

Minutes of Bury Parish Council meeting held at
Bury Village Hall, Wednesday 5th September 2018 at 7.30 pm.

Members: 9 Quorum: 3

0918.01 PRESENT and APOLOGIES

0918.01.1 Councillors Present

A Johnston, M Tew, R Scantlebury, K Prestage, D Wakefield, P Brindley, J Hayes

County Councillor

A Costello

District Councillor

S Corney

Clerk

C. Copley

Members of the public

9 x members of the public

0918.01.2 Apologies

Cllr. P Hazell

0918.02 COUNCILLORS INTERESTS

0918.02.1 To receive from Councillors declarations as to personal or prejudicial interests and declarable pecuniary interests that might require the granting of dispensation the nature of those interests in relation to Agenda items.

Would Councillors please note that any changes to their personal interests should be notified to the Clerk.

0918.02.2 Cllr Wakefield declared an interest in agenda item 0918.15.3

0918.03 MINUTES OF MEETING 4th July 2018 and SUBSEQUENT ACTIONS TAKEN

0918.03.1 The minutes of meeting 4th July 2018 were unanimously approved and signed by the Chairman

0918.04 PUBLIC DISCUSSION PERIOD

0918.04.1 9 members of the public attended voicing their concern over steps being taken towards the possible development of a site within the village and close proximity to their properties. The Chairman advised that once a formal letter is received regarding any applications then residents should raise any concerns with the District Council. Cllr Brindley suggested the link to HDC planning portal be put up on to the village website, all were in favour and it was resolved to do so. All 9 members of the public then left the meeting.

0918.05 POLICE REPORTS

0918.05.1 Numerous reports of the usual trespassing on RAF Upwood with 2 reports of the fire brigade attending to fires being set on the evenings of 21st July and 27th July

0918.05.2 Upwood Road, Bury – Police were called to deal with a failure of three-way traffic lights on Upwood Road, Bury, on Thursday afternoon, 16th August, that was causing a tail-back of traffic and a dangerous situation with drivers attempting to creep by from all three directions at once. The water company who were responsible for the road works were called to deal with the problem. (Ref CC-14082018-0430)

0918.06 RAF UPWOOD/CLINIC SITE DEVELOPMENT UPDATES

0918.06.1 An application letter has been received regarding converting a garage to site office on the clinic site. The Clerk will invite the developers Keystone to come along to a council meeting to discuss this application

0918.06.2 Confirmation from A Sale that the archaeological dig is scheduled to commence mid-October. Still no news regarding the sale of the site.

0918.07 COMMUNITY REPORTS and REPORTS FROM COUNCILLORS ON THEIR PORTFOLIO RESPONSIBILITIES

This item is for Councillors to report on community meetings, events attended and update of responsibilities

Road Safety – M Tew

Suggestions were made on suitable layouts for the junction of the White Lion/Burtens corner with discussions on going regarding funding for any such improvements.

An email was received from a concerned resident over the speeding and safety of the road coming in from Bury and Cllr Tew has responded accordingly

CAPALC meetings – M Tew

CAPALC are looking in to compulsory training/induction for new councillors

Finance Committee – Tew/Wakefield/Hayes

The Clerk is working on next years budget figures and the Councils insurance renewal is due shortly. The insurance schedule will need to be checked and the Clerk will agenda the item once received

Grass Cutting – P Brindley

Garden Reclaim are continuing to do an excellent job of keeping the play areas cut and tidy. Unfortunately there have been reports of dog fouling on the areas

Media – P Brindley

Web protection is working well with several threats being kept at bay

The Ramsey Informer reports from the Chairman are going well

Footpaths/Trees – R Scantlebury

See item 0918.12.1

Garden Show – P Hazell (apologies received)

Neighbourhood Plan – P Hazell

Cemetery – J Hayes

Cllr Hayes confirmed a Faculty is required before works can commence on the cemetery extension. The Clerk will seek the information required and forward on as soon as possible.

