

BURY PARISH COUNCIL

Parish Clerk - Charlotte Copley. 37 Station Road, Ramsey PE26 1JB

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A meeting of Bury Parish Council will be held on Wednesday 5th June 2019 at 7.30pm at Bury Village Hall

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

Charlotte Copley -Clerk and Responsible Financial Officer to Bury Parish Council



Agenda

- 0619.01 PRESENT AND APOLOGIES
- 0619.02 COUNCILLORS INTERESTS
- 0619.03 PUBLIC PARTICIPATION - To allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda
- 0619.04 MINUTES OF MEETINGS FOR APPROVAL - Minutes for Approval of Annual Parish Meeting 1st May 2019
- 0619.05 PRESENTATION FROM VAL FENDLEY OF RAMSEY NEIGHBOURHOOD OFFICE
Bring On School Holidays (BOSH) Club and Summer Play Scheme
- 0619.06 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS - To receive verbal reports from the County and District Councillors
- 0619.07 COUNCILLORS UPDATES - To receive verbal reports from the Parish Councillors on their portfolio of responsibilities
- 0619.08 POLICE REPORTS– To receive an update from the Clerk on Police reports within the month of May 2019
- 0619.09 ADOPTION OF REMAINING PARISH COUNCIL POLICIES – To discuss arrangements for adopting the remaining parish council policies and procedures
- 0619.10 RAF UPWOOD AND CLINIC SITE – To receive any updates regarding the RAF Upwood site purchase and Clinic Site development.
- 0619.11 NEIGHBOURHOOD PLAN LAUNCH – To discuss the next steps with regards to the consultation period of the Plan.
- 0619.12 CEMETERY –
 - 0619.12.1 To receive an update from the Clerk regarding quotations relating to the new cemetery pathways.
 - 0619.12.2 Review of Cemetery Regulations
- 0619.13 FOOTPATHS – To receive notification of Public Footpath Creation Order relating to Footpath No.10 Bury and No.17 Ramsey.

- 0619.14 KISSING GATES – To decide on the way forward for replacement of the stolen kissing gates and to agree if the Parish Council will take responsibility for gates. To decide whether to take up the Public Rights of Way Officers offer to visit the Council to sign the relevant paperwork and confirm the location and type of gate required.
- 0619.15 SPORTS FIELD – To receive an update from the Clerk on progress of the Active Lifestyles Summer scheme.
- 0619.16 SPEEDING IN THE VILLAGE – To re-visit discussions regarding speed indicator devices within the village, at the request of Cllr Scantlebury.
- 0619.17 PLANNING – To discuss recent planning applications
- 0619.17.1 19/01029/HHFUL, Erection of a single storey extension to 70 Upwood Road Bury Huntingdon
19/00900/HHFUL - Demolition of a single storey part and erection of 2 storey extension, 6 Lincoln Road, Fairmead Park, Upwood. Upon looking at the Bury Parish boundary it partially crosses on the front garden of this property.
- 0619.17.2 Receive an update from the Clerk on previous planning applications.
- 0619.18 FINANCE
- 0619.18.1 Payment of outstanding debts
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| (1). C Copley | Clerks wages and expenses | £686.67 |
| (2). Garden Reclaim | Grass cutting | £680.00 |
| (3). M Badcock | Cemetery maintenance | £300.00 |
| (4). S Bell | Caretaking | £250.00 |
| (5). AskIT | IT Requirements | £627.84 |
| (6). SLCC | Membership | £ 48.00 |
| (7). Canalbs Ltd | Internal Auditor Fee 2 of 2 inspection | £172.42 |
| (8). Office World | Printer ink cartridges (50% Bury/Alconbury) | £ 20.17 |
- 0619.18.2 To review the internal audit report for 2018/19
- 0619.18.3 To consider further a request for a £250 donation towards maintenance and upkeep of grass areas in front of Valiant Square.
- 0619.18.4 Due to the District Council no longer providing name badges, the Clerk has received one quotation at a cost of £90.00 for the production of named badges on a lanyard.
- 0619.18.5 To consider the request to purchase the old Parish Council laptop from the Village Hall Committee.
- 0619.19 CORRESPONDENCE RECEIVED
- 30.04.19 HDC Launch Customer Portal <https://my.huntingdonshire.gov.uk/>
- 01.05.19 Letter received from HDC regarding the Lets Get Moving campaign
- 07.05.19 CAPALC – VE Day Celebrations
- 10.05.19 Information Commissioner – Right of Access request
- 22.05.19 Cambs ACRE – Seeking to recruit a Treasurer
- 0619.20 DATE AND TIME OF NEXT MEETING – The next meeting will be held Wednesday 3rd July 2019.