

BURY PARISH COUNCIL

Parish Clerk - Charlotte Copley. 37 Station Road, Ramsey PE26 1JB

Telephone – 01487 813606

Email – parish.clerk@buryparishcouncil.co.uk

Website - www.buryparishcouncil.co.uk

A meeting of Bury Parish Council was held on Wednesday 8th January 2020 at 7.30pm at Bury Village Hall

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council



Minutes

- 01.20-001 PRESENT AND APOLOGIES
Present; Councillors M. Tew, P. Hazell, D. Wakefield, R. Scantlebury, J. Prestage, K. Prestage, J. Hayes, A. Barber
Also, present; County Councillor Costello, Clerk – C Copley and 1 member of public

Apologies received from District Councillor Corney and Parish Councillor A. Johnston due to illness.
- 01.20-002 COUNCILLORS INTERESTS
- 01.20-003 PUBLIC PARTICIPATION - To allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting **in relation to the business on this agenda.** The member of public present only spoke to ask for any updates relating to the Buryfield development planning application. The update can be found under item 01.20-011.1.
- 01.20-004 MINUTES OF MEETINGS FOR APPROVAL – Cllr. Hazell proposed the minutes of meeting 4th December 2019 be approved for signature by the Chairman as an accurate record of proceedings, seconded by Cllr. Scantlebury with all in favour it was **resolved** to do so.
- 01.20-005 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS –District Councillor Corney was unable to present his report due to absence. County Councillor Costello requested the attendance of Parish Councillors to the Joint Parishes meeting on the 22nd January, where development and social housing will be the main points of discussion. Residents and Councillors are encouraged to use the County Councils online reporting tool for highways issues, pot holes, conditions of pavements etc., the more incidents are reported the better. The online reporting tool is found on the County Councils website, <https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/roadworks-and-faults/report-a-highways-emergency>
- 01.20-006 COUNCILLORS UPDATES - To receive verbal reports from the Parish Councillors on their portfolio of responsibilities and actions carried out since previous meeting:
Road Safety and CAPALC - Cllr M Tew has reported any incidents of potholes or bad road conditions to the County Council via the online reporting tool. Cllr Tew confirmed CAPALCs increase in membership fees will not be as much as the 15% previously mentioned.
Footpaths/Trees - Cllr R Scantlebury circulated his report to Councillors ahead of the meeting. The Clerk confirmed the kissing gate manufacturer has been chased again who confirmed they will endeavor to have the gates installed within the next 2 months.
Cemetery - Cllr J Hayes reported the re-turfing works to the War Graves has commenced and should be completed this week.
Playing Fields - Cllr A Johnston - absent
Neighbourhood Plan - Cllr J Prestage & Tew – see agenda item 01.20-009
Public Engagement - Cllr A Barber – nothing to report
2020 Village Fete - Cllrs A Barber and K Prestage – nothing to report
- 01.20-007 CRIME REPORTS– 3 reports of crime within the village during the month of November were received. A Councillor reported an incident of graffiti to a village barn was reported in progress which enabled the Police to attend the scene and make arrests.
- 01.20-008 PARISH PLAY EQUIPMENT INSPECTION – Cllrs Wakefield, Scantlebury and Johnston attended the safety inspection on the 11th December 2019 and received their on-site inspection training. The report has been received and circulated to Councillors ahead of this meeting. The Clerk will establish costs for the suggested repairs and has already ordered parts for the zip wire which are due to be delivered w.c 27th January and will be fitted shortly after. Quotations for the replacement of the baby swings are expected within the next 14 days. The report

suggested the installation of an appropriate sign located adjacent to the zip wire, the Clerk will look at options and report back at a future meeting. Cllr Wakefield proposed a comprehensive inspection plan be put together by the Clerk to enable the Councillors to carry out the regular equipment inspections, their findings will be recorded for safe keeping by the Council and any necessary works carried out appropriately. Cllr. Hazell seconded the proposal and with all in favour **resolved** to do so.

01.20-009 NEIGHBOURHOOD PLAN – the Plan is currently with the Overview and Scrutiny Committee for consideration this evening, if approved the Plan will go to Cabinet at the end of January. Should the Plan be approved by the Cabinet the next step would be referendum. The Village Hall is booked for the referendum on the 26th March 7am-10pm where residents will be asked “Do you want Huntingdonshire District Council to use the Bury Village Neighbourhood Plan for Bury to help it decide planning applications in the neighbourhood area”. Cllr. J. Prestage noted the examiner was very complementary of the Plan and it is only the 5th Neighbourhood Plan in Huntingdonshire. Cllr. Tew will compile a leaflet which will be posted through householder’s doors notifying them of the referendum. The information will also be circulated via social media, website and noticeboards.

