

BURY PARISH COUNCIL

Parish Clerk - Charlotte Copley. 37 Station Road, Ramsey PE26 1JB

Telephone – 01487 813606

Email – parish.clerk@buryparishcouncil.co.uk

Website - www.buryparishcouncil.co.uk

The meeting of Bury Parish Council was held on Wednesday 3rd February 2021 at 7.30pm by video link

The Local Authorities and Police and Crime Panel Meetings Regulations 2020 came into force on 05 April enabling local councils to hold remote meetings until May 2021. This meeting took place via “Zoom”

Minutes

0221-204 PRESENT AND APOLOGIES FOR ABSENCE

Present; M Tew (Chairman), J Prestage (Vice Chairman), D Wakefield, R Scantlebury, P Hazell, A Barber
County Councillor Costello
District Councillor J Clarke
5 x Members of public
C Copley (Clerk)
Also present: Mr. Ben Brading of NFC Homes
Apologies for absence
Cllrs Johnston (due to work commitments), K Prestage (personal) and J Hayes (failed to attend)

0221-205 DECLARATIONS OF INTEREST

Cllr Wakefield declared an interest in item 0221-218.

0221-206 PUBLIC PARTICIPATION

One member of public spoke with regards to agenda item 0221-220 Pathfinder War Memorial.

0221-207 NFC HOMES – DRAINAGE MATTERS, LAND OFF BURYFIELD

Mr. Brading of NFC Homes attended to discuss and answer queries on drainage matters relating to the development site off Buryfield. Mr. Brading confirmed discussion is being taken up with the District Council with regards to moving the pumping station further south. NFC Homes continue to have discussions with the County Council with regards to the removal of water from the site and prevention of flooding to the site and neighbouring properties.

0221-208 MINUTES OF MEETINGS FOR APPROVAL

Minutes for approval of Parish Council Meeting of 6th January 2021

Resolved That the minutes be approved for signature by the Chairman with no amendments.

0221-209 COUNCILLORS UPDATES - To receive verbal reports from the Parish Councillors on their portfolio of responsibilities and actions carried out since previous meeting:

Road Safety	Cllr M Tew continues to report potholes and road conditions to the County Council.
Footpaths/Trees	Cllr R Scantlebury nothing to report.
Garden Show	Cllr P Hazell nothing to report.
Cemetery	Cllr J Hayes absent from meeting.
CAPALC	Cllr M Tew reported CAPALC are currently recruiting to the role of Director.
Playing Fields	Cllr A Johnston nothing to report.
Neighbourhood Plan	Cllr J Prestage reported May referendum may go ahead but remains under review.
Finance Committee	Cllr Tew/Wakefield/Hayes nothing to report.
Public Engagement	Cllr A Barber nothing to report.
RAF Upwood development	The Clerk reported house sales continue to be good with 10 families having moved in with 5 homes remaining to be sold. The marketing for affordable homes has started.

Resolved To receive and note councillors reports.

The Clerk to contact the sales suite at Dehavilland Gardens with regards to public engagement and welcome packs for new residents.

0221-210 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Councillor Costello reported the County Council will shortly be setting their annual budget. Cllr Costello is working with members regarding drainage and the flooding situation in Ramsey and Bury. Cllr

Costello asks for anyone who experienced flooding to their homes and/or gardens on the 23rd December 2020 but not yet reported the incident to the County Council via their online portal to do so as soon as possible. District Councillor Clarke had nothing further to report at this stage but will comment under the Flooding section of the agenda 0221-216.

0221-211 CRIME REPORTS

The Clerk reported 5 crime incidents received from Cambs Police during the month of February 2021, all of those incidents related to the RAF Upwood site.

0221-212 GENERAL POWER OF COMPETENCE

The General Power of Competence enables local councils the power to do anything that individuals may do, subject to statutory prohibitions, restrictions and limitations which include those in place before or after the introductions of the general power of competence. The Clerk has recently obtained the CiLCA qualification (Certificate in Local Council Administration).

The Clerk confirmed that Bury Parish Council fulfil the criteria to qualify for the General Power of Competence.

