

## BURY PARISH COUNCIL

The Parish Council Meeting of Bury Parish Council was held at Bury Village Hall, Brookfield Way, Owls End on Wednesday 6<sup>th</sup> April 2016 at 7:30 p.m.

### AGENDA

0416.01 APOLOGIES

0416.02 COUNCILLORS INTERESTS

0416.03 POLICE REPORT

0416.04 MINUTES OF MEETING 2<sup>nd</sup> March 2016

0416.05 REPORTS

0416.06 PLANNING

0416.07 CEMETERY

0416.08 FOOTPATHS

0416.09 PLAYING FIELDS

0416.10 NEIGHBOURHOOD PLAN

0416.11 END OF YEAR ACCOUNTS AUDIT

0416.12 CORRESPONDENCE RECEIVED

0416.13 DOCUMENTS FOR SIGNATURE

0416.14 DATE AND TIME OF NEXT MEETING

0416.15 ANY OTHER BUSINESS

0416.16 PUBLIC DISCUSSION PERIOD

Minutes and Proceedings of Bury Parish Council held at  
Bury Village Hall, Wednesday 6<sup>th</sup> April 2016 at 7.30 pm.

Present Cllr.P.Hazell Chairperson  
Cllr.D.Wakefield  
Cllr K.Prestage  
Cllr A.Johnston  
Cllr K.Turner  
Cllr.R.Scantlebury

D.Cllr.P. Bucknell

Members of the Public

Mrs. K. Hazell  
Ms. J. McGlashan  
Mr. P. Brindley

Clerk Mrs.C.Johnson

0416.01 APOLOGIES

Apologies were received from Cllr.J.Prestage, Cllr.J.Hayes,Cllr.P.Levi and C.Cllr.M.Tew.

0416.02 COUNCILLORS INTERESTS

To receive from Councillors declarations as to personal or prejudicial interests and declarable pecuniary interests that might require the granting of dispensation the nature of those interests in relation to Agenda items.

**No interests were declared.**

0416.03 POLICE REPORT

The Clerk has reported the theft of two kissing gates to the police and Cambridgeshire County Council. Councillors reported that the post box at the Valiant Square end of Upwood Road is also missing.

PCSO Jill Tiernan held a Police Surgery at Ramsey Library on 16<sup>th</sup> April, she reported that there is still a problem with youths endangering their lives by climbing onto the roof of the abandoned RAF Upwood buildings.

0416.04 MINUTES OF MEETING of 2<sup>nd</sup> March 2016

The minutes of the above meeting were approved.

0416.05 REPORTS

Cllr Hazell reported on a Planning workshop that he attended organized by Huntingdonshire District Council.

The meeting with Campbell Buchanan is still to be arranged.

0416.06 PLANNING

**Ref: 16/00354/FUL Proposed 2 dwelling Land North of 2 Owls End.**

Approved unanimously

0416.07 CEMETERY

The family of the Late Kenneth Lague have confirmed that they would like to proceed with the siting of a commemorative bench at the cemetery.

It was agreed that the exiting footpath at the cemetery leading to the car park should be tidied and a new layer of gravel laid.

0416.08 FOOTPATHS

Notification has been received from Cambridgeshire County Council Highways Department that Bury Footpath No 2 will be closed for roughly 7 weeks from 21<sup>st</sup> March for work to be carried out reference planning application 15/00587/FUL. The missing disc on the new church wall has now been replaced.

Mr Ray had reported to Cllr Scantlebury that the brambles on part of footpath No.2 have not been cut back and are forcing walkers to go further into his field. Cllr Scantlebury will contact Cambridgeshire County Council.

The issue with footpath number 3 is being investigated.

0416.09 PLAYING FIELDS

Cllr Levi reported graffiti on some of the play equipment. This has been removed by Mr Badcock.

As investigations into the ideal surface for the play area had not produced an obvious choice it was decided that as grass is probably the safest play surface that the existing matting should be lifted and underneath surface made good then relaid. The latest inspection report highlighted vegetation growing through the fence from the school, Cllr Hazell has now cut this back.

0416.10 NEIGHBOURHOOD PLAN

Mr J Mumford reported on the progress of the Neighbourhood Plan (See attached). It was agreed that the Council would donate £500 to the project to help with the cost of starting up.

Cllr Hazell has agreed to join the Forum.

0416.11 END OF YEAR ACCOUNTS AUDIT

The Clerk has received details of the procedures for this years audit by the external auditors. The returns are to be submitted by 13<sup>th</sup> June and should be signed off by the Council at either the May or June meeting. The Clerk will arrange with the Internal Auditor to have him complete his audit before these dates.

