

Minutes and Proceedings of Bury Parish Council to be held at  
Bury Village Hall, Wednesday 1<sup>st</sup> November 2017 at 7.30 pm.

Present	Cllr. P Hazell	PH	Chairperson
	Cllr J Boyle	JB	
	Cllr P Brindley	PB	
	Cllr A Johnston	AJ	
	Cllr K Prestage	KP	
	Cllr M Tew	MT	
	Cllr.D Wakefield	DW	
	C/Cllr Cllr. Bucknell	PBII	
	D.Cllr Tavener	JT	
	Clerk Ms. C. Copley		

1117.01 APOLOGIES

Cllr.R.Scantlebury  
Cllr J.Hayes  
Cllr A Costello

1117.02 COUNCILLORS INTERESTS

To receive from Councillors declarations as to personal or prejudicial interests and declarable pecuniary interests that might require the granting of dispensation the nature of those interests in relation to Agenda items.

**Would Councillors please note that any changes to their personal interests should be notified to the Clerk.**

1117.03 MINUTES OF MEETING 4<sup>th</sup> October 2017

The minutes of the above meeting were approved.

Quotes are outstanding from Ramsey Paint for the gym equipment paint and the Clerk will follow this up. PB will also contact Caloo regarding the tin of paint that they said was posted out to us.

1117.04 COUNCILLOR VACANCY

Mr. Boyle has taken up the post of Councillor and the relevant signed paperwork has been received and will be forwarded on to the District Council.

1117.05 POLICE REPORT

**RAF Upwood** – Police received a report of a group of about 15 young people trespassing on the disused RAF Upwood site, just after 5:30 pm on Saturday 30<sup>th</sup> September. They had allegedly been rude and verbally abusive when they had been challenged. However, before police could attend, a second call was received reporting that they had left. (Ref CC-30092017-0442)

**B1040 Wistow Turnoff** – Police received a call from a motorist stating that he had nearly collided with an emu on the B1040 near the Wistow junction, early on Monday 2<sup>nd</sup> October. The emu was described as grey and nearly 6 feet tall. Officers carried out a thorough search of the area, but no trace of the bird was found. Police are aware that there were reports of an escaped emu in the woods near Gamlingay at the beginning of the month. (Ref CC-02102017-0040)

1117.06 COMMUNITY BUSINESS

MT updated the Council on his footpaths inspection. The District Council have cleared leaves around Owls End park gates, which will hopefully prevent any flooding this year.

1117.07 REPORTS

KP attended the Arts and Cultural Activities event run by Cambs ACRE, and found the event excellent, it was well done and concluded the events may be of use to the local area pubs, clubs etc. but not sure if it would be of any use to the Council

MT mentioned the Parish Conference and launch of the Development Plan on the 17<sup>th</sup> November, PB to attend and will report back next month. Lots will be happening over the next 2 years with standardising of Parish Councils. A Costello has been announced as Community Champion for Huntingdon.

1117.08 RAF UPWOOD

Nothing to report

#### 1117.09 CLINIC SITE

Nothing has been received from Upwood Estates, the thinking is nothing will be done development wise on the clinic site until the RAF site is cleared.  
PB will speak to Adrian Sail for an update  
PH will email Upwood Estates for an update also

#### 1117.10 PLANNING

##### NOTIFICATION OF PLANNING APPLICATIONS

**17/02116/HH** – 39 Upwood Road, Extension to existing garage

**Decision - APPROVED**

**17/01927/FUL** – Ramsey Golf Course, proposed erection of groundsmans hut and store

**Decision - APPROVED**

**17/02215/TREE** – 2 Brookfield Way, proposed tree works to preservation orders

**Decision – APPROVED**

The Clerk will reply to the Planning Department accordingly

##### NOTIFICATION OF PLANNING APPROVALS/REFUSALS

**17/01980/HHFUL** - Approved - the Bury Parish Council are in agreement to support the suggested works

It was noted in the footpaths report that extensive works have been carried out on 20 Tunkers Lane. These works have been carried out under Permitted Development and therefore does not require planning permission.

#### 1117.11 FOOTPATHS

Bi-monthly footpaths report:

MT has reported and chased up the District Council regarding the missing kissing gates. The DC are trying to put onus on land owner but a representative is coming to have a look before the decision is made

#### 1117.12 PLAYING FIELDS

**Goal Post** - It was decided to remove the existing goal posts, replace with the ones in storage whilst repairs are being carried out to the existing. The Clerk will instruct M Badcock to carry out the repairs to the grass area as per his quotation such as to move the goal post forward to allow the freshly repaired ground to recover and prevent the repair from being damaged straight away, the estimated costs of this work is £450. DW to straighten the post, AJ to paint the post once repaired.

**Gym Equipment** - The grass mats are still being pulled up despite the new pegs being put in place. Laying a more suitable surface to this area or longer pegs was discussed. PB will email Caloo for their suggestions. It was asked if a Risk Assessment had been completed for the gym equipment and PB will locate this and forward to the Clerk for safe keeping.

**Playground Inspection** – It was suspected that old images of the play equipment are being used in the Play Inspection Companies reports. New pictures should be taken if a repair has been carried out to a piece of equipment. The Clerk will liaise with the Play Inspection Company for a list of their inspection dates so a Councilor can be present to assist. It was mentioned that training could be sourced for a Council member to become trained in playground equipment safety inspections.

