

BURY PARISH COUNCIL

Parish Clerk - Charlotte Copley. 37 Station Road, Ramsey PE26 1JB

Telephone – 01487 813606

Email – parish.clerk@buryparishcouncil.co.uk

Website - www.buryparishcouncil.co.uk

A meeting of Bury Parish Council was held on Wednesday 4th December 2019 at 7.30pm at Bury Village Hall

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council



Minutes

- 1219.01 PRESENT AND APOLOGIES
Present; Councillors M. Tew, P. Hazell, D. Wakefield, A. Johnston, R. Scantlebury, J. Prestage, K. Prestage, J. Hayes
Also present; Clerk – C Copley and 2 members of public

Apologies received from District Councillor Corney due to another work commitment, County Councillor Costello due to prior engagement and Cllr Barber due to illness.
- 1219.02 COUNCILLORS INTERESTS
Cllrs. Hazell and Prestage declared a non pecuniary interest in agenda item 1219.13
- 1219.03 PUBLIC PARTICIPATION – None received
- 1219.04 MINUTES OF MEETINGS FOR APPROVAL – Cllr. Hazell proposed the minutes of meeting 6th November 2019 be approved for signature as an accurate record, seconded by Cllr. Scantlebury, with all in favour and therefore **resolved** to do so.
- 1219.05 PRESENTATION FROM CURTIN AND CO ON BEHALF OF THE ABBEY GROUP REGARDING PLANNING APPLICATION 19/02271/FUL – MEADOW LANE BURY - Martin Curtis of Curtin and Co on behalf of the Abbey Group presented a recap of the proposed development for the erection of 38 dwellings, public open space provision, landscaping, means of access and associated works. Land North East of 15 Meadow Lane, Bury, (agenda item 1219.13 below). The Abbey Group have taken in to consideration the Parish Councils concerns relating to the properties that would be closest to the electricity sub-station, the proposal to move the properties elsewhere on the site would need to be agreed by officers (Hunts DC) along with the property types;
20 affordable housing
9 shared ownership
9 market value
- 1219.06 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS – The Clerk received the following reports from the County and District Councillors;
County Council - The Combined Authority Transport Consultation is running until Sunday 15th December. The winter reading challenge for children started on Monday 2nd December at Ramey library.
District Council – The District Council are appointing their new leader this evening. Ramsey One Leisure gym has recently re-opened following a full refurbishment.
- 1219.07 COUNCILLORS UPDATES - To receive verbal reports from the Parish Councillors on their portfolio of responsibilities and actions carried out since previous meeting:
Road Safety & CAPALC- Cllr Tew reported that CAPALC are expecting to put council membership up in 2020 by 15%.
Footpaths/Trees – Cllr Scantlebury raised concern over the proliferation of Evera Homes signs in and around the village.
Garden Show- Cllr P Hazell nothing to report until Summer 2020
Cemetery - Cllr J Hayes reported the recent planting of spring bulbs was carried out by the Parish Council Cemetery Working Party.
Playing Fields - Cllr A Johnston requested the vandalised goal post be removed and stored away from the sports field.
Neighbourhood Plan - Cllr J Prestage confirmed the inspection is progressing, the Senior Plan Policy Officer of HDC, who is overseeing the Plan, confirms the estimated timeframe of mid-December for the return of the

report from the examiner. It will then go to Overview and Scrutiny at Hunts DC on the 8th January 2020, followed by Cabinet by the 23rd January for agreement to progress to referendum with expected completion of the Plan in March 2020.

2020 Village Fete – Cllr Prestage confirmed the planning is going well. The Clerk will arrange for advertising of the event through the Parish Council website and social media sites.

2036 Local Plan Workshops- Cllrs Tew and Prestage attended the event, Cllr Tew will circulate the powerpoint slides from the training to all councillors.