Resolved That the Council meets the eligibility to use the General Power of Competence through having equal to, or greater than, two-thirds of the total number of members of the Council elected and supported by a qualified Parish Clerk.

0221-213 PLAY AREAS

Cllr Scantlebury completed the monthly safety inspection report of the Councils play equipment. The completed reports are passed to the Clerk for action and then filed for no less than 21 years. The report for February 2021 showed a repair required for the multiplayer equipment, where a cap had become loose exposing a sharp screw inside. Cllr Scantlebury removed the screw making the area safe. The Clerk has ordered replacement parts for delivery within the week.

Mr. Badcock has confirmed the installation price for the 2 replacement waste bins at £200.

Mr. Badcock has confirmed he is able to take up the role of caretaker for the play areas, Mr. Badcock confirmed holds a waste license and will remove the waste from the litter bins, carry out a litter pick and eyeball of the play equipment on a weekly basis. The cost for these works will be £1500 per annum, paid quarterly upon invoice. The Clerk confirmed this cost is £500 over the councils current budget for caretaking of the play areas, the Council unanimously agreed the increase is justifiable.

Resolved That the above reports be received and noted.

The Clerk will ensure the end caps to repair the multiplayer will be forwarded to Cllr Scantlebury for installation when received.

The council voted unanimously in favour of the installation quotation of £200 for the installation of the replacement litter bins and the Clerk will notify Mr. Badcock accordingly.

The council take up the caretaking contract with Mr. Badcock at the earliest convenience under the terms discussed for the annual fee of £1500. The current budget for caretaking is £1000 but the additional cost of £500 will be absorbed this year from the Councils reserves and adjusted accordingly thereafter.

0221-214 PEDESTRIAN CROSSINGS

The Parish Council continue to pursue the installation of a pedestrian crossing with the preferred location on Upwood Road adjacent to the existing footpath entrance down to Old Stable Walk. The Parish Council have also been informed of discussions between the Longhurst Group (RAF Upwood) and the County Council with regard to installing more crossings further along Upwood Road in conjunction with the RAF Upwood development sites.

0221-215 CEMETERY

The Clerk provided an update with regard to the installation of benches and sundial within the new garden of rest. The Clerk recently met with Mr. Badcock, who will be installing the benches. Following discussion it was decided the Cemetery Working Group arrange to meet Mr. Badcock at the cemetery as soon as possible to discuss concerns raised regarding the installation and proposed alternative locations for the benches.

Resolved The Clerk liaise with Mr. Badcock and the Cemetery Working Group to arrange a convenient time to meet at the cemetery to finalise the installation of the new benches.

0221-216 FLOODING UPDATES

Huntingdonshire District Council Overview and Scrutiny Panel met recently with a view to conduct a review into the floods throughout Huntingdonshire during December 2020. The flooding throughout Huntingdonshire during December 2020 affected the lives of residents in multiple locations and involved significant multi-agency resources.

The Overview and Scrutiny Panel realise this was not the first flooding event within Huntingdonshire and will conduct their review accordingly, it is important to establish the causes of the flooding, the likelihood of future flooding and what action can be taken before and during to mitigate the risk and impact of future flooding.

The final report of the review is expected to be completed by May 2021.

Bury Parish Council has challenged the County Council over the impact of new builds in the village and flooding. The Parish Council is applying pressure to the County Council to put a hold on the upcoming developments until this flooding issue is resolved. Cllrs Wakefield, Scantlebury and Tew are attending a meeting with the Flood Lead at the County Council shortly and will report back in due course. The Chairman wished to thank Cllr Wakefield for all of his efforts regarding this matter.

Resolved Cllrs Wakefield, Tew and Scantlebury report back to the Council with the outcomes from the meeting with the Flood Lead at the County Council at the next meeting.

0221-217 CHRISTMAS LIGHTS

Cllr J Prestage confirmed the Christmas lights installation and take down went well this year. The lights have been tested when they were packed away but will be tested again in the summer. Cllr. Prestage also confirmed himself and Cllr. K Prestage are looking at options with regards to expanding the light display further up the hill towards the Church.

