

Minutes of Bury Parish Council Meeting held at  
Bury Village Hall, Wednesday 4<sup>th</sup> July 2018 at 7.30 pm.

Present

Cllr. P Hazell  
Cllr A Johnston  
Cllr M Tew  
Cllr R Scantlebury  
Cllr K Prestage  
Cllr D Wakefield

Members: 9 Quorum: 3

Clerk Ms. C. Copley

C/Cllr A Costello  
D/Cllr S Corney

1 x member of public  
Mr Prestage  
Mr Northcote

**0718.01 APOLOGIES**

0718.01.1 Received from Cllr P Brindley, Cllr J Hayes

**0718.02 COUNCILLORS INTERESTS**

0718.02.1 To receive from Councillors declarations as to personal or prejudicial interests and declarable pecuniary interests that might require the granting of dispensation the nature of those interests in relation to Agenda items.

**Would Councillors please note that any changes to their personal interests should be notified to the Clerk.**

**0718.03 MINUTES OF MEETING 6<sup>th</sup> June 2018 and SUBSEQUENT ACTIONS TAKEN**

0718.03.1 Minutes of meeting 6<sup>th</sup> June 2018 unanimously agreed as correct and therefore signed by the Vice Chairman

**0718.04 PUBLIC DISCUSSION PERIOD**

0718.04.1 To allow 3 minutes per person with a maximum of 15 minutes for any public members for discussions relating to any business on this agenda

**0718.05 NEIGHBOURHOOD PLAN**

0718.05.1 The meeting was suspended at 7.31pm whilst Mr Anthony Northcote, MD of Neighbourhood Plan.co.uk presented his work with the Neighbourhood Plan. 1 x Member of the Bury Neighbourhood Committee attended. A proposal was made to provide Mr Northcote with all the information already created by Bury NPC for Mr Northcote to advise what work needs to be done to bring the project to completion, and agreed unanimously to do so.

The meeting was re opened at 8.05pm

**0718.06 POLICE REPORTS**

0718.06.1 **RAF Upwood** – Police received a call reporting a group of about 10 trespassers with rucksacks leaving two parked cars and entering the disused RAF Upwood site in Bury, on Wednesday evening, 20<sup>th</sup> June. A police patrol was dispatched and officers located the group, running back to their cars. They were escorted off the site and given appropriate warnings. (Ref CC-20062018-0502)

0718.06.2 **Upwood Road / High Street Junction, Bury** – Police were informed of a collision involving two cars and a van at the junction of Upwood Road and Bury High Street on Monday afternoon, 11<sup>th</sup> June. One car had been left on the traffic island, but no-one was hurt and there was no requirement for recovery services to attend. (Ref CC-11062018-0246)

Following on from the RTA adjacent to High St/Upwood Rd it was felt that this junction is a hot spot for risk due to the parking areas outside Bury Cakes and Pies and the junction in front of the White Lion with people not stopping before pulling on to Upwood Road. It was decided to look at the current road structure and ideas for improvement. **The item will be discussed again at the September meeting.**

0718.06.3 **Tunkers Lane, Bury** – Police received a report of many cars parked along Tunkers Lane, Bury, causing an obstruction to traffic and danger on a blind bend, on Thursday evening, 14<sup>th</sup> June. The cause was identified as an event at the nearby school, and parents will be asked to park more considerably on future occasions. (Ref CC-14062018-0379)

It was agreed unanimously for the **Clerk** to write a letter to Bury School requesting a letter be sent out to every parent being firmer on the parking allowance on Owls End/Tunkers Lane.

0718.06.4 **RAF Upwood, Bury** – Police received a report of people seen trespassing on the disused RAF Upwood base in Bury, early on Saturday evening, 2<sup>nd</sup> June. A patrol was dispatched and officers initially found two people, then another four inside the premises. The dangers of exploring the derelict buildings was explained and advice regarding trespassing was given. (Ref CC-02062018-0318)

#### **0718.07 COMMUNITY BUSINESS/REPORTS**

It was reported that refurbishment works are continuing on the Village Hall with a new wood effect floor going down and new toilets.