- 1219.08 CRIME REPORTS– The Clerk reported 2 incidents of crime within Bury during the month of November 2019
- 1219.09 PEDESTRIAN CROSSING APPLICATION – The deposit for the self-funded installation of a pedestrian crossing has been forwarded to the County Council. The type of and positioning of the crossing will be decided by the County Council. The Parish Council are proposing the crossing be installed on Upwood Road, Bury between the Grenfell Road junction and the footpath linking through to Grove Way. The Parish Council hope to work with Evera Homes and Hunts District Council to obtain agreement for funding for 2 further crossings along Upwood Road. The Clerk will look to obtain written confirmation from Hunts DC and Evera Homes for their formal agreement to the funding for these crossings.
- 1219.10 CHRISTMAS LIGHTS EVENT – Cllr K Prestage expressed thanks on behalf of the Parish Council to Cllr Wakefield for storing the lights and putting them out ready for installation. It was felt the provision of plastic barriers this year made the event safer for pedestrians although some vehicles did ignore the road closure, further work in this area is required along with a form of lighting or staging for the choir area. The event went well and was well reported. Cllr Prestage confirmed a total of £61 was collected on the evening and will be passed to the Clerk for banking. Cllr Prestage has sent a thank you note to the school along with some goodies for the children. The Chairman expressed thanks on behalf of the Council for Cllrs J and K Prestage, and the electrician for all their hard work in bringing this village event together.
- 1219.11 MID YEAR AUDIT REPORT – The mid-year audit report was received and forwarded to all Councillors ahead of this meeting. The question arose with regards to clarification around the ownership and responsibility of care towards the RAF memorial located on the edge of the entrance to the Evera Homes site on RAF Upwood. Parish Councils do not have the statutory power to own a war memorial – only the power to take over the maintenance of one, if it has the names of people who had resided in the village engraved on it. The Clerk will take steps to establish ownership of the memorial and report back with her findings. The full midterm audit report will be available to view on the Parish website shortly.
- 1219.12 CEMETERY – Cllr K Prestage proposed Cllr Hayes be delegated to be trained up in the cemetery procedure should the Clerk be unavailable. The proposal was seconded by Cllr Tew with all in favour and therefore **resolved** to do so. The Clerk will arrange to go through the procedure with Cllr Hayes in the new year when Cllr Hayes will also sign the application for membership of the ICCM.
- 1219.12.1 Commonwealth War Graves Commission – CWGC have written to the Parish Council regarding a project to erect Commission signs at as many sites as possible that contain war graves, which commenced as part of the centenary of the First World War. Cllr Wakefield proposed the Clerk contact the Commission to ask if it would be possible to have 2 signs placed on the main entrances of the cemetery, the proposal was seconded by Cllr Hayes with all in favour and therefore **resolved** to do so.
- 1219.13 PLANNING – To receive recent planning applications;
- 19/02271/FUL** Residential development involving the erection of 38 dwellings, public open space provision, landscaping, means of access and associated works. Land North East of 15 Meadow Lane, Bury. Following discussion five councillors voted in support of the development, 1 against and 2 councillors abstained from voting, therefore it was **resolved** by the majority vote for the Parish Council to support the application.
- 1219.13.1 Receive an update from the Clerk on previous planning applications.
- 19/01937/HHFUL** Replace hedge with fence, Sycamores, Bury Road, Ramsey. REFUSED. The Parish Council noted disappointment in the refusal of this application with Cllr Prestage expressing concern regarding the part of the hedge that is now fallen and obstructing the public footpath. The Clerk will report the condition of the hedge to the County Council for action.
- 19/00271/OUT** – Land north east of The Highlands, Warboys Road, Bury. IN PROGRESS
- 19/01684/CLED**- The Flat, 12 Hill Estate, Bury. IN PROGRESS
- 19/01881/OUT** – Land south of Buryfield, Bury. IN PROGRESS
- 19/02050/HHFUL** – Lowbury, Bury Road, Ramsey. PENDING DECISION
- Proposed development of land off Tunkers Lane**, by The Abbey Group. The Abbey Group held a public consultation on the 2nd December 2019 from 4pm to 7pm. They expect to submit the application for development of this site at the end of this month.
- 1219.13.2 The Parish Council recently met with representatives from Savills, and Evera Homes in relation to the Phase 1 development works at RAF Upwood. Planning permission is granted for the site for the development of 160 homes. 3 existing buildings of historical value will be retained. Demolition works are expected in February 2020

