

# BURY PARISH COUNCIL

Parish Clerk - Charlotte Copley. 37 Station Road, Ramsey PE26 1JB

Telephone – 01487 813606

Email – [parish.clerk@buryparishcouncil.co.uk](mailto:parish.clerk@buryparishcouncil.co.uk)

Website - [www.buryparishcouncil.co.uk](http://www.buryparishcouncil.co.uk)

A meeting of Bury Parish Council will be held on Wednesday 4<sup>th</sup> September 2019 at 7.30pm at Bury Village Hall

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

**Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.**

Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council



## Agenda

- 0919.01 PRESENT AND APOLOGIES  
Apologies received from Cllr. J Hayes
- 0919.02 COUNCILLORS INTERESTS
- 0919.03 PUBLIC PARTICIPATION - To allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda
- 0919.04 MINUTES OF MEETINGS FOR APPROVAL - Minutes for Approval of Annual Parish Meeting 3<sup>rd</sup> July 2019
- 0919.05 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS - To receive verbal reports from the County and District Councillors.
- 0919.06 COUNCILLORS UPDATES - To receive verbal reports from the Parish Councillors on their portfolio of responsibilities and any action points from previous meeting.
- 0919.07 NEIGHBOURHOOD PLAN CONSULTATION – To receive an update from the Neighbourhood Plan Working Group regarding the latest stage of the Plan and submission of the completed Plan to Huntingdonshire District Council.
- 0919.08 POLICE REPORTS– To receive an update from the Clerk on Police reports within the months of July and August 2019  
Redebourn Lane, Bury – Police received a call reporting an alarm sounding at a community building on Redebourn Lane, Bury, and three suspicious young males dressed in black clothing seen loitering nearby, on Friday afternoon, 2nd August. A police patrol was dispatched and officers searched the area, but no-one matching the descriptions could be found. (Ref CC-02082019-0291)
- 0919.09 SPEED INDICATOR DEVICES – To discuss and receive information regarding the placement of SIDs in the village and possible decommissioning of the existing 4 devices.
- 0919.10 CHRISTMAS LIGHTS – To discuss the latest update regarding the installation of the village Christmas lights.
- 0919.11 SUMMER ACTIVE LIFESTYLES PROGRAMME – To receive a report from the Clerk on the success of the programme which ran every Friday of the school summer holidays.
- 0919.12 CEMETERY - Internment of ashes 20<sup>th</sup> August 2019
- 0919.12.1 Fenland Stoneworks application to place a headstone grave number E45
- 0919.12.2 Application for permission to place a memorial vase on the grave space GOR31
- 0919.12.3 Easton and Cook funeral directors, purchase of grave number H35
- 0919.12.4 Application for permission to place a memorial heastone on the grave space H31
- 0919.13 ANNUAL REVIEW OF CONTRACTORS – To receive the review carried out by the Clerk of the annual grass cutting contract, cemetery maintenance contract and play areas caretaking contract.

- 0919.14 PLANNING – To discuss recent planning applications  
 0919.14.1 Receive an update from the Clerk on previous planning applications.

- 0919.15 FINANCE – To confirm agreement of payment of outstanding debts and current position;  
 August invoices signed by Cllr K Prestage and Cllr Hazell

(1). C Copley	Clerks wages and expenses	£ 538.35
(2). Ethical Arboriculture	Tree survey	£1600.00
(3). Office World	Office ink cartridges	£ 17.41
(4). askIT	Webhosting annual subscription	£ 395.00
(5). CH Trust	Defibrillator annual support	£ 162.00
(6). CAS Ltd	Parish Council Insurance	£ 774.20
(7). CAPALC	Clerks CiLCA training	£ 400.00
(8). Garden Reclaim	Village Grass Cutting	£ 900.00
(9). M Badcock	Cemetery maintenance	£ 450.00

September invoices

(1). C Copley	Clerks wages	£ 584.42
(2). S Bell	Playpark caretaking	£ 250.00
(3). Caloo Ltd	Operational inspection	£ 474.00
(4). askIT	Erase old laptop for donation to village hall	£ 30.00
(5). Garden Reclaim	Village grass cutting	£ 526.00
(6). M Badcock	Cemetery maintenance	£ 675.00
(7). A Northcote	Neighbourhood Planning	£1380.00
(8). PKF Littlejohn	External Audit	£ 240.00

Monies received;

Fenland Stoneworks application to place a headstone grave number E45 £120.00

Memorials of Distinction application to place a memorial headstone on the grave space H31 £122.00

Application for permission to place a memorial vase on the grave space GOR31 £40.00

Easton and Cook funeral directors, purchase of grave number H35 £605.00

- 0919.15.1 Current position, bank reconciliation and cash book  
 0919.15.2 Additional information required from the external auditors regarding variances on the Parish Councils audit 2019  
 0919.15.3 A request that the Council to consider allowing the Clerk and Cllr Tew to attend a Cemetery Training Course, run by the Institute of Cemetery and Crematorium Management, Tuesday 29<sup>th</sup> October 2019 at a cost of £120 each.

0919.16 CORRESPONDENCE RECEIVED

- Freedom of information request received
- Notice received from The Wildlife Trust informing of the temporary closure of nature reserve Wistow Wood, Wistow Fen Lane, for planned management works from September to November 2019. Entrance posters will be placed to make regular visitors aware. There are no rights of way through the wood, however the Wildlife Trust does ordinarily allow permissive foot access.
- Notification from the Combined Authority – Transport Consultation event, Thursday 12<sup>th</sup> September 11.30-2pm
- Email from Liz Megson – Open Arms Project – action against loneliness in older residents.
- Letter in circulation from the Abbey Group regarding Tunkers Lane development site

0919.17 MATTERS FOR FUTURE CONSIDERATION

- Tree survey report and subsequent actions.  
 Apologies from Cllr Hayes for the October meeting

- 0919.18 DATE AND TIME OF NEXT MEETING – The next meeting will be held Wednesday 2<sup>nd</sup> October 2019 from 7.30pm in the Bury Village Hall, meeting room.