

BURY PARISH COUNCIL

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The meeting of Bury Parish Council was held on Wednesday 7th April 2021 at 7.30pm by video link.

The Local Authorities and Police and Crime Panel Meetings Regulations 2020 came into force on 5th April 2020 enabling local councils to hold remote meetings until May 2021. This meeting took place via “Zoom”.

Minutes

0421-246 PRESENT AND APOLOGIES FOR ABSENCE

Present; M Tew (Chairman), J Prestage (Vice Chairman), D Wakefield, R Scantlebury, A Barber, P Hazell, K Prestage and J Hayes.

County Councillor Costello.

District Councillor J Clarke and S Corney.

2 x Members of public.

C Copley (Clerk).

Apologies for absence

Cllr A Johnston due to work commitments

0421-247 DECLARATIONS OF INTEREST

None received.

0421-248 PUBLIC PARTICIPATION

To allow up to 15 minutes (3 minutes per person) for any members of the public to address the meeting in relation to the business on this agenda.

One member of public did not wish to speak.

0421-249 MINUTES OF MEETING FOR APPROVAL

Minutes for approval of Parish Council Meeting of 3rd March 2021.

Resolved That the minutes be approved for signature by the Chairman with no amendments.

0421-250 COUNCILLORS UPDATES - To receive verbal reports from the Parish Councillors on their portfolio of responsibilities and actions carried out since previous meeting:

Road Safety

Cllr M Tew – Reported that the many potholes around the village continue to cause annoyance and he will continue to report them to the County Council for repair. Owls End appears to have been marked up for repairs, but we are unsure of when this will be. Pavements and roads around the village adjacent to the development sites are also damaged from the heavy construction traffic and it is expected the developers will “make good” on completion of the developments.

Footpaths/Trees

Cllr R Scantlebury – reported one latch on the sports field gate has been replaced but the latch at the opposite end of the footpath is also missing and will be replaced in due course. Cllr Hazell stated this latch has always been missing.

Garden Show

Cllr P Hazell – reported the expected date for the show is around the 1st or 2nd Saturday in September, if Government guidelines allow.

Cemetery

Cllr J Hayes – the decision where to seat the bench was finalized and the sundial is ordered.

CAPALC

Cllr M Tew – reported remote meetings are high on the agenda as the regulations allowing Councils to meet virtually runs out on the 7th May 2021. NALC and the LGA are bringing a court case to have the regulations extended. Cllr Tew will update members as soon as any news is received. In the meantime Clerks have been tasked with conducting risk assessments with a view to returning to face to face meetings from the 7th May 2021.

Playing Fields

Cllr A Johnston – nothing to report due to absence.

Neighbourhood Plan

Cllr J Prestage – see item 0421. 259 below.

Finance Committee

Cllr Tew/Wakefield/Hayes – nothing to report.

Public Engagement

Cllr A Barber – nothing to report.

RAF Upwood

Clerk – nothing to report.

0421-251 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Councillor Costello reported that libraries fully open from the 12th April, running a “Managed Browsing” system and one way system around the library. The same Covid safe rules apply regarding hands, face, space, fresh air.

The public right of way damaged by the flooding (sports field footpath adjacent to the Village Hall), Cllr Costello informed members that there is no money in the budget to have the path repaired and suggested the Parish Council consider making a LHI bid or use its CIL reserves and undertake the works themselves.

District Councillor Clark reported the sad loss of the District Councils Chairman Mr. John Davis. The Chief Planning Officer Jacob Jaarsma has left his position at the District Council and his replacement is yet to be announced.

District Councillor Corney added the planning department is experiencing the lowest number of applications at the moment. The new Ramsey 3G pitch at the One Leisure site is now under construction and will be available for local residents use as soon as the works are completed.

0421-252 CRIME REPORTS

3 Reports of crime within the village during the month of March 2021.

0421-253 PLAY AREAS AND THE POUND

0421-253.1 To receive and consider quotations for safety signage at the sports field adult gym equipment.

Resolved Following a discussion the Council voted unanimously in favour of the quotation of £210 for new signage to be installed at the adult gym equipment.

0421-253.2 To receive and consider the request to rewild part of the Pound along with a donation towards costs.

Resolved Following discussions it was resolved the Pound is not the best suited location for rewilding as it is currently under a grass cutting schedule and the area does become very shaded from the overhead trees. The suggestion was made that Cllr Barber approach the District Council with a view to utilizing the space at the top of Old Stable Walk, as it meets Grove Way. The Parish Council can assist with conducting a consultation of the neighbouring households and the District Council may offer free wild flower seeds.

