

REPORT AND OBSERVATIONS TO BURY PARISH COUNCIL

THE COUNCIL

The Council has nine seats which are currently filled. Cllrs Hazell & Johnston have recently made arrangements to attend the remote meetings. The Council is due for elections next year.

AGENDAS AND MINUTES on line

From spot checking these I have seen little or no evidence that the Parish Council have considered risk assessment or risk management when debating relevant issues. These should not only be restricted to financial matters but an example would be the resolution to apply for a Unity Bank payment card limited to £500. I understand from the Clerk that consideration of risk will be undertaken before applying for this card – the result of this action should be minuted.

Even with Covid 19 regulations it was possible for the Village to hold a best garden competition and complete the Memory Box Project which were very successful.

POLICIES

It would be useful if the list on the web site tag showed when each policy had been last reviewed.

EMPLOYMENT

After a full staff appraisal and review the Parish Council resolved to increase the Clerk's core hours and the Council have adopted the new NALC pay scale from April 2020. The Clerk has recently completed her CiLCA qualification which should be reflected in her next staff appraisal in May 2021.

ASSETS

Burial Ground

The new extension is progressing well. A risk assessment and management policy will be reviewed and adopted to include this new area including the completing of regular inspection log sheets presented to Council for action before filing for 21 years.

Play Area

I understand

- the litter picker has retired.
- There will be an annual RoSPA inspection and two councillors are completing weekly inspection log sheets which are presented to the Council for action before filing for 21 years

Allotments

Nil

Asset Register

This will be updated and totalled in time for the year end audit.

INSURANCE

Renewed with Community Action of Suffolk. The Clerk confirms the policy covers data breach

Jacquie Wilson (Mrs)
Director(2)