

BURY PARISH COUNCIL

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A meeting of Bury Parish Council was held on Wednesday 3rd April 2019 at 7.30pm at Bury Village Hall

Present; Councillors M Tew (Chairman), J. Hayes, A. Johnston, D. Wakefield, P. Hazell, K Prestage
Also, in Attendance: County Councillor Costello and 8 members of the public

Minutes

0419.01 PRESENT AND APOLOGIES

Apologies received from Councillor Scantlebury (personal), Councillor J Prestage (prior engagement) and Councillor Barber (illness) along with District Councillor Corney (illness)

0419.02 COUNCILLORS INTERESTS.

Councillors Tew and Wakefield requested dispensation from agenda item number 0419.11 planning application reference 18/02596 Outline application of development of 83 homes, Buryfield. All remaining Councillors voted in favour to allow the dispensation and therefore **resolved** to do so.

0419.03 MINUTES OF PREVIOUS MEETING 6th MARCH 2019

Councillor K Prestage proposed to approve the minutes of the previous meeting dated 6th March 2019 with no changes, seconded by Councillor Johnston with all in favour and therefore **resolved** to do so.

0419.04 PUBLIC PARTICIPATION PERIOD

To allow up to 10 minutes (2 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.

The first member of public to speak requested an update on the situation regarding the outline planning application for of development of up to 83 homes, Buryfield, Bury. The latest position being the District Council has received further information in connection with the planning application that has been made for the development site, this information provides for;

- 1) Reduction in 8 dwellings and alterations to indicative layout
- 2) Additional ecology information
- 3) Offsite area of land outlined in blue on an additional site location plan which is in the applicant's ownership for biodiversity enhancements. The red line of the application site remains unchanged.

Councillor Tew encouraged members of the public to put any comments they have forward to Huntingdonshire District Council in time for the deadline of 12th April 2019. At this stage the date for the next Planning Forum has not been released but it is expected to be circa the 15th April, if this is the case it does not allow sufficient time as the amended consultation is due to end on Friday the 12th April, giving the committee papers are issued a minimum of 5 days before the meeting on 15th April under the local Government Act 1972, therefore leaving no working days in between for council / planning and Parishes to take into consideration and comment on recommendations made by the Planning officer. Councillor Tew will respond to Huntingdonshire District Council accordingly.

A second member of the public asked when to expect the Inspectors report on the Local Plan 2036. Huntingdonshire County Council have confirmed the Inspectors report is due imminently and hope to have the Plan ready, as expected, by 15th May 2019. It was also noted that Councillor J Prestage has forwarded an email to Huntingdonshire District Councils Planning Development team, Andy Moffat, Head of Development Planning at HDC, District and County Councillors regarding the County Councils response to education document listed in the documents relating to the Buryfield development, highlighting the document is peppered with inaccuracies and the data within is flawed.

0419.05 POLICE REPORTS

The Clerk reported the following crime reports within the area over the past month

RAF Upwood, Bury – Police responded to a report of intruders seen entering the disused RAF Upwood site in Bury on Saturday evening, 23rd March. Reports also mentioned three suspicious cars left parked nearby, smoke seen rising from one of the derelict buildings and teenagers spotted on the roof of another building. The Fire Brigade were called and confirmed that they had dealt with a small deliberately-started fire in one of the derelict buildings.

RAF Upwood, Bury – Police received a report of several cars and motorcycles parked outside the RAF Upwood base in Bury late on Saturday evening, 30th March, and trespassers seen entering the site with torches. Officers attended, located a small group of people and escorted them off the premises

RAF Upwood Industrial Estate – Intruders set off a burglar alarm at a unit on the RAF Upwood Industrial Estate late on Saturday evening, 16th March. When the owners and police arrived, it was found that a panel in a boundary fence had been removed to allow a vehicle through and an outbuilding had been broken into. However, it is not thought that anything was stolen

RAF Upwood – Intruders broke into a construction site at RAF Upwood at some time between lunchtime on Sunday 17th and the morning of the following day, Monday 18th March. The thieves broke through security fencing to get on to the site, then forced the door to a storage cabin to steal two generators and other construction equipment and tools. Graffiti was left on the cabin walls and also on two mechanical diggers parked in the compound. Investigations are continuing

0419.06 COUNCILLORS UPDATES

To receive verbal reports from the Parish Councillors on their portfolio of responsibilities

Neighbourhood Plan – Councillor Tew confirmed the Plan is now in the 4th draft stage with amendments being carried out as requested by Clare Bond at Huntingdonshire District Council (see previous minutes 6th March 2019 reference 0319.06). The next steps would be taking the Plan to consultation. The results of the housing needs survey are expected shortly.