0416.12 CORRESPONDENCE RECEIVED

The Clerk reported that she had received the following correspondence:

1. Letter from East Anglia's Children's hospices asking for a donation.
2. Letter from MAGPAS asking for a donation. It was agreed to donate £50.
3. NALC Direst Information Service fortnightly update x 2.
4. Letter from Cambridgeshire County Council with information reference their decision to amend operational lighting times of County Council owned streetlights. The Clerk reported that she had received a complaint from a resident in Buryfield about the switching off of the lights.
5. Email from Audiominutes with reference to the purchase of a recording kit designed for recording public meetings.
6. CAPALC e-Bulletin March edition.
7. Letter from Cambridgeshire County Council re Traffic Regulation Order for Parking restrictions in Grenfell Road.

0416.13 DOCUMENTS FOR SIGNATURE

<u>Payee</u>	<u>Amount</u>	<u>Power</u>
C. Johnson - re Clerk's fees March	£353.06	Local Govt.Act 1972 s.112
HMRC - re tax due on Clerk's fee-March	£63.60	Local Govt.Act 1972 s.112

0416.14 DATE AND TIME OF NEXT MEETING

The next meeting will be held on Wednesday 4<sup>th</sup> May 2016 at 7.30pm at the Village Hall.

0416.15 ANY OTHER BUSINESS

Cllr Levi tendered his resignation from the Council, a card would be sent thanking him for his excellent work during his time as Councillor and wishing him well. The vacancy will be advertised on the notice boards.

Cllr Wakefield is testing the xmas lights and so far they are working well.

Cllr Wakefield is also in discussion with the company that have been carrying out the recent road works to try to get compensation for the local businesses that were affected.

Cllr Wakefield also reported that a road sign in the High Street was in a bad state of repair.

Cllr K Prestage has the meal for Mr Terry Robbins in hand.

Cllr K Prestage informed the Council that a resident had reported a problem with visibility when turning out of Pound Road due to a large hedge.

D.Cllr Bucknell spoke about sharing the cost and volunteers for Speedwatch with local Councils, He will discuss with C.Cllr Tew.

#### 0416.16 PUBLIC DISCUSSION PERIOD

Mr Brindley updated the Council on his progress with the website and the new link to the Neighbourhood Plan website. He also offered the Council the use of a projector for viewing the planning applications when they no longer come in paper form.

There being no further business the Chairman declared the meeting closed at 8.55p.m.

### **Bury Village Neighbourhood Plan Forum**

Report to Parish Council

5 April 2016

The first meeting of our Forum took place on the 30 March and was attended by three willing volunteers, Jeremy Mumford (JM), John Prestage (JP) John Arkle. Three others who had indicated their desire to help were unable to attend, and JM will meet up with them before the next meeting.

This session was intended to bring everyone up to the same and current level of understanding and the two hours was spent walking through the history, the process and our current position.

Since the last update JM has attended two meetings, firstly a workshop run by HDC attended with Peter Levi, which was attended by many local councils and NP groups and was very helpful, the second a conference in Ely run jointly by Cambridgeshire ACRE and CPRE with presentations by HDC, Cambs CC and DCLG among others which was excellent. One of the more important points brought up which is now also in the 'Roadmap' document is that the local Parish Council is ultimately responsible for the Neighbourhood Plan and any forum has to be constituted under the PC if such a body exists although practice and experience drawn from others suggests there is real benefit from the NP being run by the community not the PC.

It was noted that the maximum available funding for a Neighbourhood Plan project is now £9000 from April 2016 for a 'standard non-complex' area. One of the first things we will be doing is defining the shape of our project and putting together a budget and project plan from which we can make a viable application for funds. Any application and subsequent award has to be spent within 6 months.

We will be talking to Cambridgeshire Acre in order to ascertain their availability to assist with our project on a consultative basis. We will be speaking to others with this regard also.

We are pleased to have Chris Johnson on board for Finance assistance and to help us through the local councils maze and we have started to populate our website ([www.buryvillagenp.co.uk](http://www.buryvillagenp.co.uk)) which Pete Brindley is helping with.

Due to Peter Levi stepping down from his role on the Forum we would like another Parish Councillor to sit on the forum along with JP, and I would welcome any offers to do so. We hope to have 6 or 7 members of the forum to start with and hopefully some more once we get into the swing of things and people start to see the process working.

The next meeting is planned for Wednesday 13<sup>th</sup> April.