0221-218 FOOTPATH MODIFICATION ORDER

The County Council has received an application for a Definitive Map Modification Order under section 53 of the Wildlife and Countryside Act 1981 to upgrade part of Public Footpath No. 5, Bury and the full extent of Public Footpath No. 6, Bury to a bridleway from Meadow Lane to Milestone Farm in Bury, Cambridgeshire.

Resolved Cllr Wakefield declared an interest in this item and therefore abstained from voting. The Council voted unanimously in supporting the footpath remain as a footpath and not be made up in to a bridleway. The reason being expanding the footpath to a bridleway may encourage the use of motorised vehicles and trespassing.

0221-219 TRAFFIC DATA

Cllr J Prestage presented the first set of data from the new data logger which confirmed the need for a logger was justified. One motorbike was recorded as travelling through the village 30mph zone at a staggering speed of 96mph.

Resolved Cllrs. Scantlebury and J Prestage will approach both Upwood and Ramsey councils with a view to establishing a consistent set of statistics.

0221-220 PATHFINDER WAR MEMORIAL

The Clerk updated the Council with regards to the Pathfinder war memorial located at the entrance of what was RAF Upwood. The Pathfinder memorial is not registered with the War Graves Commission and it is understood is a privately funded memorial with several located around the county. Legislation permits parish councils to protect and maintain war memorials, but, as they are not the property of the parish council they can not be insured, this has been confirmed by Bury Parish Councils insurers. Evera Homes have asked to relocate the memorial to inside the new development, away from the side of the road where it currently sits as there is the risk of damage to the memorial from heavy construction traffic coming to and from the site. It is the general opinion of those who maintain the memorial that it should stay where it is as it represents the original entrance to RAF Upwood, and the construction traffic will not be a long-term operation. When the re-development works are complete the area could be made good. The Parish Council was asked if they would consider maintaining the upkeep of the memorial and install metal railings around the memorial to better protect it.

Resolved That the Parish Council agree to assist with the maintenance of the memorial and consider the physical protection of the memorial during the re-development of RAF Upwood. The Clerk will make contact with the people who currently look after the memorial to inform them of this decision.

0221-221 PLANNING – To receive recent planning applications.

20/02482/HHFUL - Single storey front and rear extensions and first floor side extension, 2 Redebourn Lane.

Resolved To refuse to support the application on the grounds of the side extension indicates it could jeopardise access to the rear of the property making emergency access near impossible.

20/02495/REM - Details of landscaping, scale and appearance for 54 dwellings, associated open space and ancillary works pursuant to outline planning permission 19/01881/OUT granted on 24 June 2020, Land South of Buryfield Bury

Resolved To continue to oppose the development of this site. In light of the recent flooding experienced by the village in December 2020 the Parish Council consider the drainage proposals for this site as unsuitable. The Council welcomes further consultation with the County and District Councils on this matter.

21/00041/HHFUL- Proposed detached car port, The Gables Bury Road

Resolved To refuse to support the application. The property sits within the conservation area. The proposed car port design appears to be almost the same as the previous application. It looks to be two-storey in size and along with the use of metallic roofing is not in keeping with the street scene.

20/01864/FUL – To confirm the withdrawal of the Councils objection to this application.

0221-221.1 To receive an update from the Clerk on previous applications.

Resolved To receive the report and note its contents.

0221-221.2 To receive and note the details from Cambs County Council regarding the consultation on the proposed June 2021 revisions to Our Local Validation List Requirements and Local Validation Check List. Local planning authorities are required to review their existing local validation lists at least every two years. Local validation lists set out what information should accompany planning applications submitted to Cambridgeshire County Council. These requirements are relevant for Cambridgeshire County Council's applications for its own development and waste development. These are in addition to the national requirements, which require for example completion of an application form, certificates and a site location plan. Our Local Validation requirements are reviewed biannually. The requirements were last published in June 2019. The County Council have carried out an initial review of the list and guidance notes for 2021.

