

BURY PARISH COUNCIL

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The meeting of Bury Parish Council was held on Wednesday 7th October 2020 at 7.30pm by video link

The Local Authorities and Police and Crime Panel Meetings Regulations 2020 came into force on 05 April enabling local councils to hold remote meetings until May 2021. This meeting took place via “Zoom”

Minutes

1020-129 PRESENT AND APOLOGIES FOR ABSENCE

Present; M Tew (Chairman), J Prestage (Vice Chairman), A Barber, D Wakefield, R Scantlebury, K Prestage, J Hayes
County Councillor A Costello
District Councillor J Clarke
District Councillor S Corney
4 x Members of public
C Copley (Clerk)
Apologies Cllrs Hazell and Johnston

1020-130 DECLARATIONS OF INTEREST

No declarations received.

1020-131 PUBLIC PARTICIPATION

To allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda
One member of public informed the Council a letter had been forwarded to the Clerk with regards to the recent flooding within the village. The letter will be included in the agenda for the November meeting.
The Council was asked who residents can contact should they wish to raise concerns once the demolition of 2 houses on Buryfield and development of land off Buryfield commences.

1020-132 MINUTES OF MEETINGS FOR APPROVAL

Resolved The minutes of 2nd September 2020 be approved for signature by the Chairman

1020-133 ATTENDANCE FROM THE ABBEY GROUP REGARDING DEVELOPMENT 20/00863/OUT TUNKERS LANE Proposed development of up to 90 houses.

Mr. Brand of the Abbey Group presented amendments made to the outline application addressing some of the concerns raised at the extraordinary meeting of 10th June 2020. The presentation from the Abbey Group is appended to these minutes. Members of public present were invited to ask any questions. One member of public requested a socially distanced meeting with the Abbey Group on site, once the formal documents have been received by residents (from Hunts District Council), to talk through any concerns, the request was acceptable to Mr. Brand.

Councillors requested confirmation of the linkage between the Tunkers Lane proposed site and the adjacent site off Buryfield. Mr. Brand agreed to look in to the legal position with regards to the right of way access over the 2 fields.

The Parish Council is yet to receive the formal planning documents from the District Council and is therefore unable to determine a formal response to the application at this meeting. It is anticipated the documents will arrive before the next Parish Council meeting.

Resolved

1. To receive and note the contents of the Abbey Group presentation
2. The Abbey Group to establish the legal position regarding the right of way access over the site
3. To table the application for determination at the November meeting, if documents are received

1020-134 COUNCILLORS UPDATES - To receive verbal reports from the Parish Councillors on their portfolio of responsibilities and actions carried out since previous meeting:

Road Safety Cllr M Tew – see item 1020.139 below

Footpaths/Trees Cllr R Scantlebury – report of graffiti over 30mph speed sign entering the village

Garden Show Cllr P Hazell – In Cllr Hazell’s absence the clerk confirms the shield had been presented to the winners

Cemetery Cllr J Hayes – see item 1020.137 below

CAPALC	Cllr M Tew reported a 3% increase in membership fees for next year will be implemented
Playing Fields	Cllr A Johnston – see item 1020.138 below
Neighbourhood Plan	Cllr J Prestage reported Government are encouraging councils whose Plan referendum has been delayed due to Covid-19, to engage with District Councils over applying the 25% rule on CIL funds.
Finance Committee	Cllr Tew/Wakefield/Hayes – see item 1020.142.3 below
Public Engagement	Cllr A Barber is looking at a further activity pack scheme for the New Year Remembrance Day The memorial day service is hoped to go ahead this year, with reduced numbers. The British Legion are happy to receive a donation from the Parish Council for a wreath, they will lay the wreath on the memorial on the Parish Councils behalf

- Resolved:**
1. To receive and note Councillors updates
 2. That Cllr Prestage will enter in to discussion with the District Council with a view to increasing the CIL rate payable to Bury Parish Council on new developments from 15% to 25%

1020-135 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Councillor Costello reported staff continue to work from home. Preparations for the forecast second wave of Covid-19 is in hand. Schools are settling in well since returning in September 2020. There is still very much the need for local foster carers as children continue to be placed in to the care system.

District Councill Clarke announced the District Council have launched a scheme to provide a £500 grant to assist people who have suffered a reduced income due to having to self-isolate from the virus.