#### 1117.13 NEIGHBOURHOOD PLAN

MT has received several calls and emails from concerned Bury residents who have received the proposed development consultation. Although it was encouraging that residents knew who to contact but it was felt that there is a need for residents to be more engaged all of the time, not just when something bad may happen, to be more proactive than reactive.

MT is hoping to attend the HDC Planning Seminar and will report back.

So far for the plan the Vision, Communication and Profiling of the village has been completed with Employment and Housing still to do. It is estimated to take a further 12-18 months to complete.

Monthly meetings are required (currently quarterly), and someone to write the plan up who understands how to do this. The grant money is still available to spend but will expire if it is not used.

#### 1117.14 CEMETERY

RS has received confirmation that 30 plastic covers will delivered to his address on the 3<sup>rd</sup> November.

The settlement of graves was discussed (highlighted in the footpaths report) and the Council was assured that lean tests are regularly carried out.

The remainder of the cemetery works need completing this autumn, with the hedge needing planting from now onwards. The Clerk will instruct M Badcock to start preparing the ground for the new hedge and KP to look in to what would be the most suitable hedge plants to have.

1117.15 SPEEDWATCH

A Bury resident has been recruited and Mr. Large will carry out some Speedwatch sessions before he leaves in December.

1117.16 TUNKERS LANE

MT had the report back saying after 5 hours of monitoring the average speed is down to 24mph so the speed bumps along Owls End are doing their job.

1117.17 CORRESPONDENCE RECEIVED

1. A letter has been received from Mrs. Audrey Smith thanking the Council for the replacement Ladies Club bench on Tunkers Lane.
2. Mrs. Norman forwarded revised figures for the village production, circulated 18 October 2017. The Council decided it would not be in a position to donate any funds towards the production this year and the Clerk will respond to Mrs Norman accordingly.
3. It was agreed unanimously to donate £150 to the Ram Shed for material costs involved with the refurbishment of the village telephone box. It would also welcome names to be put forward of villagers who would benefit from some help from the Ram Shed.
4. Letter from The Royal British Legion Ramsey and District Branch with details of this year's remembrance parade and service. A donation of £20 will be provided to the RBL for a Remembrance Day wreath which PH will lay at the service on the 12<sup>th</sup> November
5. The Clerk is in receipt of the confirmation of insurance cover for the Parish Council. PB queried the need to insure the "War Memorial" as it is not clear which/what it is referring to.

1117.18 DEFIBRILATOR

AJ confirmed local resident Mr R Whitwell has agreed to install the defibrillator free of charge.

1117.19 FUNDING SUB GROUP

The Finance Committee met on the 25<sup>th</sup> October and compiled a most recent budget plan for 2018/19 precept requirements. It is recommended that the precept is kept at its usual figure. \*please note, the precept requirement form needs to be returned by **Friday 15<sup>th</sup> December 2017**.

Discuss the S137 Approval for Purchase for adoption at full Council. Due to the amount of policies and procedures that need putting together for the May 2018 compliance it was decided a batch of policies/procedures will be presented at each monthly meeting for discussion and approval by full council. The Clerk and Vice Chairman will be attending the next Data Protection Regulations course at the end of November and will update the Council at the next meeting.

It was decided to add the agenda item "Finance" from now on.

MT to continue with the Highway fund process for the speed restriction signs.

1117.20 DOCUMENTS FOR SIGNATURE

To approve accounts for payment;

<u>Payee</u>	<u>Amount</u>	<u>Power</u>
CGM Group, grass cutting services	£22.80	Open spaces Act 1906 s.9/10
C Copley, Clerks fees June	£384.26	Local Govt Act 1972 s.112
HMRC, Clerks PAYE	£32.40	Local Govt Act 1972 s.112
M Badcock, cemetery grass cutting	£600.00	Open spaces Act 1906 s.9/10
Mr D Savage, British Legion wreath donation	£20.00	Local Govt Act 1972 s 137
Warboys Parish Council, Chairman Training	£15.00	Local Govt. Act 1972 s 112
Clerks Training Day CPALC	£200.00	Local Govt. Act 1972 s 112
*Barclays Bank BMX Track rent (2016)	£50.00	Open spaces Act. 1906 s.9/10
The Play Inspection Co, Playpark inspection	£63.00	Open spaces Act 1906 s 9/10

\*Please note, it has come to light that the BMX track rent has not been received for December 2016

1117.21 CHRISTMAS LIGHTS SWITCH ON

It was confirmed Mr Weston will again play the music at the event with Tim on sound projection (choir). Laminated posters are being put up around the village. Tushi is organised and the Informer has been informed. Unfortunately Terry is unable to assist in any way and DW unable to attend on the night, it was agreed DW's absence will be covered by PB. The lights will be installed within the next 2 weeks. It was noted that from 2018 professionals will need to be employed to install the Christmas lights.

PH will be planting crocus bulbs around the village sign once the Christmas lights have been put up

1117.22 DATE AND TIME OF NEXT MEETING

The date and time of the next meeting will be Wednesday 6<sup>th</sup> December 2017 at 7.30pm

1117.23 MATTERS FOR FUTURE CONSIDERATION

MT will be attending the Planning Forum

A gentle reminder was given for the May 2018 elections

Luminus will be changing their name shortly following a merger with Place for Peoples Group

Grantscape have granted the Council £6500 out of £8000 available funding, the remaining £1500 has been approved to another Bury organisation.

The Section 106 monies are in progress

The meeting was declared closed at 9.25pm

1117.24 PUBLIC DISCUSSION PERIOD