It is planned to light the Beacon to mark the 100 years end of WWI, Cllr Hayes confirmed the beacon is being stored in the Church tower

Playing Fields – A Johnston

Dog fouling is noticeable in the sports field, Cllr Brindley proposed to put a report in the informer, website and social media to remind dog walkers to clean up after their dogs, which was unanimously agreed and resolved to do so.

The sports field shelter matting is regularly being pulled up and thrown across the field, Garden Reclaim have also voiced concern over this when cutting the grass and he has to spend time clearing the matting up before doing the cutting. It was therefore unanimously decided to remove the matting completely, the Clerk will instruct Garden Reclaim to carry out the work.

0918.07.2 The next Joint Councils meeting is going ahead on Monday 29th October 2018 in the Village Hall meeting room from 7.30pm, County Councillor Costello confirmed the main discussion point of the meeting will be the Tour of Cambridge

0918.08 VILLAGE SPEED SIGNS

0918.08.1 Correspondence received from a villager regarding concerns over speeding and HGVs through the village near Bury Stores and up to the Church, see also minute point 0918.16.4

0918.08.2 Request sent to HDC Highways from Cllr Brindley regarding road markings at Burtons corner junction of High Street/Upwood Road. See also email received from concerned resident 22.8.18

0918.08.3 Email exchange between C/Cllr Costello and S Parsons regarding village SIDs. Cllr Johnston proposed solar units be purchased and look further in to SIDs and options/variations/costs. County Councillor Costello said she would contact Mr Parsons at County Council to ask his view on using the existing speed camera posts for the new units.

0918.09 QUALITY COUNCIL

0918.09.1 The Clerk will complete the online membership for NALC for the next stage of QC

0918.10 PLAYING FIELDS/VILLAGE HALL

0918.10.1 Cllr Johnston presented the suggestions for the Village Hall fencing. The Councils preferred sample will be taken to the Bury Village Hall Committee on the 24th September for their consideration. Cllr Brindley proposed the works be carried out at the same time with the cost being split 50/50 and was seconded by Cllr Wakefield and resolved to do so. The Clerk will obtain quotes from A1 fencing for the supply and installation of the fencing. The suggested fencing being 1.73m high with 2 gates on the play park side but gates and the sports field to be agreed at the Committee meeting on the 24th September

0918.10.2 Tree works to Chevriil Lane have been completed and it was agreed the work was done as requested, to a high standard and the site left clean

0918.11 CEMETERY

0918.11.1. See minute note 0918.07, the works to the extension will require a Faculty from the Diocese before they can commence. Works to the Garden of Remembrance will commence the week of 24th September with the school children helping with the clearance. M Badcock has been instructed to clear the site beforehand.

0918.11.2. Burial of T/L Betty Fountain 16.08.18

0918.11.3 The Clerk raised the point that the cemetery rules state that no rubbish is to be left on the cemetery and therefore would it be a good idea to provide a bin? After discussion it was unanimously decided not to withdraw the purchase a rubbish bin.

0918.12 FOOTPATHS

0918.12.1 2 replacements gates are being purchased with delivery and installation hopefully January 2019

0918.13 BURY CHRISTMAS LIGHTS

0918.13.1 The date for this years Christmas lights switch on will be the 30th November. Cllr Brindley will take the lead on the organising of the ceremony and relevant road closure. Cllr Hayes will confirm the timings with the school and Cllr Brindley will look at the Licence 171 regarding the road closure. The lights will need servicing beforehand and Cllr Prestage will forward the details of the electrician to Cllr Brindley.

0918.14 FINANCE

0918.14.1 The Clerk received the external auditors Certificate of Completion of Audit 2018 with no recommendations and therefore concludes the audit with no outstanding matters. Notices of Conclusion of Audit will be placed on the notice boards before the deadline of 30th September 2018. Copies of the return can be inspected by any local government elector of the area of Bury Parish Council on application to the Clerk.

0918.14.2 The defibrillator is now installed at Bury Stores, Owls End. The Clerk will forward thank yous to the installation company etc. A training date has been set for the 15th September in the Village Hall at 1pm. Posters are being put up around the village and on social media advertising the training and it will hopefully be well attended. Lucy will be attending the Bury Village Garden Show to raise awareness.