Cllr Clarke reported he has been in conversation with the relevant planning departments regarding the agreement conditions 18 and 19 to install a pram crossing and improve the 2 existing bus stops by installing a shelter on Upwood Road, Bury. Unfortunately, the response was to refer the matter to Larkfleet Homes with the request to apply for a change in the conditions. So far Larkfleet Homes have refused to engage with Cllr Clarke, the Clerk also confirmed she had made multiple requests to Larkfleet Homes, and had successfully received a response that they would need to go through the Section 106 agreement and will reply to the Clerk in due course.

Resolved The Clerk will make contact again with Larkfleet.

1020-136 CRIME REPORTS

Resolved To receive and note the crime report presented by the Clerk, appended to these minutes.

1020-137 CEMETERY

After discussions it was proposed the cemetery working group meet to facilitate the purchase of 2 x benches and sundial to complete the garden of rest refurbishment works.

Resolved The Clerk will set up a Zoom meeting with the working group and report back in due course.

1020-138 PLAY AREAS

The Clerk has made initial enquiries in to the purchase of 2 new waste bins to replace the 2 damaged bins along the footpath on the sports field. The existing bins have been damaged beyond repair. The confirmed installation quotes have been sought but none received in time for this meeting.

Resolved The Clerk to progress with the purchase and installation 2 x Glasdon Guppy waste bins allowing £250 per bin excluding fitting and disposal of old bins. The Clerk will confirm costs when established.

1020-138.1 After considering the options put forward from Hunts District Council Active Lifestyles regarding sports provision for the village, funded by S106 monies received from local developments, it was proposed to enter in to discussions with the owners of the BMX track with a view to acquiring that section of land. The site could then be utilised for further sports provision for the school and local community. Larkfleet Developments have the benefit option over the Caton Will Trust (landowner) land. Carter Jonas act at the agents for the Caton Will Trust and the Diocese act on behalf of the village school adjacent to the sports field

Resolved The Clerk will organise a meeting between Cllrs Wakefield, Prestage and Barber with Larkfleet, Carter Jonas and the Diocese of Ely.

1020-139 SPEED INDICATORS

After receiving the request from neighbouring parishes to purchase speed indicator devices the Council discussed possible options. Due to County Council restrictions placed on the existing 5 VAS units within the village the Parish Council is unable to place new SIDs on the same roads the VAS units currently sit on. Cllr Tew proposed the Council seek to purchase a data recorder to compile data from traffic in the required areas without interfering with the County Councils VAS units. Cllr J Prestage proposed the Council purchase one data recorder to be placed in a location to complete the circle between Upwood and Ramsey, which will also assist with data collection adjacent to the development sites within the village and asked that County Councillor

Costello take up the issue of the existing VAS units with Highways, and work together with a view to eventually decommission the units in favour of the new technology available in the data recorder SIDs.

- Resolved**
1. To purchase 1 x data collector unit (ensuring it is recognised by the Police first) and that it be maintained by Cllrs Scantlebury and Prestage.
 2. Cllr Costello to address the issue regarding the existing VAS units with Highways department.

1020-140 PEDESTRIAN CROSSINGS

It was brought to the attention of the Council a monitoring device has been placed along Upwood Road.

Resolved Cllr Prestage will contact the Highways Authority to establish if the monitoring unit is conducting the traffic count required for the pedestrian crossing application.

1020-141 PLANNING – To receive recent planning applications.

20/000650/FUL Land South Of Upwood Hill House And Former RAF Upwood Ramsey Road Bury, formation of a drainage pond for the attenuation of surface water relating to development at Former RAF Upwood and Upwood Hill House. The proposed drainage pond sits within the parish of Wistow and therefore the Council had not been informed of the application sooner. The application is going to District Management Committee (DMC) on the 19th October with the recommendation from the District Council to approve. The reason for it going to DMC is that it sits outside of the Development Plan, Bury Neighbourhood Plan and on greenbelt land.

Resolved The Parish Council support the application.

1020-141.1 The previous planning applications report was received and noted.

1020-141.2 Cllr Prestage attended the recent DMC meeting 21st September 2020 to represent the Parish Council regarding the application 20/00086/FUL Land west of Garden Court and 1-16 Upwood Road additional property and 20/00085/S73 variation condition 2 and additional works relating to the addition of another house land West of Garden Court and 1-16 Upwood Road, Bury. Cllr J Prestage attended the DMC meeting where the application for the additional house was approved with the retention of the attenuation pond. The pond was scaled back to an attenuation basin and the frontage properties re-aligned further away from No.60 Upwood Road to accommodate the additional property.

Cllr Tew asked the District Councillor Corney who would be responsible for monitoring the biodiversity of development sites after the application. Trees are being planted that take 10-15 years to maturity, who, on the District Council would be responsible for monitoring it throughout these years.