#### **0718.08 VILLAGE SPEED SIGNS**

0718.08.1 The Clerk confirmed the funding for the new speed signs in the village is still available although 2 further quotations on equipment is required. It was unanimously decided that County Council should confirm what signs can be used, what cannot be used and why not. Cllr Costello will liaise with Scott Parsons for advise

#### **0718.09 RAF UPWOOD/CLINIC SITE**

0718.09.1 Planning application received 18/01148/S73. There is little change from the previous planning application submitted several years ago, although the developers are different and some provision made for garages to the new properties. D/Cllr Corney advised the timescale delay was due to findings following demolition and ground monitoring settlement.

A road traffic survey is currently being undertaken

The member of the public stated the hangar that is currently under planning ref 17/02519/FUL. change of use to B8 (Storage and Distribution) Has been sold, the application is being supported by Strawsons.

#### **0718.10 QUALITY COUNCIL**

Before the first standard can be obtained the following information is required;

12 month plan (currently with the Clerk for completion)  
Updated Clerks contract of employment

The sum of £250 to be allocated to get the project off the ground was proposed, agreed unanimously and **resolved** to do so. The Clerk will arrange to start the process

#### **0718.11 PLAYING FIELDS/VILLAGE HALL**

0718.11.1. The meeting was suspended at 8.35pm whilst Council and Mr Prestage discussed new fencing options and works for the Village Hall, fencing brochures have been circulated ahead of meeting, it was proposed that Cllr Johnston obtain samples of fencing ahead of a working party meeting to decide on the final choice. The decision was proposed, seconded, agreed all in favour to do so. The meeting re-opened at 8.40pm.

C/Cllr Costello and D/Cllr Corney left the meeting.

0718.11.2. The grass cutting contract was discussed. It was then proposed, seconded, unanimously agreed and resolved to cease the contract with the current provider and continue with the new contractor. The Clerk will write letter of confirmation to the new contractor, setting out clear expectations of the work involved. The Clerk will also inform the current provider the Councils wish to cease the contract with immediate effect.

It was noted by all that the grass areas are looking very well maintained and tidy.

0718.11.3 Three quotations have been received by the Clerk regarding the tree works to poplars on Chevrill Lane. The Clerk will contact the Papworth Trust as the owners of the property adjacent to Chevrill Lane to raise concerns regarding the condition of the poplar tree in the garden. The contractor to

undertake the works was proposed, seconded and unanimously agreed to carry out the necessary works and resolved to do so. The Clerk will contact the relevant arborist to commence the works.

- 0718.11.4 It was agreed unanimously to explore options provided by Huntingdonshire District Council Community Protection Team who have been working with Upwood Village to prevent anti social behavior. The Clerk will report back in due course <http://www.huntingdonshire.gov.uk/people-communities/crime-and-community-safety/anti-social-behaviour/>

#### **0718.12 CEMETERY**

- 0718.12.1 The Clerk will contact the cemetery contractor to organise a meeting with councilors regarding the next wave of works to the cemetery extension and finalise the plans for the footpath. Cllr Brindley has requested £300 to start works on the Garden of Remembrance, the Clerk will establish what the funds are for.
- 0718.12.2 A request was received from Swearers regarding a new headstone for T/L Mr Lague, a double stone to sit between the 2 plots, the Council took a vote and it was unanimously agreed and resolved to approve the design. The Clerk will contact the funeral director with approval.
- 0718.12.3 It was noted that litter is being left alongside one of the cemetery benches, therefore it was agreed unanimously to purchase another litter bin. The Clerk will explore costs and liaise with the groundsman on the emptying of the new bin.