0918.14.3 The Clerk has purchased a replacement padlock for the gates to the sports field (Brookfield Way end), a spare key is retained and the others with Garden Reclaim and the Village Hall Committee

0918.15 PLANNING

To discuss and consider the following applications:-

0918.15.1 18/01669/HHFUL Rear storey and half storey extension to Highlands, Warboys Road, Bury. It was unanimously decided to support the application.

0918.15.2 18/01693/OUT Proposed detached dwelling, land North East Of The Highlands Warboys Road Bury. Unanimously decided to object to the application on the grounds of the new build obstructing the view of the Church, being out of character for the village and the impact on neighbours.

0918.15.3 18/01692/FUL Erection of 100 dwellings alongside associated site infrastructure, open space (including provision of play facilities), and landscaping. Cllr Tew proposed the council object to the development, seconded by Cllr Prestage and it was resolved to do so. The Clerk will forward the report supporting the objection set out by Cllr Tew and Wakefield to the planning department.

0918.15.3 18/01638/OUT Land At And Including 39 Ramsey Road And South And West Of Ramsey Road, Warboys. Outline planning application for the erection of up to 210 dwellings. Cllr Wakefield left the meeting. One councillor abstained with 5 agreeing to object to the application and it was therefore resolved to do so. The Clerk will forward the Councils reasons to the planning department.

0918.16 CORRESPONDENCE RECEIVED

0918.16.1 CAPALC Bulletins and training dates and AGM 11th October 2018

0918.16.2 Request from Cambs Police for details of the parish places of worship, relating to thefts of lead from church roofs

0918.16.3 Risk assessment form for a family fun day at the sports field 2nd September 2018

0918.16.4 Webmaster enquiry received from a local resident concerned over speeding in the village minute reference 0918.08.2

0918.16.5 Request for insurance certificate from Carter Jonas concerning the BMX track

0918.16.6 FOI request made but GDPR details sheet not completed preventing the Clerk from responding to the request

0918.16.7 Email received and circulated regarding the Huntingdon Neighbourhood Plan pre submission consultation, copies of the plan can be found www.huntingdowntown.gov.uk/public-consultation.html

0918.16.8 NALC Star Council Awards invitation email received 07.08.18, forwarded on to council

0918.16.9 Cambs Acre invite to the Local Councils Conference 2018 on the 23 November 2018, Marriott Hotel, Huntingdon

0918.17 DOCUMENTS FOR SIGNATURE AND MONIES RECEIVED

0918.17.1 To approve and sign accounts for payment

Payee	Works	Amount £
	JULY	
M Badcock	Cemetery works - July	450.00
C Copley	Wages – July	500.00
Garden Reclaim	Grass cutting July	445.00
CGM	Grass cutting July	68.40
	AUGUST	
M Badcock	Cemetery works	450.00

C Copley	Clerks wages	500.00
C Copley	Expenses/padlock/key cutting/line marker	45.77
Garden Reclaim	Grass cutting	380.00
Fenland Tree Works	Tree works to Chevril Lane	1020.00
Caloo	Yr 1 Maintenance to gym equipment	474.00
PKF Littejohn	External Audit	360.00
P Hazell	Garden show shield engraving	35.00
S Bell	Caretaking – play areas	250.00
Playmaintain	Safety Inspection	64.80

0918.17.2 To approve and sign monies received

Swearers	Burial and internment fees for T/L B Fountain	£605
Barclays	Bank interest 1- 31 May 2018	17.16

0918.17.3 The clerk was unable to complete the bank reconciliation for approval and signature due the late receipt of bank statements.

0918.18 DATE AND TIME OF NEXT MEETING

Wednesday 3rd October 2018, 7.30pm, Bury Village Hall

0918.19 MATTERS FOR FUTURE CONSIDERATION

No decisions can be made under this item

The Chairman declared the meeting closed at 10.05pm