

BURY PARISH COUNCIL

Parish Clerk - Charlotte Copley. 37 Station Road, Ramsey PE26 1JB

Telephone – 01487 813606

Email – parish.clerk@buryparishcouncil.co.uk

Website - www.buryparishcouncil.co.uk

A meeting of Bury Parish Council will be held on Wednesday 4th December 2019 at 7.30pm at Bury Village Hall

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council



Agenda

- 1219.01 PRESENT AND APOLOGIES
- 1219.02 COUNCILLORS INTERESTS
- 1219.03 PUBLIC PARTICIPATION - To allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting **in relation to the business on this agenda**
- 1219.04 MINUTES OF MEETINGS FOR APPROVAL - Minutes for Approval of the Parish Meeting 6th November 2019
- 1219.05 PRESENTATION FROM CURTIN AND CO ON BEHALF OF THE ABBEY GROUP REGARDING PLANNING APPLICATION 19/02271/FUL – MEADOW LANE BURY
- 1219.06 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS - To receive verbal reports from the County and District Councillors.
- 1219.07 COUNCILLORS UPDATES - To receive verbal reports from the Parish Councillors on their portfolio of responsibilities and actions carried out since previous meeting:
 - Road Safety & CAPALC Cllr M Tew
 - Footpaths/Trees Cllr R Scantlebury
 - Garden Show Cllr P Hazell
 - Cemetery Cllr J Hayes
 - Playing Fields Cllr A Johnston
 - Neighbourhood Plan Cllr J Prestage
 - Public Engagement Cllr A Barber
 - 2020 Village Fete Cllrs A Barber and K Prestage
 - 2036 Local Plan Workshops Cllrs Tew and Prestage
- 1219.08 CRIME REPORTS– To receive an update from the Clerk on Police reports within the month of October 2019.
- 1219.09 PEDESTRIAN CROSSING APPLICATION
- 1219.10 CHRISTMAS LIGHTS EVENT
- 1219.11 MID YEAR AUDIT REPORT – Councillors to receive and consider recommendations from the mid year audit report.
- 1219.12 CEMETERY – To consider the request from the Clerk for a delegated Councillor to be trained up in the cemetery procedure should the Clerk be unavailable. The individual nominated to sign the application for membership of the ICCM and attend a relevant training course.
- 1219.12.1 Commonwealth War Graves Commission – to receive correspondence from CWGC regarding a project to erect Commission signs at as many sites as possible that contain war graves, which commenced as part of the centenary of the First World War.
- 1219.13 PLANNING – To receive recent planning applications;
19/02271/FUL Residential development involving the erection of 38 dwellings, public open space provision, landscaping, means of access and associated works. Land North East of 15 Meadow Lane, Bury.
- 1219.13.1 Receive an update from the Clerk on previous planning applications.

- 1219.13.2 Discuss the recent meeting with Savills and Evera homes in relation to the development of the RAF Upwood site.
- 1219.14 FINANCE – To confirm agreement of payment of outstanding debts and current position;
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| 1. C Copley | Clerk Wages | £ 689.72 |
| C Copley | Clerk expenses and home working allowance | £ 120.01 |
| 2. HMRC | PAYE | £ 18.80 |
| 3. Canalbs Ltd | Mid term audit | £ 172.42 |
| 4. Cambs CC | Application fee for privately funded crossing | £ 500.00 |
| 5. SRHowell | Pension auto enrollment | £ 60.00 |
| 6. A Northcote | Neighbourhood Planning | £ 140.00 |
| 7. M Badcock | Cemetery grounds | £ 450.00 |
- 1219.14.1 Monies received
- 1219.14.2 Current position, bank reconciliation and cash book. To receive confirmation of CIL monies of £18282.36 against the Dehavilland gardens development, deposited in to the current account and moved over to earmarked reserves to be held against costs in relation to the installation of suitable pedestrian crossing on the Upwood Road, minute reference 1119.09 and 1119.14.1.
- 1219.14.3 To consider the request from a neighbouring Parish Council for the Bury Parish Clerk to provide cover in June 2020. Bury Parish Council to consider facilitating the payment of approximately 10 hours and provide an invoice accordingly.
- 1219.14.4 Discuss potential to move the Parish Council banking over to Unity Trust Bank
- 1219.15 CORRESPONDENCE RECEIVED
- 20.11.19 Request from a resident to explore entering Bury into the Britain in Bloom competition and also the possibility of converting grass verges/scrub land in Bury into wildlife havens such as a wildflower meadow.
- 22.11.19 Enquiry from a resident adjacent to Cheveril Lane with regards to ownership of the lane and its maintenance.
- 19.11.19 Waste collection arrangements during Christmas and New Year.
- 1219.16 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)
- 1219.17 DATE AND TIME OF NEXT MEETING – The next meeting will be held Wednesday 8th January 2020 from 7.30pm in the Bury Village Hall, Meeting Room.