

Notes and Proceedings of Bury Parish Council held at
Bury Village Hall, Wednesday 7th November 2018 at 7.30 pm.

Members: 9 Quorum: 3

1118.01 PRESENT and APOLOGIES

1118.01.1 **Councillors Present;** A Johnston, M Tew, R Scantlebury, K Prestage, D Wakefield, P Brindley, J Hayes, P Hazell

County Councillor A Costello

District Councillor S Corney

Clerk C. Copley

Members of the public x 3

1118.01.2 **Apologies**

No apologies received

1118.02 COUNCILLORS INTERESTS

1118.02.1 To receive from Councillors declarations as to personal or prejudicial interests and declarable pecuniary interests that might require the granting of dispensation the nature of those interests in relation to Agenda items.

Would Councillors please note that any changes to their personal interests should be notified to the Clerk.

Cllr Wakefield declared an interest in agenda item 1118.14.1. Cllr K Prestage and J Prestage declared an interest in agenda item 1118.10. Cllr M Tew declared an interest in items surrounding Buryfields

1118.03 MINUTES OF MEETING 3rd October 2018 and SUBSEQUENT ACTIONS TAKEN

1118.03.1 Cllr Tew proposed the minutes of meeting 3rd October 2018 be approved and signed as correct, seconded by Cllr K Prestage and unanimously agreed to do so.

1118.04 PUBLIC DISCUSSION PERIOD

1118.04.1 Three members of the public from Buryfields asked if any further updates have been received regarding the possible development. The Parish Council confirmed they have not received any notification of planning applications submitted by developers to date, and District Councillor Corney advised residents to keep an eye out for the planning posters on lamp posts and letters arriving through the post. The Council confirmed the date for a Public Planning Forum has been set for the 24th November and encouraged as many villagers to attend as possible, flyers will be placed through villagers doors shortly with the details about the event. Developers and speakers have been invited to the event and it is an ideal opportunity for people to meet these developers and speakers to hear about plans for the village and have the opportunity to ask questions.

1118.05 APPOINTMENT OF NEW COUNCILLOR

1118.05.1 Cllr Scantlebury proposed Mr J Prestage be voted in as the new Parish Councillor, seconded by Cllr Brindley and unanimously decided to do so, Cllr J Prestage then signed the Acceptance of Office and welcomed on to the Council.

1118.06 DEVELOPMENT IN THE VILLAGE

1118.06.1 A representative from Carter Jonas, agents for the Caton Trust was unable to attend the meeting as requested and proposed that Cllrs Wakefield and Tew attend a meeting with Carter Jonas at a date ideally as soon as possible. The Clerk will contact Richard Combes of Carter Jonas to arrange this and Cllrs Wakefield and Tew will report back at the next meeting.

1118.07 POLICE REPORTS

The following crime reports received via e-cops, Cambs Police were received for the month of October

RAF Upwood, Bury- Thieves broke into a compound on the disused RAF Upwood airfield at some time between Friday 12th and Tuesday 16th October, and stole a trailer that had been left there.

RAF Upwood Bury - Police received reports of teenagers on off-road motor-bikes racing around the disused RAF Upwood airfield, trespassing and creating a disturbance, on Sunday afternoon, 21st October

Warboys Road, Bury -Police received a report of suspected hare-courers in a green or blue Subaru operating on land near Wistow off Warboys Road, Bury, on Saturday evening, 20th October.

Cyber Awareness For more information on how to stay secure online, visit www.cyberaware.gov.uk or follow @Cyberprotectuk on Twitter.

Please find below a link to the latest newsletter from Police and Crime Commissioner, Jason Ablewhite.