0421-253.3 To receive any updates from Carter Jonas with regards to the possible acquisition of the BMX track.

Resolved Carter Jonas confirmed the Trustees have asked Carter Jonas enter into a discussion with the Council in respect of a sale of the BMX site and the Trustees further proposals for sustainable development within the Parish, to include the provision of further recreational space for the Parish Council. The Clerk is arranging a suitable meeting between the respective parties to further these discussions. It is hoped the meeting will go ahead in the next week or so and members can report back at May council meeting.

0421-254 CEMETERY

See item 0421.250 above.

0421-255 PEDESTRIAN CROSSINGS

Cllr Prestage updated members following a recent meeting with Evera Homes (RAF Upwood) with regards to the installation of further pedestrian crossings along Upwood Road. The road safety audit of the proposed sites put forward from Evera homes is pending. Evera Homes are supporting our location for Parish Councils crossing by Rowell Walk and we are supporting their proposal of a toucan crossing at the entrance to Dehavilland Gardens. Both parties agreed the siting of the crossing wanted by the County Council is completely the wrong location.

Evera Homes propose to improve the footpaths to the eastern side of Upwood road down to Rowells Walk making them wider to allow prams etc, to allow people to pass.

0421-256 COMMUNITY INFRASTRUCTURE LEVY

Resolved Following discussions it was decided to defer this item until the outcome is received from the Neighbourhood Plan referendum on the 6th May.

0421-257 FLOOD GROUP

Resolved To approach Urban and Civic, developers of the Alconbury Weald site, to express an interest in being included in meetings held regarding flooding around the site in to Bury brook. Bury brook originates on the Abbots Ripton side of what was RAF Alconbury which is now Alconbury Weald where up to 7500 homes are currently being built.

0421-258 TRAFFIC DATA

Due to a technical error no stats are available this month. Cllr J Prestage reported discussions with Upwood and Ramsey are being held around putting the data from the logger in to a useable form. It is hoped better real time traffic data will be available once lockdown has eased and more traffic is on the road, it is anticipated the higher levels of traffic will slow the speeds recorded.

0421-259 NEIGHBOURHOOD PLAN REFERENDUM

Resolved The Clerk will finalize which members will cover which streets for the referendum leaflet drop and distribute the relevant quantities to each member early next week. The leaflets will then be posted through every household in the village. The leaflet outlines the Bury Village Neighbourhood Plan and signposts villagers to the Neighbourhood Plan area on the Councils website, along with details on when and when to cast their vote.

0421-260 MEMORIAL POLICY AND APPLICATION FORM

To consider formal adoption of the draft memorial bench/plaque policy and application form.

Resolved To approve the policy but with careful consideration given to the wording of a memorial plaque that could be placed on a bench not purchased by the plaque applicant. The Council could get around this by installing their own plaque stating who donated the bench.

0421-261 PLANNING – To receive recent planning applications.

21/00285/FUL - Change of use from former car showroom (Sui Generis) to retail shop (Class E), Burton Brothers Bury.

Resolved To support the application.

21/00572/FUL - Application for full planning permission for demolition of existing redundant buildings and infrastructure, residential development of 321 dwellings, with associated highways, infrastructure and open space - Upwood Hill House And Part of RAF Upwood Ramsey Road Upwood.

Resolved The Parish Council noted the site does not deliver primary health care services or schooling, though does make provision for contributions if required. Therefore, Hunts District Council and the various statutory bodies, in particular the health trusts and County Council, should be held responsible for ensuring provision is made based not only on this site but on the total of all developments in the Ramsey Spatial area. Whilst members welcome the provision of green space on the site with facilities such as a MUGA, play park and allotments, the Council want to meet with Evera Homes to discuss and confirm the ongoing management of such facilities. Consequently, will request an extension of time to respond to Hunts District Council which will enable the Council time and information to formalise a comprehensive response.

20/02464/HHFUL - Amendment to previously approved (commenced) extension to dwelling (ref 1400371FUL) to include cladding to front elevation and the addition of Juliet balcony to the rear elevation - The Limes High Street Bury.

Resolved The property is a detached dwelling, set back from the road in a secluded spot behind established hedging. Members felt the property has seen considerable redesign of late. The balcony is proposed for the rear of the property which is not overlooked but concern was raised with regards to the overall look of the cladding to the front of the property, particularly with the property sitting within a conservation area. Members voted 6 votes in favour to support the application and 1 vote against, the majority vote was therefore in favour to support the application.

