

Minutes and Proceedings of Bury Parish Council held at
Bury Village Hall, Wednesday 2nd May 2018 at 7.30 pm.

Present Cllr. P Hazell
Cllr A Johnston
Cllr M Tew
Cllr R Scantlebury
Cllr K Prestage
Cllr J Hayes

Members: 6 Quorum: 2

Clerk Ms. C. Copley

0518.01 APOLOGIES

Apologies received from Cllrs Brindley, Wakefield and C/Cllr A Costello

0518.02 COUNCILLORS INTERESTS

To receive from Councillors declarations as to personal or prejudicial interests and declarable pecuniary interests that might require the granting of dispensation the nature of those interests in relation to Agenda items.

Would Councillors please note that any changes to their personal interests should be notified to the Clerk.

0518.03 MINUTES OF MEETING 4th April 2018

Approved

0518.04 PUBLIC DISCUSSION PERIOD

To allow 2 minutes per person with a maximum of 10 minutes for any public members for discussions relating to any business on this agenda

0518.05 POLICE REPORTS

Upwood Road, Bury – Police received a report of suspicious behaviour by a woman who knocked on the door of a house on Upwood Road, Bury, at just before 2:00 am on Friday morning, 30th March. The woman asked for money for fuel but left when the resident became suspicious and phoned the police

Upwood Road, Bury – Police were called to a collision involving two cars at the junction of Upwood Road and High Street, Bury, late on Monday evening, 1st April. There were concerns for a young child in one of the cars and an ambulance was called, but fortunately it was not needed. (Ref CC-01042018-0448)

RAF Upwood, Bury – Police searched the area around the entrance to the disused RAF Upwood base late on Monday evening, 2nd April, following a report of lights being seen and noises that might have indicated a break-in. However, although some damage to the fence was discovered, nothing else suspicious was found, but police notified the company responsible for security at the site. (Ref CC-02042018-0488)

RAF Upwood, Bury – Police were called back to the disused RAF Upwood site on Tuesday evening, 3rd April, following a report of a group of young people climbing on derelict buildings. There was a concern that livestock might be interfered with, but when officers searched the area, all animals were grazing peacefully and no-one was found in any of the nearby buildings. (Ref CC-03042018-0434)

RAF Upwood – Police received a call reporting intruders inside the disused RAF Upwood base, late on Saturday evening, 7th April. Lights had been seen and it was thought that a vehicle may have been crashed through the fence to get onto the base. However when police arrived all was quiet. Some damage to the fence was noted but this may not have been recent. (Ref CC-07042018-0482)

High Street, Bury – Police received a report of vandalism to the rubber safety matting underneath the exercise equipment off Bury High Street, on Sunday morning, 8th April. Sections of the matting had been torn up. It is thought that the damage was done at some time between the Saturday and Sunday mornings, 7th and 8th April. (Ref CF0183360518)

RAF Upwood – Police received a report of people climbing on the roofs of derelict buildings, throwing bricks and being involved in a verbal dispute, at the disused RAF Upwood base on Saturday afternoon, 21st April. Several cars were reported to be parked near a hole in the perimeter fence. A police patrol checked the area later on and noted the location of the hole and the details of some cars still parked nearby. (Ref CF0211100418)

Warning regarding **online marketplace fraud**

Fraudulent websites alleging to offer cryptocurrency investments are dishonestly using the image of Martin Lewis, the founder and editor for moneysavingexpert.com, as an endorsement for their companies.

0518.06 **COMMUNITY BUSINESS**

0518.07 **REPORTS**

0518.07.1 Cllr Tew announced he is now Chair of the new CAPALC standards committee. A new website is being produced, facebook and Twitter.

0518.07.2 Cllr Prestage is now sitting on the Community Windfarm committee and will keep the Council informed of events

0518.08 **VILLAGE SPEED SIGNS**

0518.08.1 Update on logger stats and request from Cllr Brindley to display time of day on the report.

0518.08.2 Reports of police carrying out speed checks within the village

0518.08.3 Cllr Bucknell announced Sgt Street will be retiring in a months time, it is not known yet who will be replacing him

0518.08.4 Cllr Hazel has recently written to the Police Crime Commissioner regarding speeding in the village, as yet a reply has not been received. Cllr Hazell agreed to chase this up via email

0518.08.5 It was noted the wind farm available funding expires shortly, **action**; The Clerk to source the Grantscape funding application

0518.09 **RAF UPWOOD**

0518.09.1 Demolition works are due to start soon. Cllr Bucknell to forward relevant contact details for Adrian Sale

0518.10 **CLINIC SITE**

0518.10.1 No plans to develop the site in the immediate future.

0518.11 **DATA PROTECTION UPDATES**

0518.11.1 Correspondence update received from CAPALC regarding the DPO Scheme, the charges involved would be £50 per annum. These costs cover telephone support line to assist with initial paperwork should a breach be suspected and a referral for the Council to negotiate further professional support.