<http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2015/05/Newsletter-Autumn-Online.pdf>

1118.08 **REPORTS FROM PARISH, DISTRICT AND COUNTY COUNCILLORS**

This item is for Councillors to report on community meetings, events attended and update of councillors' responsibilities

Road Safety – M Tew

Cllr Tew received an enquiry from a villager requesting something be done about speeding traffic entering the village and the use of traffic calming measures. Cllr Tew responded explaining the situation with road safety in the village

CAPALC meetings – M Tew

Cllr Tew reported CAPALC are now increasing their working hours and therefore availability along with more focused training courses. This will result in an 11% increase in the annual fee

Finance Committee – Tew/Wakefield/Hayes

This item will be discussed under agenda item 1118.15.1

Grass Cutting – P Brindley

Request to cut grass adjacent 26 Brookfield Way. Garden Reclaim has quoted £12 per cut. It was established this parcel of land is not the Parish Councils and therefore the responsibility to cut it could possibly be the landowners. Cllr Brindley will forward the details of whoever made the request to the Clerk to respond accordingly.

The Clerk was asked to instruct Garden Reclaim to cut the sports field hedging and the small hedge around the seated area in the play park.

Media – P Brindley

Projector to be discussed under item number 1118.10.2

Cllr Brindley updated Council on the Joint Councils Meeting 29.10.18 as going well and other councils are coming on board, future meeting dates will be circulated.

Cambs County Council Highways Report 00303989 Damaged street furniture at White Lion, Bury, Cllr Brindley received confirmation these works will commence in 12 weeks' time

Footpaths/Trees – R Scantlebury

Footpath report for November 2018 was circulated ahead of the meeting. The Clerk was instructed to contact Cambs County Council to request the pathway edges along the sports field be tidied up as the grass is now overgrowing the footpath.

Garden Show – P Hazell

The Clerk has forwarded a thank you letter to the organiser. No further updates required until 2019

Neighbourhood Plan – P Hazell

Cllr Tew and Wakefield met with Anthony Northcote of the Neighbourhood Planning on the 17th October, the Plan is making good progress, Mr Northcote will be attending and presenting at the Public Forum event on the 24th November.

Cemetery – J Hayes

The Faculty request is going ahead and the Diocese will update when a date can be found for the consecration in the New Year, with a charge of £950

See agenda item 1118.11.1 for update on cemetery extension works

Cllr Brindley and Scantlebury agreed to meet up to reinstate the cemetery ashes pots that have been moved around.

Playing Fields – A Johnston

Cllr Johnston reported littering is still present around the gym equipment and the matting is now almost gone. Cllrs Tew, Johnston and Brindley continue to collect the litter in the village on a daily basis. The goalpost is bent in the middle again.

Ramsey Windfarm Cllr K Prestage attended the Ramsey Windfarm Grantscape meeting and confirmed to Grantscape that Bury Parish Council no longer wished to proceed with the application being due to a decision on how to spend the funds not being met. This enabled the grant to be re-distributed.

1118.08.1 **Reports from District and County Councillors**

County Councillor Costello informed the Council on the shortage of teachers in the County and how the County Council are organising a Getting in to Teaching event on the 19th November at the Anglia Ruskin University in Cambridge from 6pm, details about the event have been posted out in the Informer and can be found <http://www.informer-newspapers.co.uk/> and <https://www.teachincambs.org.uk/>. Cllr Costello also announced a shortage of foster carers in the region and a need for enablement workers for the elderly.

District Councillor Corney was asked if any further developments regarding the nursing home application at Westward Ho have been received, he confirmed nothing to date has come in and therefore the application has not progressed

1118.09 **RAF UPWOOD/CLINIC SITE DEVELOPMENT UPDATES**

1118.09.1 Cllr Brindley presented an email exchange between himself and Adrian Sail, of Strawsons, where Cllr Brindley was seeking an update regarding the development of this site. It does not appear to be any hold ups from the Planning Authority (Huntingdonshire District Council), this was confirmed by District Councillor Corney who added that HDC have been lead to believe that a consortium (housing authority) are looking into the possibility of purchasing the site.