Resolved To receive the report and note its contents.

0221-222 FINANCE – To confirm agreement of payment of outstanding debts.
January 2021 payments:

1. S/O C Copley	Clerk wages for January	£ 635.30
2. C. Copley	Expenses for January	£ 64.39
3. HMRC	PAYE	£ 13.60
4. Bury Village Hall	Storage rent Jan 21 – Dec 21	£ 250.00
5. Warren Access	Christmas lights take down 08.01.21	£ 264.00
6. C Copley	Drainage plans for Bury Village	£ 96.00

Resolved To approve the invoices for payment and the online payment be facilitated by Cllrs Tew and K Prestage.

0221-222.1 Monies received – none.

0221-222.2 Bank reconciliation for January 2021.

Resolved The Chairman and Vice Chairman confirmed the bank reconciliation as received and correct.

0221-222.3 To receive the third quarter spend update from the Clerk. The Clerk presented the report which shows the third quarter spend of the financial year, the Council is on target for coming in within the budget this year. The final quarter figures will be presented via year end.

Resolved To receive the report and note its contents.

0221-222.4 To consider a request for a donation of £100 towards the SERV Suffolk and Cambridgeshire. The completed application form has been circulated to Councillors ahead of this meeting. The Clerk confirmed the charity is registered with the Charity Commission (GovUK) and has received a confirmation email from SERV Suffolk Cambridgeshire Chairlady confirming the applicant is a volunteer with the charity.

Resolved The Council agree to the request of £100 and the Clerk will make the necessary arrangements to make the payment.

0221-223 CORRESPONDENCE RECEIVED

1). Cambs ACRE “**Cambridgeshire Home Energy Support Service**” are currently looking for community volunteers from within the parishes in these areas to act as the ‘eyes and ears’ of the project. The volunteers will simply refer people to us who may need support and we will do the rest.

2). Census 21 drive please continue to promote the Census on social media, following and sharing the official Census2021 posts on Facebook, Twitter, Instagram and LinkedIn. Full and part-time Census Officer roles are open for applications until 27th January, as well as other Census roles that are open into February. The details are on the Census jobs website at <https://www.censusjobs.co.uk/>

3). The new Cambs Children’s Hospital have launched The Cambridge Children’s Network; giving young people and carers a chance to get involved in the process. Please share this opportunity with anyone you feel may be interested – there is one form for young people and another for families and carers.

Both forms can be accessed below:

[Young people’s form](#)

Families and carers' form

Read the full story on the [Cambridge Children's website](#).

4). Cambs ACRE [Eastern Community Homes](#) is a new Community-Led Housing Hub in the East of England, hosted by Cambridgeshire ACRE and in partnership with the 6 Rural Community Councils (Bedfordshire, Cambridgeshire, Hertfordshire, Essex, Norfolk, Suffolk). Their aim is to provide advice, support, and practical resources for local community groups in the East of England so they have the skills and capacity to bring forward and deliver affordable homes for local people. they are holding a series of free, short, online sessions over three consecutive days, Tuesday 16 March, Wednesday 17 March and Thursday 18 March.

5). The Clerk and Chair received an email from a concerned Brookfield Way resident regarding the recent flooding. The Chair has responded to the resident accordingly.

6). Email from the Middle Level Commissioner updating IDB Byelaws - Our Ref: 343.

7). Email from London Hearts offering lifesaving defibrillator equipment and to take advantage of their £200 council grant per AED. CPR/Defibrillator training is provided for the community for free.

8). Email received from a concerned resident regarding the condition of Holt Drove, the Clerk has responded accordingly to the resident and confirmed the County Council continue to be chased on the matter and assurances made that works will commence in the new financial year. The Clerk will continue to monitor the situation.

Resolved To receive and note correspondence received.

- 0221-224 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)
Village grass cutting contract.
Cemetery sundial installation – formal agreement on design and installation.
Return to face-to-face meetings from May 2021 and what it involves.
- 0221-225 DATE AND TIME OF NEXT MEETING – Wednesday 3rd March 2021, 7.30pm via video link if required.