.

0521-294.2 Bank reconciliation.

0521-295 CORRESPONDENCE RECEIVED

1. Calor Community Fund – extension of applications deadline.
2. Email enquiry regarding an infill development plot.
3. HDC Press Release – East West Rail
4. HDCs Grounds Maintenance Manager regarding the planting of pictorial meadow swathes on the village verges.
5. Village Spring Clean 2021.

0521-296 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)

0521-297 DATE AND TIME OF NEXT MEETING – To be confirmed