

# BURY PARISH COUNCIL

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A meeting of Bury Parish Council will be held on Wednesday 3<sup>rd</sup> July 2019 at 7.30pm at Bury Village Hall

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council



## Agenda

- 0619.01 PRESENT AND APOLOGIES  
Apologies received from C.Cllr. A. Costello and Cllr. J. Hayes due to a prior engagements.
- 0619.02 COUNCILLORS INTERESTS
- 0619.03 PUBLIC PARTICIPATION - To allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda
- 0619.04 MINUTES OF MEETINGS FOR APPROVAL - Minutes for Approval of Annual Parish Meeting 5<sup>th</sup> June 2019
- 0619.05 PRESENTATION FROM ABBEY GROUP – Regarding their involvement in the Tunkers Lane site which is to be allocated within the Local Plan for around 90 houses.
- 0619.06 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS - To receive verbal reports from the County and District Councillors. (C.Cllr A Costello absent)
- 0619.07 COUNCILLORS UPDATES - To receive verbal reports from the Parish Councillors on their portfolio of responsibilities
- 0619.08 POLICE REPORTS– To receive an update from the Clerk on Police reports within the month of June 2019
- 0619.09 NEIGHBOURHOOD PLAN CONSULTATION – To receive an update from the Neighbourhood Plan Working Group regarding the latest stage of the Plan
- 0619.10 CHRISTMAS LIGHTS – To discuss the latest update regarding the installation of the lights, necessary insurances, risk assessments and registering as a volunteer with the Parish Council.
- 0619.11 PLAY AREAS – To consider the park risk assessment forms forwarded by the Clerk to Councillors on 13<sup>th</sup> June 2019 and their implementation.
- 0619.11.2 To approve and sign the Service Level Agreement for the Active Lifestyles Summer Programme.
- 0619.12 PLANNING – To discuss recent planning applications
- 0619.12.2 Receive an update from the Clerk on previous planning applications.
- 0619.13 FINANCE
- 0619.13.1 Payment of outstanding debts and current position;
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|---------------------|--|----------|
| (1). C Copley       | Clerks wages and expenses              | £ 566.47 |
| (2). Garden Reclaim | Grass cutting                          | £ 530.00 |
| (4). M Badcock      | Cemetery maintenance                   | £ TBC    |
| (5). Mr Brown       | Donation towards upkeep of green areas | £ 250.00 |
| (6). Parrot Print   | Neighbourhood Plan printing            | £ 212.50 |
| (7). A Northcote    | Neighbourhood Planning                 | £ 203.00 |
| (8). J Prestage     | Expenses relating to N. Plan bank acc  | £ 5.00   |

Funds received; Precept of £30,000 has been received in to the Parish Council bank account

- 0619.13.2 Current position, bank reconciliation and cash book
- 0619.13.3 To consider the quotation received from Ethical Arboriculture regarding the tree assessment and report of Bury Parish Councils tree stock, including a recommended management plan, tree tagging, and advisory letters to home/land owners of any trees that may have issues that could impact the Council highways and byways. Total cost for quotation £1600.00.
- 0619.13.4 To consider the renewal of the Parish Council insurance.
- 0619.13.5 Due to the District Council no longer providing name badges, the Clerk has received one quotation at a cost of £90.00 for the production of named badges on a lanyard. This item was deferred from the previous meeting to allow for more Councillors to be present. The Council to decide whether the Clerk should pursue quotations for Councillor lanyard name badges.
  
- 0619.14 CORRESPONDENCE RECEIVED
  
- 0619.15 MATTERS FOR FUTURE CONSIDERATION  
Annual review of grass cutting, caretaking and cemetery maintenance contracts
  
- 0619.16 DATE AND TIME OF NEXT MEETING – The next meeting will be held Wednesday 4<sup>th</sup> September 2019.

*Please note there will not be a Parish Council meeting in the month of August 2019*