0421-261.1 To receive an update from the Clerk on previous applications and any planning breaches on active sites. Cllr Tew has reported a breach on the 17.03.21 regarding lorry parking/maneuvering on Buryfield. To date Cllr Tew has not received notification from the Enforcement Team of any action taken.

Resolved Cllr Wakefield to forward details to the Clerk of the mound of soil adjacent to the NFC Homes site off Buryfield to enable the Clerk to report to the District Councils Planning Enforcement team.

0421-262 FINANCE – To confirm agreement of payment of outstanding debts.

March 2021 payments:

1. S/O C Copley	Clerk wages for March	£ 669.96
2. C. Copley	Expenses for January	£ 24.39
3. HMRC	PAYE	£ 22.20

4. M Badcock	Cemetery Maintenance	£ 450.00
5. M Badcock	Grass cutting	£ 193.55
6. CAPALC	Affiliation fee + DPO membership	£ 555.26
7. askIT	Anitvirus license renewal	£ 20.95
8. OfficeWorld	Printer ink	£ 41.77
9. OfficeWorld	Printer ink	£ 39.07
10. Centrewire	Kissing gate latch	£ 26.40
11. Mr Mucks	Cemetery bench	£ 599.95
12. S R Howell and Co	Payroll 2020-2021	£ 120.00
13. Fenland Stoneworks	Garden of Rest sundial – 50% deposit	£ 930.00

Resolved To approve the above invoices numbered 1 to 13 for payment, and the online payment be facilitated by Cllrs Hayes and K Prestage.

- 0421-262.1 Monies received – none received.
- 0421-262.2 Bank reconciliation for March 2021.
- 0421-262.3 To consider the Clerks attendance at the CAPALC Code of Conduct Training, training on the revised Code for 2021, on the 18th May 2021 from 10am, at a cost of £40.00.
- 0421-262.4 To complete the Annual Return sections 1 and 2. A copy of the completed Annual Return, sections 1 and 2 have been sent to all councillors (copy attached). Cllrs received and noted the documents supporting and relating to the Annual Return 2021.
- 0421-262.5 To receive and note the Financial Risk Assessment completed by the Clerk, forwarded to Councillors on the 31st March 2021.
- 0421-262.6 To agree and sign accounts for the financial year ending 31st March 2021 along with the bank reconciliation and cash book. A copy of the accounts, bank reconciliation and cash book has been sent to all councillors on the 31st March 2021.

Resolved 262.2 The Chairman and Vice Chairman confirmed the bank reconciliation as received and correct.

262.3 To agree to the Clerks attendance on this training course at a cost of £40.00.

262.4 That the Council agree Section 1 Annual Governance Statements for the year ended 31st March 2021 as correct and will therefore be signed by the Chairman and Clerk. Current regulations state wet signatures are required for the AGAR and the Clerk will arrange for this to be completed outside of the meeting.

262.5 and 262.6 be received and noted and approved for signature by the Chairman and Clerk. The regulations as stated above item 262.4 also apply.

- 0421-263 **CORRESPONDENCE RECEIVED**
- 1). The Calor Rural Community Fund is open for applications until Wednesday 21st April!
 - 2). Addenbrookes Hospital – progress report on the new Children’s hospital
 - 3). Hunts DC Press release – B1040 St. Ives (Hemsby Compost) junction improvements.
 - 4). Hunts DC Press release – New St. Ives park named – Burman Park.
 - 5). SERV Suffolk and Cambs – Thank you letter for donation received.
 - 6). Wildlife Foundation - temporary closure of our nature reserve Wistow wood, Wistow Fen lane. The wood will not be accessible to visitors due to unsuitable ground conditions for foot access following the extended wet weather this winter. Notices will be placed at entrances to make regular visitors aware. There are no rights of way through the wood however, as owners The Wildlife Trust BCN does ordinarily allow permissive foot access.
- 0421-264 **MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)**
- Clerks appraisal
Spring clean
- 0421-265 **DATE AND TIME OF NEXT MEETING – Wednesday 5th May, 7.00pm via video link.** The Annual Meeting of the Parish will take place from 7pm followed by the Annual Meeting of the Parish Council from 7.30pm

With no further business to discuss the Chairman declared the meeting closed 21.11