0518.11.2 It was proposed to keep the Allotment Policy on record should the need arise in the future and unanimously agreed all in favour to do so

0518.12 **PLAYING FIELDS**

0518.12.1 To discuss CCTV equipment overlooking gym equipment. The Clerk will contact Hunts District Council Shared Monitoring Services to discuss CCTV in the village and discuss a way forward at next meeting.

0518.12.2 Cllr Brindley confirmed receipt of the paint from Caloo for the gym equipment

0518.12.3 To discuss the current grass cutting contract with CGM and additional cuts/areas to be cut. The Clerk will liaise with the current grass cutting supplier to agree and renew the cutting rota for this year.

0518.12.4 It was **resolved** not to purchase a mower for cutting the grass at The Pound

0518.13 **CEMETERY**

0518.13.1 All the entries from children at Bury School were considered and after discussion one design was chosen. It was decided as all of the designs were of a high standard and very well thought out that the final design is to incorporate most of the children's ideas. The next phase of works to be discussed and agreed at next meeting.

0518.14 **FOOTPATHS**

0518.14.1 To confirm works required in the replacement of stolen kissing gates. Cllr Scantlebury to forward the manufacturers drawings and measurements to the Clerk

0518.14.2 Footpaths report was circulated and an additional item on footpath 3 was noted; a tree being felled and the stump graffitti'd on.

0518.14.3 Request from Cllr Brindley for a tree survey of the village after receiving requests from villagers regarding broken and overgrown trees. It was unanimously decided against a tree survey for the village due to the scale of the project but **resolved** trees requiring work are to be brought to the attention of the Clerk who will obtain the relevant quotes. It was agreed a quotation for pollarding works to be carried out on a poplar tree at Chevrill Lane.

0518.15 NEIGHBOURHOOD PLAN

0518.15.1 Discuss information received and circulated from Anthony Northcote, MD of Neighbourhood Plan.co.uk. It was agreed that Anthony Northcote is to be invited to attend the next council meeting

0518.16 FINANCE

0518.16.1 The Clerk has received details of the procedures for this years audit by the external auditors. The Bury Parish Council have been selected for an Intermediate Level Review and the relevant reports have been completed by the Clerk ready for signature from the Chairman. The internal audit has also been completed by D Yardley. It was agreed all in favour to agree the audit figures and explanations of variances. The signed audit papers will now be sent to the external auditors PKF Littlejohn.

0518.16.2 Spending plan 2019 was discussed

0518.16.3 The defibrillator purchase cost was agreed unanimously and it was **resolved** to purchase the new machine.

0518.17 PLANNING

To discuss and consider the following:-

0518.17.1 18/00458/HHFUL Proposed single storey extension, 10 Ward Close

0518.17.2 Combined Heat and Power Plant, Warboys. Concern was raised as to why Bury has not been informed of the this planning application, this was due to Bury being seen to be outside of the impact area.

0518.17.3 It was noted that some members are unable to view planning documents via the planning portal, the Clerk will endeavor to save the relevant documents and circulate via a onedrive link. The Clerk will request an extension to the planning response if the return date falls before the next available meeting. Once all responses have been made the Clerk will respond to the Planning Dept on behalf of the Council

0518.18 CORRESPONDENCE RECEIVED

0518.18.1 CAPALC Bulletin

0518.18.2 Enquiry website regarding mud on road at Chevril Lane

0518.18.3 Notice of public engagement surgery with Jason Ablewhite 3rd of May at Cambs Constabulary HQ,9am to 10am.

0518.18.4 CAPALC Summary of latest approved pay scales

0518.18.5 CAPALC update on GDPR April 2018

0518.19 ELECTIONS 2018

0518.19.1 The new District Councillor will be announced this week and contact details circulated in due course

0518.20 DOCUMENTS FOR SIGNATURE AND MONIES RECEIVED

0518.20.1 Audit 2018/19 forms for signature

To approve accounts for payment 02.05.18;

<u>Payee</u>	<u>Amount</u>	<u>Power</u>
C Copley, Clerks fees	£458.33	Local Govt Act 1972 s.112
M Badcock	£300	Open spaces Act 1906 s.9/10
D Yardley	£75.00	Local Audit and Accountability Act 2014
Cemetery Maintenance		
Audit Fees		

To note monies received to 02.05.18;

The clerk has filed a VAT return of £777.89

Remittance for CIL monies received relating to 2 dwellings at land north of 2 Owls End, totaling £762.57

Remittance for precept funds of £30,000

0518.21 DATE AND TIME OF NEXT MEETING

0518.21.1 Wednesday 6th June 2018, 7.30pm, Bury Village Hall

0518.21.2 **Annual Meeting of Council, 16th May 2018, 7.30pm, Bury Village Hall**

0518.22 MATTERS FOR FUTURE CONSIDERATION

No decisions can be made under this item

The meeting was declared closed at 9.30pm