Roads – Councillor Tew has reported to Highways a fallen sign on the outskirts of the Village near Milestone Farm. Councillor Hazel raised the issue of the condition of Upwood Road at the Clinic construction site. Councillor Tew confirmed he has arranged a meeting with the Development Liaison Officer, Helen Fortune, to request a clean up of the road, along with other matters relating to the site such as lack of footpath from the site at the junction with Upwood Road and start times of construction workers. Councillor Prestage complained of HGVs queuing along Upwood Road, causing an obstruction on the road. Councillor Tew pointed out that the Neighbourhood Plan will contain policies to ensure future developers of constructions sites within the village must communicate with the Parish Council.

IT update – The Clerk – The new Parish Council website is under construction at the moment and the Clerk has requested agreement from Councillors to allow for their photograph to be published along with their email address. Members of the public wanting to contact the Council should do so through the Clerk initially. The item will be placed on the agenda for next months meeting when the website development is further ahead. The IT company have requested one or two Councillors attend their offices to view the website once it is completed, to give the go ahead for the website to go live. Councillors new email addresses are ready and Councillors have been asked to arrange installation with the IT company. The Clerk will liaise with Councillors on these matters.

In Councillor Scantleburys absence he has requested the speeding within the village be added to the next agenda for discussions around the purchase of SIDs. This could coincide with discussions around possible projects for speed restrictions in the village.

Councillor K Prestage reported that the next deadline to apply for Grantscape funding the 21st August this year and a flyer will be circulated shortly from Grantscape containing further details.

0419.07 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Councillor Costello reported, on behalf of District Councillor Corney, in his absence, that he has yet to secure a meeting date with the planners relating to the Upwood airbase site.

Councillor Costello reported the mistake made on the annual Council Tax bolls as stating the incorrect percentage figures, should have been 2.99%, and the District Council have confirmed they

will not be issuing new bills. As the new financial year has begun Councillor Costello urged people to keep reporting road condition incidents to Highways as funding should be available now. Adult and Child Social Care is still struggling with an increase in children going in to care.

0419.08 2019 INTERNAL MID-YEAR AUDIT RESULTS

The Clerk circulated to Councillors, ahead of the meeting, the Independent Internal Audit report for the year 2018/19. The Clerk confirmed the relevant recommendations will be worked through with the cooperation of the Councillors the Clerk requested the Parish Council files kept in storage are gone through and sorted for archiving or destruction according to the Parish Councils Retention of Documents Policy. Councillor Wakefield therefore proposed a date be arranged for a working party to get together and go through the files, the proposal was seconded by Councillor Johnston, with all in favour it was therefore **resolved** to do so. The Clerk will circulate proposed dates shortly.

0419.09 VILLAGE HALL

Further to minute reference 0319.09.2 where it was decided to collaborate with Upwood Parish Council to host a Summer Active Lifestyles programme, Upwood Parish Council have confirmed agreement to collaborate with Bury Parish Council and 6 events over the school summer holidays have been booked. 4 sessions at Upwood and 2 sessions at Bury. The 2 sessions at Bury Sports Field will go ahead on Friday 9th and 16th August 2019 from 10.30am to 12.30pm at a cost of £129.24 + VAT for each session. The Village Hall have kindly offered to open up to allow parking, use of the facilities and patio area for parents to watch the children if they wish, the cost for the hire of the hall will be £4 per hour, with 6 hours in total. The Active Lifestyles team at Huntingdonshire District Council will provide flyers for advertising the event. The Chairman proposed the Council agree to the scheme and asked if the school could be contacted to arrange circulation of the flyers via the school newsletter, the scheme will also be advertised via social media, the website and village noticeboards. Councillor Prestage seconded the proposal, with all in favour it was therefore **resolved** to do so. The Clerk will liaise with the primary school regarding quantities of flyers.