01.20-010 CEMETERY – A request from the War Graves Commission to re-turf of the grassed area around the war graves in Bury Parish Cemetery was received shortly before the Christmas break, the Commission were keen to complete the works within a few days, Due to the short timescale the Clerk sought approval from the Councillors outside of this meeting. The majority of Councillors agreed this work should go ahead without delay. Cllr. Hayes confirmed the works have been carried out this week, the Clerk will visit the cemetery when practicable to inspect the works. The Clerk identified areas suitable for the installation of the war graves signs and will report back with an update when confirmation is received upon whether 3 signs can be installed, one at each entrance to the Church.

01.20-011 PLANNING – To receive recent planning applications;
19/02492/HHFUL – Proposed one and half storey extension with internal alterations, 27 Valiant Square, Bury. After discussion the Council **resolved** with an overall majority to object to the development. The Council felt the development is altering the overall street scene and is not in keeping with the style of the neighbouring houses. The proposed development and large garage look to be taking up the full width of the site preventing access to the rear of the property.

19/01881/OUT – Outline application for a development of up to 54 homes to include 44 affordable homes, landscaping, open space, creation of a new access following the demolition of no’s 20 and 22 Buryfield and all associated ancillary works. Land South of Buryfield, Bury. After consideration the Parish Council **resolved** to unanimously continue to vote against the development of the site on the same grounds as previously stated.

01.20-011.1 To receive an update from the Clerk on previous planning applications.
19/02271/FUL Residential development involving the erection of 38 dwellings, public open space provision, landscaping, means of access and associated works. Land North East of 15 Meadow Lane, Bury.
19/01684/CLED- The Flat, 12 Hill Estate, Bury. IN PROGRESS
19/00271/OUT – Land north east of The Highlands, Warboys Road, Bury. IN PROGRESS

01.20-011.2 To receive a request from Street Naming, Hunts DC, for suggestions of up to 4 road names relating to the Larkfleet development for 92 dwellings off Garden Court, Upwood Road, Bury. The Parish Council discussed the matter and Cllr. Tew proposed name suggestions be put to the Clerk for forwarding to Street Naming at the earliest convenience. Cllr. Wakefield seconded the proposal with all in favour and **resolved** to do so.

01.20-012 FINANCE – Cllr. Tew proposed the retrospective approval of payment 1 – 6 for signature, seconded by Cllr. J Prestage with all in favour and therefore resolved to do so. The cheques were then signed by 2 signatories who in turn initialed the corresponding invoice;

1. C Copley	Clerk Wages	£ 579.45
C Copley	Clerk expenses and home working allowance	£ 11.35
2. HMRC	PAYE	£ 2.80
3. Cambridgeshire ACRE	Annual membership fee	£ 57.00
4. Garden Reclaim	BMX track cut	£ 100.00
5. Playforce	Annual safety inspection	£ 451.80
6. A Northcote	Neighbourhood Planning	£ 100.00

01.20-012.1 Monies received

Received in to the bank 1st November 2019

1.	2 x Exclusive Rights to Burial purchases	£860.00
2.	1 x Internment	£175.00
3.	1 x GoR stone inscription	£ 37.00
4.	2 x Application to erect memorial	£244.00
5.	Bank Interest	£ 27.60

01.20-012.2 Current position, bank reconciliation and cash book. The Chairman confirmed the bank reconciliation as correct.

01.20-013 CORRESPONDENCE RECEIVED

Email received from a parishioner concerning the condition of the pavement along Owls End adjacent to Caton Close. The Clerk confirmed this has been reported to the County Council via their online reporting tool and

received the response that the pavement will receive repairs under the rolling programme of works, it is not known exactly when this will be carried out.

Email received from Cambs County Council inviting the Parish Council to join our growing legion of [Cambridgeshire and Peterborough Against Scams Partnership \(CAPASP\)](#) supporters.

Request received to view the Parish Electoral Register

Request from Hunts DC to complete the annual CIL reporting spreadsheet.

Reminder that the next Joint Parishes meeting is on Wednesday 22nd January 2020, Ramsey Town Council offices.

01.20-014 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)
Climate Change Statement of Intent

01.20-015 DATE AND TIME OF NEXT MEETING – The next meeting will be held Wednesday 5th February 2020 from 7.30pm in the Bury Village Hall, Meeting Room.

DRAFT