1118.10 **VILLAGE HALL**

1118.10.1 Quotation received and breakdown of costs from A1 Fencing regarding the renewal of the perimeter fencing to the Village Hall. Cllr Tew proposed that the Parish Council pay for their share of the fencing at a cost of £6370 plus VAT, as previously agreed, being the fence line along the playing field boundary and the Village Hall, and the Village Hall fund the other boundary to the sports field (£4260 plus VAT), the proposal was seconded by Cllr Hazel and therefore resolved to do so.

1118.10.2 Cllr Tew proposed the Parish Council agree to install a ceiling projector and screen (at a cost of £2295.42 plus VAT) in the village hall meeting room, this installation will be subject to the approval by the Village Hall Committee of a mutually acceptable period of zero rental fees being placed on the room hire by the Parish Council. This was seconded by Cllr Scantlebury, 5 Councillors voted for the proposal with 2 against, therefore the Clerk put this proposal to the Committee and report back in due course

1118.11 **CEMETERY**

1118.11.1. After discussions over what work should be done and when Cllr Tew proposed to defer the works until the Faculty and consecration of the new extension has been completed. Once given the go ahead by the Diocese the council will install a new pathway and refurbishment of the Garden of Remembrance can commence. The estimated timescale for the consecration is circa January 2019. The proposal to defer until 2019 was seconded by Cllr K Prestage and therefore resolved to do so. The clerk will agenda the item again in the New Year.

1118.12 **FOOTPATHS AND PLAY AREAS/AROUND THE VILLAGE**

1118.12.1 A request from a resident to move the salt bin located next to their fence has been received and considered by the Council. Whilst the Council sympathise with the resident with regards to the reasons behind relocating the salt bin it could not see where the bin could safely be removed to and that its current position is the best place, enabling quick and easy access to the salt for the pathways and shop front.

1118.12.2 The Clerk made enquiries with the Councils insurance company regarding a claim on the vandalised rubber matting on the sports field. All councillors were in agreement to leave the area as it currently is; without any matting as it has now all been removed.

1118.12.3 The Clerk has received an email from HDC regarding the damaged bus shelter, apologising for the call centre giving the wrong information and in fact the item does come under CCC Highways and the report has been passed to them (as of 30.10.18). County Councillor Costello has agreed to look in to this matter further and establish who responsible for carrying out the works.

1118.12.4 Cllr Brindley read out a letter from a concerned resident regarding the littering and mess around the gym equipment seating, with a request to remove the shelter completely. It was felt removing the shelter completely would not be necessary. Councillors Tew, Johnston and Brindley confirmed they regularly/daily collect litter from the village, clean down the equipment if dirty, even though it is not the Parish Councils responsibility, and it is a shame that people cannot use the litter bins located within a very short distance of the equipment. Cllr Brindley will reflect this in the Councils write up for the Informer and the Clerk is to write back to the concerned resident. It was also suggested the

Council re-visit the possibility of CCTV in this area and the Clerk will agenda the item for December's meeting.

1118.13 BURY CHRISTMAS LIGHTS

1118.13.1 Update on road closures and timings of event from Councillor Brindley.
The Clerk has purchased 2 x Road Closure signs to be property of the Parish Council and District Councillor Corney kindly offered the use of his pedestrian barriers for the event, Cllr Brindley will arrange to take delivery of these items from Cllr Corney.

