

BURY PARISH COUNCIL

Parish Clerk - Charlotte Copley. 37 Station Road, Ramsey PE26 1JB

Telephone – 01487 813606

Email – parish.clerk@buryparishcouncil.co.uk

Website - www.buryparishcouncil.co.uk

A meeting of Bury Parish Council will be held on Wednesday 6th May 2020 at 7.30pm by video link

The Local Authorities and Police and Crime Panel Meetings Regulations 2020 came into force on 05 April enabling local councils to hold remote meetings until May 2021. This meeting will take place via “Zoom” at the following link:

<https://zoom.us/j/95501713015>

For practical reasons some items will be deferred. There is no provision to place the agenda on the noticeboards.

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. **Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.**

Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council



Agenda

- 05.20-059 PRESENT AND APOLOGIES
Apologies received from Cllr. Hazell
- 05.20-060 COUNCILLORS INTERESTS
- 05.20-061 PUBLIC PARTICIPATION - To allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting **in relation to the business on this agenda**
- 05.20-062 MINUTES OF MEETINGS FOR APPROVAL - Minutes for Approval of the Parish Meeting 4th March 2020.
- 05.20-063 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS - To receive verbal reports from the County and District Councillors.
- 05.20-064 COUNCILLORS UPDATES - To receive verbal reports from the Parish Councillors on their portfolio of responsibilities and actions carried out since previous meeting:
- Road Safety & CAPALC Cllr M Tew
 - Footpaths/Trees Cllr R Scantlebury
 - Cemetery Cllr J Hayes
 - Playing Fields Cllr A Johnston
 - Neighbourhood Plan Cllr J Prestage & Tew – see agenda item 05.20-066
 - Public Engagement Cllr A Barber
 - 2020 Village Fete Cllrs A Barber and K Prestage
- 05.20-065 CRIME REPORTS – Police UK website stats unavailable at this time.
- 05.20-066 NEIGHBOURHOOD PLAN – To receive an update on the progress of the Neighbourhood Plan.
- 05.20-067 CEMETERY – To discuss ongoing pavement works and clearance works to rough area on left hand side of (quotation from cemetery grounds man to be received)
- 05.20-068 PEDESTRIAN CROSSINGS – To receive a progress report regarding the application for a Parish Council funded pedestrian crossing on Upwood Road.
- 05.20-069 PLANNING – To receive recent planning applications;
20/00638/TREE T5 fell due to tree causing subsidence damage to dwelling. Greenlawns, High Street, Bury.
20/00566/HHFUL Single storey rear extension and change of roof and fenestration on existing conservatory, 20 Brookfield Way, Bury
20/00669/FUL – Erection of a bat barn, RAF Upwood.
20/00683/FUL – Erection of bat barn, RAF Upwood.
- 05.20-069.1 To receive an update from the Clerk on previous planning applications
- 05.20-069.2 To decide on taking on possible green space areas within the phase 1 and 2 of development RAF Upwood site.

05.20-069.3 To receive request to engage with Savills regarding community engagement relating to the RAF Upwood Phase 2 planning application.

05.20-070 FINANCE – To confirm agreement of payment of outstanding debts.
March payments made via cheque signed by Cllr. Hazell and K Prestage following authorisation by Chairman and Vice Chairman

1. C Copley	Clerk Wages and expenses	£ 629.04
2. HMRC	PAYE	£ 12.20
3. S R Howell	Payroll provision 2019-2020	£ 120.00
4. CAPALC	Membership fee 2020	£ 542.91
5. Garden Reclaim	Village grass cutting	£ 330.00
6. M Badcock	Cemetery grass cutting	£ 450.00

April payments;

1. C Copley	Clerk wages and expenses for April	£ 679.58
2. HMRC	PAYE	£ 18.20
3. askIT	Antivirus license and 356 subscription	£ 648.79
4. askIT	Website hosting, annual subscription 2020-21	£ 395.00
5. askIT	Antivirus license	£ 20.95
6. Garden Reclaim	Village grass cutting	£ 680.00
7. M Badcock	Cemetery grass cutting	£ 450.00

05.20-070.1 Monies received

BACS Remittance advice – HDC CIL Payment (not confirmed received at bank) £54,847.07

BACS Remittance advice – HDC Precept payment 1st installment (banked 21.04.20) £16,500.00

05.20-070.2 Bank reconciliation.

05.20-070.3 To discuss changing the Parish Council bank over to Unity Trust, details of Unity Trust bank can be found here;

<https://www.unity.co.uk/business-current-accounts/>

05.20-070.4 To discuss moving the grass cutting contractors payments to standing order.

05.20-070.5 To receive a request for possible Section 106 funds towards the build of a new pavilion, artificial wicket and storage facility at Upwood Cricket Club.

05.20-070.6 To consider a request from the Clerk to make 50% payment towards the Clerks annual SLCC membership at a cost of £21.50.

05.20-070.7 To receive an update on the financial year end and audit process for 2020.

05.20-071 CORRESPONDENCE RECEIVED

To receive correspondence from Millward Consulting Engineers on behalf of the Upwood Road development regarding installation of 2 bus shelters on Upwood Road.

05.20-072 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)

05.20-073 DATE AND TIME OF NEXT MEETING – Wednesday 3rd June 2020, 7.30pm via video link if required.