0419.10 SPORTS FIELD, PLAY AREAS, FOOTPATHS

The Chairman proposed a village litter pick be arranged, concentrating on the top of the village towards the Church and beyond to include Hill Estate. Councillor Wakefield proposed a clean-up team be organised for the village and a clean up of the village signs. Councillor Hazell agreed to carry out a clean of the telephone box. Councillor Prestage seconded the proposal and with all in favour it was **resolved** to do so. The Clerk will contact Huntingdonshire District Council to arrange the clean-up team.

0419.10.1 Kissing Gates

The Clerk presented an email, previously circulated to Councillors, from Centrewire apologising for the delay in the manufacture of the replacement kissing gates. Manufacturing problems have arisen as they would need to check the overall width of the leaf to confirm if a 1210 or 1250mm is required. Alternatively, another option was offered in that Centrewire would provide a completely new gate in frame as the cost of making a replacement old leaf or supplying a new complete gate is not that much different, should the decision be to have a new gate in frame for the 1200mm option Centrewire would provide that at no extra cost. As stated in the minutes of 4th July 2018 reference 0718.13.1 it was resolved the Parish Council are to purchase the new gates and arrange installation. Councillor Wakefield proposed as the District Council are the responsible Council for Public Rights of Way, they should be instructed to replace the gates. The Clerk confirmed discussions were had with the Rights of Way Officer some 12 months ago when they confirmed the gates are no longer in stock. County Councillor Costello agreed to contact the Rights of Way Officer to establish whether it would now be possible for the District Council to replace the gates. The proposal was seconded by Councillor Johnston with all in favour and **resolved** to do so.

0419.10.2 Village Christmas Lights

It has come to light the safety implications around the installation of the Christmas lights beneath the overhead electricity cables on the site where the Christmas lights are installed each year. Councillor Wakefield is no longer able to install the lights for the village. Councillor Tew has been looking at companies that offer this service, but it is looking as though an alternative location needs to be sought, such as the Church, or installing a stand-alone tree away from the cables. Discussions are ongoing with no decisions reached yet.

0419.11 PLANNING APPLICATIONS

A letter was received from the applicant relating to planning application **19/00271/OUT**, erection of a Land North East of The Highlands, Bury. The applicant is seeking an explanation as to why the Parish Council have been un-supportive of the application. The Chairman proposed the Council consider the application again according to the Material Planning Considerations Template when debating the application. Councillor Hazell proposed the Council remain at the decision to not support the application on the following considerations; the proposed development will be overlooking/overshadowing and therefore effect on neighbouring properties and the view of the church, out of keeping with the village street scene. Concern was raised with regards to access to the property being limited due to the position of the driveway with what would be 3 properties accessing via one driveway, and the possibility of there being an archaeological interest due to the vicinity of the Church. The proposal was seconded by Councillor Prestage and with all in favour it was therefore **resolved** to do so.

19/00567 Demolition of garage and replace with small bungalow = 4 Tunkers Lane. The applicants for this proposed development were present at the meeting and the Chairman allowed the applicant to present their plans and answer any questions asked. After deliberations the Chairman asked for a vote by way of a show of hands, with 3 votes to support the application and 3 votes of objection to the application. The Chairman proposed therefore to enable the Clerk to file a response with the Planning Authority, that the Council neither support or object to the application, this was seconded by Councillor Hayes with all in favour and **resolved** to do so.

18/02596 Outline application of development of up to 83 homes, Buryfield – The District Council has received further information in connection with the planning application that has been made for the development site, this information provides for;

- 4) Reduction in 8 dwellings and alterations to indicative layout
- 5) Additional ecology information
- 6) Offsite area of land outlined in blue on an additional site location plan which is in the applicant's ownership for biodiversity enhancements. The red line of the application site remains unchanged.

The Chairman proposed the Council to not support this further information in connection with the application, seconded by Councillor Prestage and with all in favour it was **resolved** to do so.

