

BURY PARISH COUNCIL

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The meeting of Bury Parish Council will be held on Wednesday 2nd September 2020 at 7.30pm by video link

The Local Authorities and Police and Crime Panel Meetings Regulations 2020 came into force on 05 April enabling local councils to hold remote meetings until May 2021. This meeting will take place via “Zoom” at the following link:

<https://zoom.us/j/96146093129>

For practical reasons some items will be deferred. There is no provision to place the agenda on the noticeboards.

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. **Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.**

Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council



Agenda

- 0920-110 CHAIRMANS ANNOUNCEMENT – update on matters occurring since July 2020.
- 0920-111 PRESENT AND APOLOGIES FOR ABSENCE
- 0920-112 DECLARATIONS OF INTEREST
- 0920-113 PUBLIC PARTICIPATION - To allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda
- 0920-114 MINUTES OF MEETINGS FOR APPROVAL - Minutes for approval of Parish Council Meeting of 1st July 2020.
- 0920-115 COUNCILLORS UPDATES - To receive verbal reports from the Parish Councillors on their portfolio of responsibilities and actions carried out since previous meeting:
- | | |
|--------------------|--------------------------|
| Road Safety | Cllr M Tew |
| Footpaths/Trees | Cllr R Scantlebury |
| Garden Show | Cllr P Hazell |
| Cemetery | Cllr J Hayes |
| CAPALC | Cllr M Tew |
| Playing Fields | Cllr A Johnston |
| Neighbourhood Plan | Cllr J Prestage |
| Finance Committee | Cllr Tew/Wakefield/Hayes |
| Public Engagement | Cllr A Barber |
- 0920-116 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS - To receive verbal reports from the County and District Councillors.
- 0920-117 CRIME REPORTS
- 0920-118 CEMETERY – To receive an update on pavement works and confirm hedge cutting concerns.
- 0920-119 PLAY AREAS AND GRASS CUTTING – discuss concerns raised regarding weed ingress.
- 0920-120 CHRISTMAS LIGHTS – Lights being installed on the 20th November 2020 and taken down 8th January 2021. Offers of assistance with the installation/removal on these dates welcome.

27th August 2020

- 0920-121 PEDESTRIAN CROSSINGS – Deferred until further notice
- 0920-122 COMMUNITY GRITTING SCHEME 2020
- 0920-123 COVID 19 OUTBREAK MANAGEMENT COMMUNICATION – What to do and what will happen should a local outbreak occur.
- 0920-124 PLANNING – To receive recent planning applications;
20/01283/HHFUL Proposed 1st floor and rear single storey extensions, 1 High Meadow
- 0920-124.1 To receive an update from the Clerk on previous planning applications
- 0920-124.2 To discuss outcomes from recent DMC meeting, during which it was noted off site sports provision was awarded to Ramsey from a Bury development.
- 0920-125 FINANCE – To confirm agreement of payment of outstanding debts.
August payments:
- | | | |
|-------------------|---------------------------------------|----------|
| 1. C Copley | Clerk wages and expenses for July | £ 927.05 |
| 2. HMRC | PAYE | £ 103.20 |
| 3. Garden Reclaim | Village grass cutting | £ 650.00 |
| 4. M Badcock | Cemetery grass cutting | £ 675.00 |
| 5. Canalbs | Internal Audit | £ 106.25 |
| 6. Office World | Memory boxes (Cllr Barber) | £ 30.13 |
| 7. Russell Play | Play area swings | £ 947.14 |
| 8. S Bell | Play area caretaking (March – August) | £ 500.00 |
- September payments:
- | | | |
|---------------------------|-------------------------------------|----------|
| 1. C Copley | Clerk wages and expenses for August | £ 693.22 |
| 2. HMRC | PAYE | £ 21.20 |
| 3. M Badcock | Cemetery grass cutting | £ 450.00 |
| 4. Garden Reclaim | Village grass cutting | £ TBC |
| 5. Bury Residents Charity | Annual storage costs re PC files | £ 250.00 |
| 6. Bury Residents Charity | Active Lives Programme hall hire | £ 45.00 |
- 0920-125.1 Monies received
Cemetery income relating to 2 x internments and 1 x headstone installation £537.00
- 0920-125.2 Bank reconciliation
- 0920-125.3 To receive an update from the Clerk regarding the Parish Councils change of banker from Barclays to Unity Trust and consider the uptake of a payment card.
- 0920-125.4 To consider internal audit report recommendations May 2020.
- 0920-125.5 To discuss increase in Clerks hours and payment of salary via standing order.
- 0920-125.6 To consider Cllr Scantlebury attending the NALC Rebuilding Communities series of webinars. The cost for the first session is free, subsequent sessions are £30 per session;
NALC is pleased to announce that we are hosting a free online event in partnership with The Woodland Trust. This event will cover how local councils can improve the health and wellbeing of residents, provide sustainable wildlife habitats and tackle climate change with woods and trees. You will come away from this event with an understanding of the role local councils can play by joining the Tree Charter Movement. We will also discuss how to obtain free tree packs and reveal how your community can take part in National Tree Charter Day celebrations in November 2020.
- 0920-126 CORRESPONDENCE RECEIVED
Covid-19 updates received daily from NALC, CAPALC and ICCM
Email from a concerned resident regarding traffic along Upwood Road
Surface dressing programme
Social media message received from a Tunkers Lane resident asking for Owls End to be resurfaced and costs met by the developers of both Tunkers Lane and land adjacent to Buryfield sites.
- 0920-127 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)
Finance meeting
- 0920-128 DATE AND TIME OF NEXT MEETING – Wednesday 7th October 2020, 7.30pm via video link if required.