Resolved Cllr Corney will make enquiries and report back.

1020-141.3 To receive an update from District Councillor Clarke in relation to application 18/01692/FUL, land west of Garden Court development of 92 dwellings, agreement conditions 18 and 19 to install a pram crossing and improve the 2 existing bus stops by installing a shelter on Upwood Road, Bury, as per 2nd September meeting reference 0920-121 where Cllr Clarke confirmed agreement to address the matter with District Council planners. See minute reference 1020.135 above.

Cllr Prestage asked Cllr Corney to establish the process of planning conditions on developments already approved and if neighbouring residents and the Parish Council are informed of condition changes made once the application has been approved for development.

Resolved District Councillor Corney to report back on the matter

1020-142 FINANCE –

1. S/O C Copley	Clerk wages for September 2020	£ 719.31
2. C. Copley	Expenses for September 2020	£ 24.39
3. HMRC	PAYE	£ 34.60
4. M Badcock	Cemetery grass cutting	£ 450.00
5. Garden Reclaim	Village grass cutting	£ 540.00
6. Underwood Jewellers	Trophy engraving – garden show 2020	£ 20.00
7. D.Watt	Cemetery pathways	£5784.00
8. CAS Ltd	Parish Council insurance renewal	£ 774.20
9. Hunts District Council	Active Lives Sports programme 2020	£ 208.90
10. Cambs ACRE	Membership (cheque not received)	£ 57.00

Resolved To approve the invoices for payment and the online payment be facilitated by Cllrs K Prestage and Hayes

1020-142.1 Monies received.

1. HMRC	VAT claim	£3990.92
2. Hunts District Council	Precept 2 nd payment	£16250.00

Resolved To receive and note the monies received

- 1020-142.2 Bank reconciliation for September 2020
Resolved The Chairman and Vice Chairman confirmed the bank reconciliation as received and correct
- 1020-142.3 The Finance Working Group met on the 17th September where the Clerk presented the financial position so far (6 months) and projected overall spend against budget. With keeping general maintenance at £1500, playground repairs at £3500 and £1000 for emergency tree works the projected spend against budget for the year came in at £36307.00. Following from the transfer of bankers to Unity Trust Bank a sum of reserves needs to be allocated to an account for earmarked projects, the Council agreed to the proposed earmarked projects are as follows;
 Explore future sports provision/possible MUGA
 Self-funded pedestrian crossings
 Tree works
 Christmas lights
Resolved The Council agree to the earmarked projects and the Clerk and Chairman to vire appropriate funds to earmarked reserves accounts.
- 1020-142.4 Following discussion it was agreed to keep the precept application at £32500 and absorb any overspend from the Councils reserves so villagers will not see an increase this year.
Resolved The Parish Council budget and precept application will remain at £32500. The Clerk will sign and return the precept request to the District Council and place a copy of the agreed budget in the minute book and on the website.
- 1020-142.5 The Clerk previously circulated the insurance renewal documents to Councillors on the 3rd September 2020, at a cost of £774.20. The renewal figure remains unchanged from last year.
Resolved To renew the policy for another year at the agreed sum.
- 1020-142.6 Cambs ACRE confirmed the Councils cheque for payment of annual membership has not been received and request the payment to be made via BACS.
Resolved To make payment via BACS.
- 1020-143 CORRESPONDENCE RECEIVED
 Covid-19 updates received daily from NALC, CAPALC and ICCM
 Email from local volunteer regarding the future of grass cutting to Valiant Square
 Unfortunately, the Bury Village Hall Film Club has decided to postpone film nights to the New Year due to nonattendance.
 Email from local farmer who farms around and on RAF Upwood voicing their concerns for the ongoing trespassing and incidents relating to trespassing on the RAF site and their land causing distress to animals and their owners.
 To receive communication from MPC, agents appointed by Evera Homes to manage the public engagement exercise for Phase 2 of the proposed RAF Upwood development, along with formal SCI agreement.
 Email from the village school asking for Village Hall users to be asked not to access the sports field at certain times, due to the children accessing the school at the start and end of the school day via the sports field public footpath. The school was asked to contact the Village Hall Committee as the Parish Council do not manage the Hall. The School have been asked to provide the Council with their risk assessment of the situation, to date this has not been received.
- 1020-144 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)
 Village grass cutting
 Christmas lights
 Grantscape – suitable projects
- 1020-145 DATE AND TIME OF NEXT MEETING – Wednesday 4th November 2020, 7.30pm via video link if required.

The Chairman declared the meeting closed at 21:24