with build commencing from autumn 2020, it is expected to take 3 years to complete the phase 1 build. A new footpath, 3m wide with street lighting will be created inside the phase 1 joining Dehavilland Gardens and Fairmead Park. Evera Homes have asked the Parish Council to consider the management of the green areas and play parks within the development, and provision for the retained buildings and what their uses could be. Councillors raised further questions and Cllr Wakefield proposed the Clerk work to gathering answers to these questions and report back at a future meeting, the proposal was seconded by Cllr Tew with all in favour and **resolved** to do so.

1219.14 FINANCE – Cllr. Tew proposed the retrospective approval of payment 1 – 9 for signature, seconded by Cllr. J Prestage with all in favour and therefore resolved to do so. The cheques were then signed by 2 signatories who in turn initialed the corresponding invoice.

1. C Copley	Clerk Wages	£ 689.72
C Copley	Clerk expenses and home working allowance	£ 121.36
2. HMRC	PAYE	£ 18.80
3. Canalbs Ltd	Mid term audit	£ 172.42
4. Cambs CC	Application fee for privately funded crossing	£ 500.00
5. SRHowell	Pension auto enrollment	£ 60.00
6. A Northcote	Neighbourhood Planning	£ 140.00
7. M Badcock	Cemetery grounds	£ 450.00
8. Warren Access	Platform hire for Christmas lights	£ 264.00
9. Carter Jonas	BMX track lease	£ 50.00

1219.14.1 Monies received – None received

1219.14.2 Current position, bank reconciliation and cash book. To receive confirmation of CIL monies of £18282.36 against the Dehavilland gardens development, deposited in to the current account and moved over to earmarked reserves to be held against costs in relation to the installation of suitable pedestrian crossing on the Upwood Road, minute reference 1119.09 and 1119.14.1.

1219.14.3 The Council considered the request from a neighbouring Parish Council for the Bury Parish Clerk to provide cover in June 2020. Cllr Tew proposed Bury Parish Council agree to facilitating the payment of approximately 10 hours and provide an invoice accordingly, the proposal was seconded by Cllr Hayes, with all in favour and **resolved** to do so.

1219.14.4 Cllr Tew proposed the Council agree to give further consideration towards moving the Parish Council banking over to Unity Bank, for the Clerk to provide a report to the Council at a future meeting setting out the changes required and advantages/disadvantages of moving the banking arrangements to Unity, the proposal was seconded by Cllr J Prestage with all in favour and **resolved** to do so.

1219.15 CORRESPONDENCE RECEIVED

20.11.19 Request from a resident to explore entering Bury into the Britain in Bloom competition and also the possibility of converting grass verges/scrub land in Bury into wildlife havens such as a wildflower meadow. The Clerk will arrange for a presentation of the proposal at a future meeting.

22.11.19 Enquiry from a resident adjacent to Cheveril Lane with regards to ownership of the lane and its maintenance. Cllr Wakefield confirmed he has responded accordingly to this resident, the Lane is a private lane and the responsibility of its upkeep falls with each homeowner.

19.11.19 Waste collection arrangements during Christmas and New Year.

1219.16 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)

1219.17 DATE AND TIME OF NEXT MEETING – The next meeting will be held Wednesday 8th January 2020 from 7.30pm in the Bury Village Hall, Meeting Room.

The Chairman declared the meeting closed at 9.25pm