#### **0718.13 FOOTPATHS**

- 0718.13.1 It was proposed and resolved for the Clerk to ahead and order replacement kissing gates from the manufacturers and instruct M Badcock to fit them
- 0718.13.2 It was noted that Ramshed have refurbished the outside of the telephone box, the Clerk will write to them and let them know what a great job was done and Cllr Hazell will provide the Clerk with a list of works for the internal refurbishment.
- 0718.13.3 Concern was raised regarding a bonfire at the rear of a property on Chevril Lane, resulting in the hedge also being burnt. Due to the current heatwave it was proposed and agreed unanimously that the Clerk forward a letter of complaint to the homeowner
- 0718.13.4 The Clerk and one other refitted the goal post that had been vandalized and removed from its holdings on the sports field. Concern was raised over the safety of the goalpost being removed by youths and proposed to remove the goal post completely.
- 0718.13.5 The Clerk is yet to make contact with the CCTV company to conduct a site survey
- 0718.13.6 A sinkhole has appeared outside the White Lion in Bury, Cllr Wakefield will look in to filling it in

#### **0718.14 BURY CHRISTMAS LIGHTS**

- 0718.14.1 The date of 30<sup>th</sup> November was agreed for the switching on of the Christmas lights. During discussions it was noted that Cllr Prestage will no longer be responsible for organising the event. The Parish Council will need to agree on who will be working on this project.
- 0718.14.2 Cllr Wakefield on behalf of Cllr Hayes asked for assistance with the lighting of the Church beacon for the 100 years event in November, this item was deferred to Septembers meeting.

#### **0718.15 FINANCE**

- 0718.15.1 The external auditors have sent a list of questions regarding the latest audit, the Clerk will formulate a reply

#### **0718.16 PLANNING**

To discuss and consider the following applications:-

- 0718.16.1 18/01148/S73, Variation of condition 2 of planning permission 15/00029/FUL, RAF Upwood Clinic site. Discussed in item 0718.09.1
- 0718.16.2 18/01293/HHFUL, Proposed two storey side and rear single storey extensions, 2 Pound Road Bury Huntingdon. It was noted that the drawings for this application are poor and not very clear, and therefore not enough detail to make an informed decision. The Clerk will write to the planning office with this concern.
- 0718.16.2 Any updates on the proposed Larkfleet development, none received.

#### **0718.17 CORRESPONDENCE RECEIVED**

- 0718.17.1 CAPALC Bulletins and training dates
- 0718.17.2 CAPALC invitation to Chairman and councillor training
- 0718.17.3 Email received making a FOI request, the Clerk has issued SAR ref 002 to the request. The Clerk has a copy of the request and would ask for councillors cooperation with the matter. The deadline for the FOI is 6<sup>th</sup> July.

**0718.18 DOCUMENTS FOR SIGNATURE AND MONIES RECEIVED**

**To approve accounts for payment:**

| <u>Payee</u>          |                           | <u>Amount</u> | <u>Power</u>                |
|-----------------------|---------------------------|---------------|-----------------------------|
| C Copley, Clerks fees |                           | £500          | Local Govt Act 1972 s.112   |
| M Badcock             | Cemetery Maintenance      | £450          | Open spaces Act 1906 s.9/10 |
| CGM                   | Grass Cutting             | £64.80        | Open Spaces Act 1906 s.9/10 |
| CAPALC                | Clerks and Cllrs Catch up | £30.00        | Local Govt Act 1972 s112    |
| Garden Reclaim        | Grass cutting, all areas  | £350          | Open Spaces Act 1906 s9/10  |

**0718.19 DATE AND TIME OF NEXT MEETING**

Wednesday 5<sup>th</sup> September 2018, 7.30pm, Bury Village Hall  
Apologies for this meeting received for **Cllr Hazell**

**0718.20 MATTERS FOR FUTURE CONSIDERATION**

*No decisions can be made under this item*

Agenda item requests for ;  
Defibrillator update  
Christmas lights  
Upwood Rd/High Street junction improvement works

The meeting was declared closed at 10.05pm