1118.14 PLANNING

To discuss and consider the following applications:-

1118.14.1 18/01638/OUT

Land At And Including 39 Ramsey Road And South And West Of Ramsey Road Warboys
Details of this planning application were circulated 29.10.18 and can also be found here;
<https://1drv.ms/f/s!At12l6XNoJnJhTvtZsSz5wUne011>

Cllr Tew proposed no further considerations be made, seconded by Cllr Brindley and unanimously decided to do so, the Clerk will forward the Councils comments to the District Council

1118.15 CLERKS APPRAISAL

1118.15.1 The Clerk was asked to leave the meeting whilst the council considered this matter. The Full Parish Council recognises the outstanding work that has been done in the last year by the Bury Parish Clerk. Cllr Tew proposed that it be agreed that the hourly rate of 35 hours per month should remain. The clerk already keeps a clear and concise spreadsheet showing hours worked which is presented each month at the Parish Council regular meeting. Hours worked **above 35** hours will be logged and claimed for on an hour by hour basis. The clerk is encouraged to undertake Parish Clerk training as outlined in the November 2018 meeting notes and claim accordingly for the course and time taken. This proposal was seconded by Cllr Wakefield and agreed all in favour.

1118.15.2 Discuss costs and time involved in the Clerk undertaking the CiLCA training course, the course dates start Spring 2019 and costs are as follows;

Training	£300
Registration with CiLCA	£250

The Council considered this item within agenda item .15.1 as above.
The Clerk was then invited back in to the meeting

1118.16 FINANCE AND DOCUMENTS FOR SIGNATURE

1118.16.1 The Clerk updated the Council on the financial situation at present. The current financial year had an opening balance of £120,995.52 with the bank reconciliation of 30th October 2018 at £142,586.68. The Clerk informed council of the recommended level of reserves being three times precept. Cllr Wakefield proposed the Clerk provide a costing of how much precept the Council could receive based on the proposed development level within the village, as this figure is not definite and how many Band D houses are to be built the calculation based on the possibility of the village doubling in size, this figure could be double the precept, currently set at £30,000. It was proposed to revisit this item at the December meeting and the precept (agenda item 1118.16.2) request completed in readiness for the 14th December deadline.

1118.16.2 See above

1118.16.3 Request received from Ramsey Rotary asking for a donation towards the Crocus Campaign. Cllr Scantlebury proposed a donation of £25 be made to the Ramsey Rotary, which was seconded by Cllr Tew and unanimously agreed to do so. It was therefore resolved that Cllr Hazel find someone to plant the crocus and the Clerk will include the payment in Novembers meeting.

1118.16.4 The Clerk presented the following financial reports for signature;
Bank reconciliation, agreed by Cllr Brindley
The Clerk presented payments for outstanding debt (cheques and invoices) for signature Cllr Brindley proposed the payments as correct and therefore duly signed by Cllr Brindley and Hazel

**Cheques
to be
paid**

07.11.18

Name		Chq No	Amount	Approved initial
C Copley	Clerks fee	180	520.00	
CAPALC	DRP Membership	181	50.00	
Garden Reclaim	September	182	550.00	
Garden Reclaim	October	182	350.00	
BCW Signs	Road Closure signs	183	103.12	
Parrot Print	24.11 Flyers	184	201.40	
Matt Badcock	Cemetery	185	300.00	
Total			2074.52	

Monies received

The sum of £2295.21 has been received in to the bank for CIL funds relating to application reference 16/00354/FUL

1118.17 CORRESPONDENCE RECEIVED

- 1118.17.1 Cambridgeshire Community Foundation grant funding application (24.10.18)
- 1118.17.2 A request was made via email for the contact details of NFC Homes (Buryfield development)
- 1118.17.3 Invitation from Huntingdonshire District Council notifying the Council of upcoming dates for the Hunts Planning Forum (circulated 10.10.18)
- 1118.17.4 CAPALC and NALC newsletters and bulletins
- 1118.17.5 Notification from Whippet Coaches of cancellation of Busway services
- 1118.17.6 Email from a Brookfield Way resident requesting the sports field be opened up to allow over flow parking when events are being held at the Village Hall. The clerk has forwarded the email to the Bury Village Hall for their comments

1118.18 DATE AND TIME OF NEXT MEETING

Wednesday, 5th December 7.30pm, Bury Village Hall

1118.19 MATTERS FOR FUTURE CONSIDERATION

No decisions can be made under this item