0419.11.1 To discuss previous planning applications

19/00039/HHFUL 64 Upwood Road, Front and rear extension – in progress

18/01692/FUL Land west of Garden Court and 1-16 Upwood Road – in progress

18/02596/OUT Land south of Buryfield outline application for development of up to 91 homes– in progress

18/02420/FUL Land North East of 15 Meadow Lane, Bury proposed residential development of 38 dwellings– in progress

19/00271/OUT – Land North East of the Highlands Warboys Rd Bury detached dwelling – in progress

19/00095/HHFUL 22 Tunkers Lane Bury Extension and Alterations – In progress

0419.12 FINANCE

To approve accounts for payment and bank reconciliation

1. Fenland Tree Care	VAT invoice relating to 04.09.18	Cheque No 2214	£204.00
2. Canalbs Ltd	Mid-year internal audit	Cheque No 2215	£183.05
3. C Copley	Clerk Wages	Cheque No 2216	£490.00
	C Copley	Clerk Expenses, working from home allowance	£ 22.55
4. M Badcock	Cemetery ground maintenance	Cheque No 2217	£300.00
5. Garden Reclaim Parish	Grass cutting	Cheque No 2218	£700.00
6. askIT	Clerks laptop	Cheque No 2219	£577.44
7. A Northcote	Neighbourhood Planning	Cheque No 2220	£400.00

Councillor Prestage proposed the 7 payments be agreed for payment and cheques duly signed, seconded by Councilor Hazell and therefore **resolved** to do so. The Chairman then checked the bank reconciliation and confirmed the figures as correct

- 0419.12.1** A request from Christmas Carol on Tour was received asking for a contribution of £300 from the Parish Council and to host the event. Councillor Prestage proposed the details be passed over to the Ramsey Arts Festival for their interest as it was felt the Village already has an excellent Christmas production held in the Village Hall each Christmas time, the proposal was seconded by Councillor Hazel and with all in favour it was **resolved** to do so.

0419.12.2 The Chairman proposed the Clerks overtime for March 2019 at 3.25 hours be agreed as correct. The Chairman then proposed the Council approve and duly sign the revised Clerk Contract of Employment and acknowledge receipt of revised pay scales from 1st April 2019 to an increase in the Clerks hourly rate of pay to £14.03 per hour (currently £14.00 per hour), the proposal was seconded by Councillor Hayes and with all in favour and **resolved** to do so. The contract was signed by the Chairman and Clerk.

0419.13 CORRESPONDENCE RECEIVED

- a) 02.04.19 Email from Bury resident regarding planning concerns relating to application 18/02596/OUT Buryfield, Cllr Tew responded and also forwarded to District Councillor Corney for further comment.
- b) 01.04.19 Email from Street Naming at HDC confirming the name and numbering schedule for De Havilland Gardens. The question was raised relating to the numbering email received from Street Naming, stating the street numbering allocation of addressing to 60 new dwellings at Upwood Road would be 1-79 odds and 2-42 evens. Why therefore does the numbering go up to 79 when the application is for 60 dwellings? The Chairman proposed the Clerk contact the Planning Authority for an explanation, seconded by Councillor Hayes and with all in favour **resolved** to do so.
- c) 31.03.19 Cambridgeshire Hearing Help, Support for Local residents with hearing loss, request to place leaflet on website
- d) 31.03.19 Request from Mr. Carney and Miss Hull sourcing parish land available for purchase
- e) 25.03.19 Cambs ACRE Councilors and Clerks survey
- f) 12.03.19 Ramsey Rotary – Request to name a street name to celebrate 50 years of Rotary. (forwarded to Street Naming)
- g) Various email updates from CAPALC, NALC, Highways England and Public Sector

0419.14 DATE AND TIME OF NEXT MEETING

Wednesday 1st May 2019, **7.00pm** in the Village Hall Meeting Room

0419.14.1 The Annual Parish Meeting 2019 will go ahead on the 1st May 2019 at 7.00pm

0419.14.2 The Annual Meeting of the Parish Council will also go ahead on the 1st May 2019 at 7.30pm

0419.15 MATTERS FOR FUTURE CONSIDERATION

The following items will be added to the next meeting agenda;

1. The placement of village groups on the new Parish Council website
2. Cemetery, to receive an update on works from the Cemetery Working Group
3. Road Safety in the Village

Meeting closed at 9.30pm